

REGULAR MEETING

Meade School District 46-1

Williams Administrative Building, Board Room

January 8, 2018

Board members present: Bryce Richter, Bob Burns, Dr. Michael Isaacson, Courtney Mack, Curtis Johnson, Joe Urbaniak, Charlie Wheeler, Dennis Chowen, and Corey Johnson.

5:03 p.m. Executive Session. MOTION by Isaacson, seconded by Richter, and carried to go into executive session to discuss personnel (SDCL-1-25.1), student-related matters (SDCL-1-25.2) and marketing/negotiations (SDCL-1-25.5).

5:42 p.m. Regular Meeting reconvenes.

District personnel present: John Pedersen, Brett Burditt, Mike Paris, Bev Rosenboom, Pete Wilson, Todd Battles, Ethan Dschaak, Jeff Ward, David Olson, Chantal Ligtenberg, Chrissy Peterson, Deb Wilburn, Becky Merwin, Laura Sandness, Beth Johnson and Chad Hedderman.

Others present: Deb Holland from Black Hills Pioneer, students, staff and community members.

Pledge of Allegiance.

Consent Agenda. MOTION by Chowen, seconded by Richter, and carried to approve the consent agenda as presented:

- a. Agenda
- b. Minutes of Regular Meeting on December 11, 2017
- c. Claims for Payment
- d. Open Enrollment Request
- e. Volunteers

Conflict of Interest. No waivers presented for board action.

Recognitions. The Character Education trait for the month of January is "Respect," which includes honor, tolerance, consideration, self-respect, respect for others, and respect for property.

Program. Laura Sandness and Sturgis Williams Middle School students gave a presentation on the TAG/Gifted Program.

Financial Reports. MOTION by Richter, seconded by Urbaniak, and carried to approve the financial reports and claims for payment January 8, 2018; 329 Dsgn, Sub, 143.37; Smrt Sgn, Lbls, 79.70; AZ Shrd, Serv, 170.80; AB Wldng, Supp, 510.77; AJ Supp, Supp, 314.99; Actn Mchncl, Rprs, 1702.71; Adptvml, Prts, 1226.00; Advncd Pymts, Offcls, 5382.15; Amzn, Supp, 1153.95; Amrcn Prks Co, Supp, 730.00; Amck Snd, Serv, 161.00; Arbys, Meals, 67.12; Archtctr Inc, Dsgn Fees, 20336.00; Armstrn Ext, Serv, 204.08; Arneson, Chase, Referee, 50.00; AVI System, Supp, 289.66; Belle Frch Schl, Stdnt Trnsprt, 131.88; Bnntt Trnsprt, Snw Rmvl, 600.00; Bst Buy, Supp, 117.30; BH Chmcl, Glvs, 27.80; BH Enrgy, Elctrcty, 39669.43; BH Escrw, Lnd, 170023.56; BH Pst Cntrl, Serv, 135.00; BH Pnr, Sub, 141.51; Blck art, Supp, 42.48; Brdr States Elec Supp, 492.21; Byte Spd, Cmptrs, 1188.00; Cmpblls Supp, Supp, 581.97; Cpstn Prss, Books, 1211.43; Crrt Top, Flag, 152.27; Csy Ptrsn, Audit, 15000.00; CBH Coop, Rprs, 64.48; Cntrylnk, Phones, 46.38; Chrnstrm, Supp, -59.35; Chrs Supp Co, Supp, 2465.99; Coca Cola, Bvrgs, 1819.75; Commtch, Tech, 38086.09; Comp Vllg, Rprs, 425.00; Cncpt Schls, Supp, 150.00; Cncl For Excptnl, Rgstrn, 625.00; Crum Eltrc, Brker, 43.48; Cllgn, Rprs, 390.00; Dkta

