

BACKGROUND INFORMATION – February 12, 2017
4:00 p.m. Executive Session
5:30 p.m. Regular School Board Meeting
Williams Administrative Building, Board Room

Executive Session

Background: School board members will enter into executive session to discuss personnel (SDCL-1-25.1), student-related matters (SDCL-1-25.2), legal counsel (SDCL-1-25.3) and employee negotiations (SDCL-1-25.4).

Consent Agenda 2e - Volunteers

Background: Community members who have volunteered to work in schools throughout the district: Karen Ross, Kathy Behrens, Donna Jacobsen and Jerome Hoffman.

Item 4 – Conflict of Interest Waiver Authorization Pursuant to SDCL 3-23-3

Background: School board members and school administrators/officials are required to request a conflict of interest waiver before participating in or voting upon a decision concerning an application in which that member has a direct personal or financial interest. (ITEM 4)

Item 5 – Recognitions

The Character Education trait for the month of February is “Courtesy,” which includes graciousness, politeness, consideration, and good manners.

Item 6 – Capital Outlay Presentation

Background: Brett Burditt will present a preliminary 2018-19 capital outlay budget. (ITEM 6)

Item 7a - Financial Reports

Background: The monthly financial reports, Financials A, B, C, and D, for the board’s review. (ITEM 7a)

Item 7b – Personnel

Background: The following personnel actions were submitted for board approval: New Hire (Support Staff): Melissa Regan, food service, Sturgis Elementary, \$10.75/hour, eff. 1/29/2018. New Hire (Extracurricular): Megan Meister, head HS dance coach, Sturgis Brown High School, \$3,396.00, eff. for the 2018-19 school year. Resignation (Certified Staff): Cindy Ferguson, teacher, Sturgis Williams Middle School, eff. at the end of the 2017-18 school year; Joseph Hammer, teacher, Sturgis Intermediate School, eff. at the end of the 2017-18 school year. Resignation (Support Staff): Lisa Lindeque, food service, Sturgis Williams Middle School, eff. 1/19/2018; Susan Young, custodian, rural schools, eff. at the end of the 2017-18 school year; Jonathan Christian, food service, eff. 10/30/2017. Resignation (Extracurricular): Megan Meister, assistant MS volleyball coach, Sturgis Williams Middle School, eff. at the end of the 2017-18 school year.

Item 7c – FF&E Bids for Stagebarn Middle School

Background: On February 7, 2018, bids were opened for the FF&E for the Stagebarn Middle School. The following three bid packages were received:

BIDDER	PKG 1 Cafeteria Tables	PKG 2 Media Center	PKG 3 Admin/ Teacher Desks	PKG 4 Tables, Chairs, Desks	PKG 5 Office/Guest Chairs	PKG 6 Window Treatments
Combine Building Specialties	\$49,979.00					
KI	\$41,220.24	\$63,378.58	\$69,321.25	\$173,507.86	\$33,417.74	
School Specialty	\$51,012.72	\$69,233.90	\$92,186.82	\$159,950.30	\$22,855.82	\$11,678.38

*Does not appear to be a comparable item of quality and no sample provided.

BIDDER	PKG 7 Misc.	PKG 8 Band Storage	Package Price	Total PKG Discount	Total Package Bid
Combine Building Specialties			\$49,979.00		\$49,979.00
KI			\$380,845.67		\$380,845.67
School Specialty	\$76,633.24	\$14,292.72	\$497,843.90	\$8,430.00	\$489,413.90

When comparing the bid packages, the difference between KI and School Specialty is \$5,963.86 and KI's cafeteria table bid was not comparable to the specs given.

Item 7d – Supplement Capital Outlay Fund

Background: The business manager, Brett Burditt, requests the following amendment to the 2017-2018 capital outlay budget:

	Budget 7/1/2017	Amended 2/12/2018	Change
CAPITAL OUTLAY REVENUE			
			\$0
CAPITAL OUTLAY EXPENDITURES			
SBHS Well	\$0	\$76,500	\$76,500
SWMS Boiler A&E	\$0	\$35,000	\$35,000
Stagebarn MS Technology	\$0	\$203,000	\$203,000
Stagebarn Library Media	\$0	\$50,000	\$50,000
Stagebarn Co-curricular	\$0	\$28,000	\$28,000
			\$392,500

Item 7e – Piedmont Valley Elementary Staff Work Day

Background: The fifth and sixth graders are moving to Stagebarn Middle School for the 2018-19 school year and classrooms at Piedmont Valley Elementary will change as well. The district would like to designate the last day of school as a workday for the staff at Piedmont Valley Elementary to help with the transition.

