

## "To Build Knowledge and Skills for Success Today and Tomorrow"

Policy File: BFC

## POLICY ADOPTION

Adoption of new policies or the revision, suspension, or repeal of existing policies is solely the responsibility of the School Board.

The Board will adhere to the following procedure in considering and adopting policy proposals to ensure that they are well examined before final action:

- 1. First meeting--the proposal shall be presented for a first reading.
- 2. Second meeting--the proposal shall be presented for a second reading.
- 3. Third meeting--the proposal shall be presented for a third reading, discussion, and final vote.

During discussion of a policy proposal, the view of the public and staff will be considered. Amendments may be proposed by Board members. An amendment will not require that the policy go through an additional reading except as the Board determines that the amendment needs further study and that an additional reading would be desirable.

If a situation occurs where the policy revisions are editorial in nature, are not substantive, or when changes are specified and mandated by federal or state law, the Board may waive the second and third reading and adopt the revised policy effective immediately.

Under unusual circumstances, the Board may temporarily approve or change a policy to meet emergency conditions; however, the above procedure is required before the policy will be considered permanent.

LEGAL REF.: ARSD 24:03:04:08