Eqmnt, Skids, 29.98; Dkta Hrdwr, Supp, 229.99; Dkta Pttrs, Supp, 932.50; Days Inn, Ldgng, 301.53; Dean Fds, 4374.08; Deer Mntn Gttr, Serv, 946.76; Dlta Dntal, Ins, 8814.78; Dmco, Supp, 244.74; Dmnos, Pzza, 1631.00; EMC Ntl Life, Ins, 1761.09; Fnc Pst, Ads, 198.00; Frst Intrst Bnk, Fraud, -85.59; Frst Natl Trst, Intrst, 266312.50; Frst Tech, Supp, 303.96; FSA, Food, 1446.70; Fun Frctn, Chr, 550.99; Gnpr Enrgy, Supp, 375.00; Grnd Elctrc, Electrcy, 281.40; Grcry Mrt, Food, 69.54; Hggrs, Supp, 36.78; Haggrtys, Supp, 92.70; Hrlws Bus, Serv, 116789.88; Hauff Md Amrca, Supp, 1733.05; Hrtlnd Ppr Co, Supp, 2073.39; Hereford Hall, Chrstm, 50.00; Herff Jns, Dplmas, 1345.38; Hoby Rgstrtn, Reg, 225.00; Hubbard, Bruce, Serv, 350.00; Indpdnt Window, Rprs, 120.00; Intrntl Ltrcy, Dues, 102.00; Jhnsn Cntrls, Rprs, 835.84; Keffeler, Jay, Ref, 100.00; Kellii, Sonya, Supp, 219.30; Kieffer Sant, Refuse, 444.53; Lghtng Maint, Bulbs, 15.76; Ldge, Lunch, 14.03; Lowe Roofing, Rprs, 258.00; Lynns, Supp, 1979.83; MB Cleaning, Serv, 6312.50; Mcgll Co, Supp, 112.00; Marco, Leases, 1745.36; McDrt, Snw Rmvl, 3041.25; Meade FS, Meals, 422.25; Mnrds, Blnds, 148.53; Mdco, Phn/Intrnt, 4743.03; MDU, Heat, 21839.86; MSC Indstrl, Supp, 270.22; Msc Crnr, Rprs, 65.00; Nasco, Supp, 1.91; NCS Prsn, Forms, 267.12; Nelson, Tom, Serv, 960.00; Nrthlnd Trst, Debt, 342560.00; Nrthwst Pipe Ftnngs, Prts, 448.45; Nuggt Htl, Ldgng, 281.82; Pan O Gld Bkng, Brd, 1412.60; Parsons, Colin, Trnsprt, 322.56; Prmbnd, Books, 542.48; Piedmnt, Cty of, Wtr, 807.75; Pnr Bnk, Debt, 608007.08; Ptny Bws, Lease, 700.83; Ppplrs, Music, 35.55; Quill, Supp, 2696.88; Rpd Cty Jrnl, Advrtsng, 292.62; Rfs Sltns, Refuse, 689.50; Rnhrt, Food, 23180.72; Rchtrs, Maint, 396.43; Ricoh, Lease, 2595.13; Ricoh, Imgs, 2159.68; Rckngtr, Serv, 4454.78; Runnings, Supp, 13.83; Rshmr Offc Supp, Supp, 1061.85; Sams Clb, Supp, 818.54; Schlstc, Books, 189.00; Schl Spctly, Supp, 206.51; Sctt Ptrsn Mtrs, Prts, 55.68; Scull, Mddl Schl, 1287556.31; SD Dpt Hmn Serv, Serv, 218.24; SD St Hstrcl Scty, Kit, 35.00; SD Tchr Plcmnt, Ads, 150.00; SDMEA, Reimb, -80.00; SDMEA, Reg, 9.00; SDSBVI, Trnsprt, 40.00; Servall, Supp, 351.53; Shrtn, Ldgng, 654.00; Shpko, Supp, 204.73; SNA, Mmbrshp, 43.00; SDRS, Buyback, 18555.43; Sprfsh Schls, Serv, 3909.78; Spdy Lube, Rprs, 200.42; Stn Hstn Eqmnt, Rprs, 60.05; Strgs Coffee, Meals, 43.00; Napa, Supp, 152.43; Subway, Meals, 293.17; Summit, Cert, 419.00; Sun Life, Ins, 2200.11; Swartz, Bruce, Tuning, 350.00; Trgt, Supp, 638.57; Temp Tech, Rprs, 8679.54; Tie Offc, Tuition, 3150.00; Time Equip, Rprs, 668.59; Toms Ts, Shrts, 534.73; Ttl Clips, Hair Cut, 19.28; Trnrs Wrhs, Tmrs, 38.90; Vrzn, Serv, 156.91; Wlmrt, Supp, 341.51; Wlmrt, Supp, 374.99; Wllmrk, Ins, 204950.42; Wllmrk, Ins, 399.00; Wst Rvr Elctrc, Elctrcy, 70.91; Wex, Fuel, 5174.16; WW Wtr, Wtr, 70.18; Whlsl Chess, Supp, 132.92; Woodstock Supp, Supp, 453.47; Wyndm Rsr, Ldgng, 337.23; Expenditures: Gen Fund 455217.78; Cap Outlay 1436421.64; Spec Serv 45985.10; Pension 0.00; Debt Serv 0.00; Capital Projects 1310197.06; Food Serv 45810.13; Enterprise 2466.46; Total \$3296098.17. Payroll: Elem 589561.27; MS 176211.01; HS 235529.79; Dist Wide 320770.21; Spec Serv 259202.86; Capital Outlay 0.00; Pension 0.00; Food Serv 81729.50; Concessions 475.80; Capable Kids 4649.98; Driver's Ed 0.00; Summer School 0.00; Travel 346.61; Supp 1046.56; Total \$1669523.59.

