

REGULAR MEETING

Meade School District 46-1

Williams Administrative Building, Board Room

April 9, 2018

Board members present: Bryce Richter, Bob Burns, Charlie Wheeler, Courtney Mack, Curtis Johnson, Joe Urbaniak, Dennis Chowen, and Mike Issaacson; Corey Johnson arrived at 5:05 p.m.

4:30 p.m. Executive Session.

MOTION by Chowen, seconded by Wheeler, and carried to go into executive session to discuss employee negotiations (SDCL-1-25.4).

Executive session ended at 5:00 p.m.

Culinary Arts dinner at 5:00 p.m.

6:30 p.m. Regular Meeting reconvenes.

District personnel present: Brett Burditt, Ethan Dschaak, Bev Rosenboom, Mike Paris, Pete Wilson, David Olson, Chad Hedderman, Chantal Ligtenberg, Jeff Ward, Ann Nonnast, Chrissy Peterson, Deb Wilburn, Todd Battles, Becky Merwin, Eric Johnson, Beth Johnson, Scottie Bruch, and Megan Jones.

Others present: Jeff Simmons, Deb Holland from Black Hills Pioneer, community members and students.

Pledge of Allegiance.

Consent Agenda. MOTION by Wheeler, seconded by Urbaniak, and carried to approve the consent agenda as presented:

- a. Agenda
- b. Minutes of Regular Meeting on March 12, 2018, Special Board Meeting on March 14, March 20, March 21, March 22 and March 26, 2018
- c. Claims for Payment
- d. Open Enrollment Requests
- e. Volunteer

Conflict of Interest. No waivers presented for board action.

Recognitions. : Students of the Month for March are given in each principal's reports. The Character Education word of the month for April is "Honesty," which involves being sincere, telling the truth, keeping one's word, and trustworthiness.

Grayson Nelson, a senior at SBHS qualified to compete in the National MathCON 2018 Finals in Chicago. More than 50,000 students from across the nation competed and only 576 students were invited to advance to the finals.

Cary Johnston, rural special education teacher, was honored with the South Dakota Parent Nominated Special Education Staff of the Year Award! Every year, South Dakota Special

Education Programs honor an individual who works in the Special Education field and has touched the life of a student. A parent/guardian can nominate any staff member working with students in special education. Cary Johnston is completing her twentieth year as a special education teacher for Meade School District.

Michael Jones, fourth grade teacher at Whitewood, completed the 26 mile Bataan Death March at White Sands Missile Range, NM on March 25. The event commemorates the sacrifices of service members who defended the Philippine Islands in WW2.

Programs. Brett Burditt, business manager, presented a preliminary 2018-19 general fund, capital outlay, special education and governmental fund budgets.

Chantal Ligtenberg discussed the prekindergarten class at Sturgis Elementary and Piedmont Valley Elementary.