Item 7f – Hire Attorney for Negotiations

Background: Superintendent John Pedersen is requesting Lester Nies and Eric Nies, from Nies & Karras, P.C., to help with MEA negotiations. The contract rate for services is \$150/hour.

Item 7g – Offer Administrative Contracts

Background: According to the 2017-18 negotiated salary and benefits for administrators, administrators will be notified no later than the regularly scheduled March school board meeting of the board's intent to renew their contract.

Item 8a – Harlow's Bus Contract

Background: Harlow's has outlined the terms for the transportation contract. This is a five-year contract with the terms outlined in the proposed contract. Members of the transportation committee attended the meeting with Harlow's to discuss the terms of the contract. Committee members will update the board on the proposed contract. (ITEM 8a)

Item 8b – SWMS Engineer Proposal to Replace Boiler

Background: The business office, along with Buildings & Grounds, is recommending the delivery method of design/build for the replacement of the two boilers for Sturgis Williams Middle School. Johnson Control will be working with the district to create the advertising specifications that will run in the paper the weeks of February 19 and February 26, 2018. Contractor interviews will be conducted the week of March 5, 2018 and Mr. Burditt will present the successful candidate to the board for their consideration and approval the March board meeting. We believe this method will deliver the project under budget and on time for the 2018-19 school year.

Item 8c – Stagebarn Property Garage Easement for N.E. Corner

Background: When the Stagebarn property was surveyed, it was discovered that a driveway existed on the northeast corner of the district's property. The property in question and the area that the driveway comes onto the district's property is outlined on the Google map. The driveway is currently on approximately 3,000 square feet, 0.06 acre. The district could sell him the property, grant an easement or right-of-way, or charge rent. (ITEM 8c)

Item 8d – Stagebarn Middle School Contingency Plans

Background: The building committee presented the recommendations for the contingency proposals for the Stagebarn Middle School. The committee recommended that the district approve the following contingency proposals: the buildings and grounds equipment shed, the fifth and sixth grade playground, and the sidewalk on the front of the building. Brett Burditt will update the board on the Stagebarn Middle School project budget and the funds available for contingency plans. (ITEM 8d)

Item 8e – M&B Cleaning

Background: The Piedmont Valley Elementary service contract with M&B Cleaning will expire in June of 2018. It will be the recommendation of Ethan Dschaak, as well as Brett Burditt to extend the service contract for M& B Cleaning by one year. This extension clause was part of the original agreement and if mutually agreed upon by the contractor and the district, the agreement would be extended for the 2018-2019 year under the original language. This will be an action item on the March agenda.

Item 8f – Policy ECAC: Video Surveillance Policy

Background: First reading of new school board policy ECAC: Video Surveillance Policy. (ITEM 8f)

Item 8g – Sixth Grade at Whitewood Elementary

Background: The Whitewood Elementary 6th grade have been at Sturgis Williams Middle for the last two years. The district would like to continue this for the 2018-19 school year.

Item 8h – Food Service for 2018-19 School Year

Background: Food service committee met and discussed options for food service for the 2018-19 school year. Dr. Mike Isaacson will update the board on the meeting and give a recommendation to the board.

Item 8i – April Stagebarn Middle School Open House

Background: The district would like to have an open house at the new Stagebarn Middle School in April. The board needs to decide if this should be a special board meeting and choose a date during the week of April 16-20, 2018.

Item 8j – ASBSD School Board Recognition Week

Background: The Meade School District will join districts across the state to thank school board members for their leadership and service to our school district and community during South Dakota School Board Recognition Week from February 19-23, 2018. During School Board Recognition Week, the Meade School District invites students, staff and community members to take part in thanking its school board members.

Item 8k – Legislative Update and Cracker Barrel Sessions

Background: Dr. Isaacson and John Pedersen will give the board a legislative and Cracker Barrel Session update and answer any questions the board might have on the legislative issues.

Item 8l – Open Enrollment Report

Background: Review of 2017-18 open enrollment information. John Pedersen will go over the information and answer any questions regarding the open enrollment information. (ITEM 8l)