Cash Recap: December 2017: General Fund: Begin Bal 4212000.89; Petty Cash 100.00; Cash Change 1500.00; Advance Pymt 15000.00; Cash in Bank 741104.17; Investments PSBK 3454296.72; Investments CD 0.00; Investments CD over 90 Days 1015588.80; Transfer In 0.00; Revenue: Local Taxes 1158327.53; Other Sources 46110.11; State 661711.00; Federal 260721.62; Other Local Sources 22316.97; Total Revenue 2149187.23; To Be Acct'd For: 6361188.12; Transfer Out 0.00; Expenditures 1606550.69; Ending Bal December 31, 2017: 4754637.43; Petty Cash 100.00; Cash Change 1500.00; Adv Pymt 15000.00; Cash in Bank 678156.43; Investments Savings 4059881.00; Investments CD 0.00; Investments CD over 90 Days 1017094.32; Capital Outlay: Begin Bal 3512123.74; Cash in Bank 143852.21, Investments PSBK 3368271.53; Transfer In 0.00, Revenue Local Taxes 799510.33; Other Sources 3386.53; State 0.00; Federal 30412.90; Other Local Sources 102948.19; Total Revenue 936257.95; To Be Acct'd For: 4448381.69; Transfer Out: 0.00; Expenditures 53338.05; Ending Bal 4395043.64; Cash in Bank 222697.70; Investments Savings 4172345.94; Spec Serv: Begin Bal 624328.10; Cash in Bank 29156.24; Investments PSBK 595171.86; Revenue: Local Taxes