Financial Reports. MOTION by Richter, seconded by Isaacson, and carried to approve the financial reports and Claims for Payment A&B Wld, Supp 408.58; A&J, Supp 399.81; Adv Pay, Ref 1724.65; Amzn, Supp 1586.26; Amck Snd, Rep 290.36; Appl, Rep 2453.95; Arch Inc, Dsn Fee 29875.00; Armstrg Extng, Rep 405.06; BF Schl Dist, Tran 586.72; Bnntt Trnsprt, Snw Rem 1200.00; C. Brnstn, BBR 125.00; Bst Buy, Supp 967.49; Rmkt, Ldgng 114.00; BH Chmcl, Supp 2220.15; BH Enrgy, Utl 40994.68; BH Pst Cntl, Rep 135.00; BHSS, Srvs 29578.30; BSE, Supp 589.45; Byt Spd, Supp 1798.00; C. Jhnsn, BBR 75.00; Cmpbl Supp, Supp 94.47; Csy Ptrsn, Srvs 25373.23; CBH, Rpr 59.92; CDW-G, Stgbrn Prj 122.40; Mde Cty Comm Ctr, Rntl 3050.00; Cntrylk, Utl 46.47; Chry Bry, Food 585.00; Chldrn Hm, Srvs 2173.50; Chrs Supp, Supp 2073.56; Cmft Inn, Ldgng 165.00; Cmtch, Utl 2325.00; Cmptr Vill, Rpr 5535.00; J Cpr, Lnc Rfd 84.50; D&R Srv, Rep 3019.33; Dkta Hrdwr, Supp 459.37; DSG, Supp 513.47; Days Inn, Ldgng 738.58; Dean Fds, Milk 5827.46; Dlta Air, Trvl 1358.40; Dmco, Supp 5628.35; R Dennis, Snw Rml 500.00; Devlmntal Res, Reg 49.00; Egle TM, Supp 19.00; Edde Baur, Supp 73.80; EMC Natl, Ins 1734.52; ESTR Publ, Supp 44.00; Fbrc Jnctn, Supp 7.45; FCCLA, Dues 51.00; Flnn Sctfnc, Supp 767.06; Fd Srv Amca, Food 2412.16; Gnpr Engy, Rpr 1323.43; Grnd Elec, Utl 709.21; Grey Mrt, Supp 17.76; Hggrty Msc, Supp 73.05; Hrbr Frt, Supp 96.88; Harlw Bus, Srvs 117674.12; Haff Sprts, Supp 792.00; Hrtlnd Ppr, Supp 742.50; Hrtlnd Schl Sol, Supp 1682.15; Hrsrds, Rpr 126.50; Hbby Lbby, Supp 136.15; Hldy Inn, Ldgng 339.80; Htls.com, Ldg -425.44; Hghtn Mffln, Supp 2950.00; B Hbbrd, Srvs 350.00; Infsc, Reg 2695.00; Jmbnz Grl, Mls 35.03; Jrry Refrig, Rep 174.18; Jhnsn Cntrl, Cntrt 6979.35; S Kafka, Trvl 77.21; Kpco, Supp 344.41; J Keffeler, BBR 12.50; Kfr Santn, Utl 444.53; Knckl Sln, Mls 20.05; Kwk Mrt, Fuel 16.07; Lwe Roof, Rpr 375.00; Lynn, Supp 1104.62; MB Clng, Srvs 6312.50; Mrco, Lse 1698.22, McDrt Excav, Snw Rmvl 2778.75; FS, Food 450.35; Mnrds, Supp 971.97; Md Am Res, Srvs 736.75; Mdco, Utl 4903.94; Mdcntnt Tstng, Tstng 19.00; Mntx, Sup 167.00; NASW, Conf 169.00; NW Pipe, Supp 510.37; Orntl Trdng, Supp 71.82; Owns, Supp 16.31; Pn O Gld, Brd 1912.23; Pypl, Supp 124.21; Prsn Clncl, Supp 132.70; Prmabnd, Supp 978.89; Cty Piedmt, Utl 690.75; Ptny Bws, Supp 113.04; Pzza Rnch, Supp 60.00; Quill, Supp 619.42; Rpd Rtr, Rpr 1420.00; Refs Soltns, Utl 238.50; Rnhrt Food, Food 33445.82; Rchtr Tire, Rpr 158.95; Ricoh, Lse 4014.98; Rvrtd Tch, Stgbrn Schl 12567.82; Rshmr Off, Supp 924.76; Sams, Supp 334.00; Schl Offttrs, Supp 151.99; Schl Splty, Supp 689.92; Sct Ptrsn Mtrs, Rep 243.77; Scll Cont, Stgbrn Schl 603699.04; SD Hmn Srv, Srvs 12998.33; SD Elec Comm, Renwl 90.00; SDHSA, Supp 247.00; SD Nwsprr, Adv 165.00; SDASSP, Conf Reg 175.00, SDSNA, Reg 390.00; Srvll, Srvs 1251.27; Srvsf, Supp 153.36; Shrtn Htl, Ldgng 1402.00; Shpko, Supp 60.00; Skills USA, Reg 182.00; Sole Mate, Supp 66.41; Spclty Insltn, Rpr 627.39; Stn Hstn, Supp 653.56; Stg Comm Ctr, Rntl 395.00; NAPA, Supp 268.17, Cty Stg, Utl 4929.24; Smmt Sgns, Sgns 17.00; Sun Lf, Ins 2172.01; Tchtwn, Supp 324.44; Thrsmplcty, Sub 49.00; TIE, Srvs 3675.00; Trbvle Elec, Rpr

241.38; Untd Rntls, Rprs 1139.96; USD, Reg 600., Vast, Utl 113.80; Vrzn, Utl 155.24; Wlmrt Str, Supp 176.81; Werke Sptc, Rpr 250.00; BCBS, Ins 208179.16; Wstrn States Fire, Inspec 855.00, Wex, Fuel 4344.71, Cty of WW, Utl 71.06; Wynhm Htl, Ldngng 1540.00

Expenditures: Gen Fund 430311.61; Cap Outlay 36024.41; Spec Serv 88195.13; Pension 0.00; Debt Serv 0.00; Capital Projects Stagebarn 633574.04, Union Center 0.00; Food Serv 58410.89; Enterprise 1196.69; Total \$1247712.77. Payroll: Elem 564470.58; MS 174437.69; HS 228726.43; Dist Wide 263409.54; Spec Serv 236578.24; Capital Outlay 0.00; Pension 0.00; Food Serv 60776.87; Concessions 210.38; Capable Kids 3597.49; Driver's Ed 0.00; Summer School 0.00; Travel 1558.65; Supp 436.31; Total \$1534202.18.

Cash Recap: March 2018: General Fund: Begin Bal 4127377.03; Petty Cash 100.00; Cash Change 1500.00; Advance Pymt 15000.00; Cash in Bank 972425.91; Investments PSBK 3138351.12; Investments CD 0.00; Investments CD over 90 Days 1017094.32; Transfer In 0.00; Revenue: Local Taxes 235672.45; Other Sources 40784.88; State 741402.00; Federal 82325.50; Other Local Sources 20134.26; Total Revenue 1120319.09; To Be Acct'd For: 5247696.12; Transfer Out 00.00; Expenditures 1559434.86; Ending Bal March 31, 2018: 3688261.26; Petty Cash 100.00; Cash Change 1500.00; Adv Pymt 15000.00; Cash in Bank 1036166.53; Investments Savings 2635494.73; Investments CD 0.00; Investments CD over 90 Days 1017094.32; Capital Outlay: Begin Bal 3612995.40; Cash in Bank -2069.43, Investments PSBK 3615064.83; Transfer In 00.00, Revenue Local Taxes 155878.19; Other Sources 2683.70; State 0.00; Federal 0.00; Other 2469.91, Total Revenue 161031.80; To Be Acct'd For: 3774027.20; Transfer Out: 0.00; Expenditures 85742.10; Ending Bal 3688285.10; Cash in Bank 0.00; Investments Savings 3688285.10; Spec Serv: Begin Bal 349355.17; Cash in Bank 39067.70; Other Sources 1256.28; State 58930.00; Federal 45238.00; Other Local Sources 9293.17; Total Revenue 192619.83; To Be Acct'd For 541975.00; 58248.86.70; Investments Savings 201515.68; Pension Levy: Begin Bal 1089816.42; Cash in Bank 0.00; Investments PSBK 1089816.42; Revenue Local Taxes 1390.37; Other Sources 00.00; State 0.00; Other Local Sources 376.73; Total Revenue 1767.10; To Be Acct'd For 1091583.52; Expenditures 0.00; Ending Bal 1091583.52; Cash in Bank 0.00, Investments Savings 1091583.52; Food Service: Begin Bal 348962.07; Cash in Bank 66339.85; Investments PSBK 282622.22; Revenue: State 0.00; Federal 55920.17; Other Sources 71110.91; Cash in Bank 84066.89; Investments Savings 282719.79; Enterprise: Begin Bal 89082.11; Cash in Bank 16706.74; Investments PSBK 72375.37; Revenue: Federal 0.00; State 0.00; Other Sources 5829.88; Total Revenue 5829.88; To Be Acct'd For 94911.99; Transfer out 0.00, Expenditures 6742.52, Ending Bal 88169.47; Cash in Bank 15769.11, Investments Savings 72400.36; Unemployment: Begin Bal 17922.06; Transfers in 0.00; Cash in Bank 17922.06; Investments PBSK 0.00; Investments over 90 Days 0.00; Revenue: Other Sources 3.68; Total Revenue 3.68; To Be Acct'd For 17925.74; Expenditures 0.00; Ending Bal 17925.74. Cash in Bank 17925.74; Investments Savings 0.00; Trust & Agency: Begin Bal 380099.56; Cash in Bank 291507.35; Investments PSBK 41122.39; Investments CD 47469.82; Revenue Other Sources 30866.28; Total Revenue 30866.28; To Be Acct'd For 410965.84; Expenditures 29621.88; Ending Bal 381343.96; Cash in Bank 295135.73; Investments Savings 38729.49; Investments CD 47478.74

Personnel. MOTION by Curtis Johnson, seconded by Wheeler, and carried to approve the following: New Hire (Certificated): Jennifer Loftin, teacher, Sturgis Brown High School, \$40,575.00, eff. for the 2018-19 school year; Patrick Gatzke, teacher, Piedmont Valley Elementary, \$40,575.00, eff. for the 2018-19 school year; Katie Niederwerder, teacher, Sturgis Elementary, \$40,575.00, eff. for the 2018-19 school year; Alli Steckelberg, teacher, Sturgis Williams Middle School, \$40,575.00, eff. for the 2018-19 school year; Chelsea Romey, teacher, Sturgis Elementary, \$40,575.00, eff. for the 2018-19 school year.

New Hire (Extracurricular): Thea Dittman, assistant high school volleyball coach, Sturgis Brown High School, \$3,396.00, eff. for the 2018-19 school year; Michael Friedel, head middle school boys basketball coach, \$2,764.00, eff. for the 2018-19 school year.

Change of Assignment (Support Staff): Cindy Ferguson, paraprofessional to head administrative assistant, \$12.51/hour to \$13.25/hour, eff. for the 2018-19 school year.

Resignation (Certificated): Courtney Cassen, teacher, Piedmont Valley Elementary, eff. at the end of the 2017-18 school year; Ashley Ziegler, teacher, Sturgis Elementary, eff. at the end of the 2017-18 school year.

Resignation (Extracurricular): Michael Friedel, assistant high school boys basketball coach, eff. at the end of the 2017-18 school year

Science, CTE & ELA Curriculum. MOTION by Richter, seconded by Chowen, and carried to adopt of the recommended K-5 science and K-12 ELA curriculum, and the purchase of Culinary Arts ServSafe textbooks.

RFQ Boiler Proposals. MOTION by Wheeler, seconded by Burns, and carried to award the Sturgis Williams Middle School boiler RFQ to Johnson Controls Inc.

2017-18 Academic Calendar. MOTION by Richter, seconded by Urbaniak, and carried to add two days to the 2017-18 academic calendar, Thursday, May 24th as a school day and Friday, May 25th as a staff work day.

Authorize Issuance of Teacher and Administrator Contracts. MOTION by Chowen, seconded by Burns, and carried to authorize the issuance of teacher and administrative contracts under the 2017-18 terms of the MEA negotiated agreement and administrative benefit agreement for the 2018-19 school year.

SDHSAA Resolution. MOTION by Richter, seconded by Urbaniak, and carried to approve the SDHSAA Resolution, which authorizes membership and ratifies the Constitution by-Laws and rules of the South Dakota High School Activities Association.

April Special Board Meeting Date and Time. An open house is scheduled for April 16th starting at 5:00 p.m. The board will hold a special board meeting at 4:45 p.m. prior to the open house.

Rural Meade County Preschool Request. The board has denied the Rural Meade County preschool request to waive the insurance requirement.

Union Center Geotechnical Exploration. American Engineering Testing Inc. (AET) is pleased to provide this proposal for conducting a Geotechnical Exploration Program for the new proposed Rural School building in Union Center. Based on the Scope of Work defined in this proposal, AET proposes to complete the field work, laboratory testing, and the geotechnical report for a lump sum of \$3,900.00

Union Center Topographical Survey. Renner Associates, LLC provided a cost proposal for a topographic survey for the Union Center property. The map will include the property boundary, all improvements, 1' contours and utilities located by South Dakota One Call. The cost for the survey will not exceed \$2,500.00.

School Board Policy ECAC: Video Surveillance Policy. Second reading of School Board Policy ECAC: Video Surveillance.

Bus Route Change Requests. Harlow's is suggesting a change to the Whitewood area. Currently the district has two busses going to Whitewood each day, one for high school and one for K-8 students. The student count does not support the two buses. It is Harlow's recommendation for one bus to pick-up and drop-off all students. The overall length of one route would increase by 13 miles, but would save 44 miles on the route being dropped. Savings to the district would be \$24,500.00 annually. This change would be for the 2018-19 school year.

The district has also received route requests for the 2018-19 school year which the committee will need to review. Bus committee members are Curtis Johnson, Corey Johnson, Joe Urbaniak, and Courtney Mack.

School Board Election. There are three 3-year terms open and the school board election has been set for June 5, 2018. Five individuals have filed petitions. The business office drew for the order of candidates on the ballot. The order will be as follows: Charlie Wheeler, Jamie Helms, Cody Weber, Tracy Konst, and Karl Kroger.

Staff Retirement & Recognition Reception. A public reception is Wednesday, May 16, 2018 to honor the Meade School District employees who are retiring, those who have worked 15, 20, 30 and 35 years, and those who have been selected as teacher of the year and professional technical/support staff of the year.

Food Service Summer Program. A federally funded Sturgis Elementary Summer Feeding Program will run May 29th through August 17th, 2018, 11:00 a.m. to 12:30 p.m. The program will be closed for July 4th and August 6-10th for the Sturgis Motorcycle Rally. This is the fifth year for the Summer Feeding Program which serves a free lunch to children 18 years and under. Sturgis Elementary qualified for this federal program because 50% or more of its student population qualified for free or reduced-price school meals.

Reports. Dennis Chowen reported on the Board of Equalization for the Buffalo Chip and the City of Sturgis.

Curtis Johnson and Bob Burns spoke about the Reverse Career Day.

Courtney Mack discussed the senior fair projects.

7:56 p.m. MOTION by Chowen, seconded by Wheeler, and carried to adjourn.

Courtney Mack, Board President

Brett Burditt, Business Manager

Jill Meirose, Recorder