454652.42; Other Sources 1836.05; State 54223.00; Federal 45250.00; Other Local Sources 5546.96; Total Revenue 561508.43; To Be Acct'd For 1185836.53; Expenditures 295491.92; Ending Bal 890344.61; Cash in Bank 23921.61; Investments Savings 866423.00; Pension Levy: Begin Bal 1087118.34; Cash in Bank 2265.58; Investments PSBK 1087118.34; Revenue Local Taxes 0.00; Other Sources 755.14; State 0.00; Other Local Sources 307.11; Total Revenue 1062.25; To Be Acct'd For 1088180.59; Expenditures 0.00; Ending Bal 1088180.59; Cash in Bank 0.00, Investments Savings 1088180.59; Food Service: Begin Bal 361288.73; Cash in Bank 153893.49; Investments PSBK 207395.24; Revenue: State 0.00; Federal 59698.60; Other Sources 46650.71; Total Revenue 106349.31; To Be Acct'd For 467638.04; Expenditures 126661.50; Ending Bal 340976.54; Cash in Bank 133522.75; Investments Savings 207453.79; Enterprise: Begin Bal 85161.28; Cash in Bank 12851.84; Investments PSBK 72309.44; Revenue: Federal 0.00; State 0.00; Other Sources 12140.12; Total Revenue 12140.12; To Be Acct'd For 97301.40; Transfer out 0.00, Expenditures 5346.59, Ending Bal 91954.81; Cash in Bank 19624.96, Investments Savings 72329.85; Unemployment: Begin Bal 17911.01; Transfers in 0.00; Cash in Bank 17911.01; Investments PBSK 0.00; Investments over 90 Days 0.00; Revenue: Other Sources 3.56; Total Revenue 3.56; To Be Acct'd For 17914.57; Expenditures 0.00; Ending Bal 17914.57. Cash in Bank 17914.57; Investments Savings 0.00; Trust & Agency: Begin Bal 461785.14; Cash in Bank 358760.97; Investments PSBK 55587.67; Investments CD 47466.50; Revenue Other Sources 24447.03; Total Revenue 24447.03; To Be Acct'd For 486232.17; Expenditures 55835.06; Ending Bal 430397.11; Cash in Bank 329213.28; Investments Savings 53897.34; Investments CD 47286.49

Personnel. MOTION by Curtis Johnson, seconded by Chowen, and carried to approve the following: Contract (Administrator): David Olson, principal, Stagebarn Middle School, TBD, eff. for the 2018-19 school year. New Contract (extracurricular): Megan Jones, assistant middle school drama coach, Sturgis Williams Middle School, \$1,894.00, eff. for the 2017-18 school year. New Hire (Support Staff): Lisa Symonds, accounts payable, Business Office, \$18.00/hour, eff. 1/16/2018. Resignation (Certified Staff): Paige Guy, teacher, Piedmont Valley Elementary, eff. at the end of the 2017-18 school year. Resignation (Extracurricular): Darla Aspen, assistant high school volleyball coach, Sturgis Brown High School, eff. at the end of the 2017-18 school year; Teresa Bartlett, high school dance coach, Sturgis Brown High School. eff. 11/24/2017.

Consultant for Superintendent Search. MOTION by Wheeler, seconded by Chowen, and carried to approve a contract with McPherson & Jacobson, LLC for professional services in the search for a superintendent. Total fee for the contracted services is \$7,500 plus expenses.

Authorize for FF&E for Stagebarn Middle School. MOTION by Burns, seconded by Isaacson, and carried to authorize Brett Burditt to advertise for bids for the Stagebarn Middle School furniture, fixtures and equipment (FF&E).

SBHS Deep Well Bid. MOTION by Urbaniak, seconded by Curtis Johnson, and carried to accept the bid from Heaton Drilling for the Sturgis Brown High School deep well project with a bid of \$76,726.32.

Change February Board Meeting Date. MOTION by Wheeler, seconded by Richter, and carried to change the February board meeting to Monday, February 12, 2018.

Stagebarn Contingency Proposals. Bob Burns presented the recommendations from the building committee for the contingency proposals for the Stagebarn Middle School. The committee recommended that the district approve the following contingency proposals: the buildings and grounds equipment shed, the fifth and sixth grade playground, and the sidewalk on the front of the building.

Engineering Proposal for Boiler at SWMS. Brett Burditt discussed the need to replace the boiler system at Sturgis Williams Middle School.

Lunchtime Solutions. Michael Isaacson and Brett Burditt updated the board on Lunchtime Solutions presentation and recommendations to the district.

National Guard Property. The closing on the National Guard property is tentatively set for the week of January 23, 2018.

Preview of Capital Outlay Committee Meeting. Brett Burditt updated the board on the capital outlay committee meeting and the district's capital outlay budget for the next five years.

January In-Service. Agenda for the January in-service can be found on the district's website.

Academic Calendar for 2019-20 and 2018-19 Rural Calendar. The calendar committee will present the 2019-20 academic school calendar and the 2018-19 rural calendar at the February board meeting.

Reports. Bryce Richter and Charlie Wheeler commended Sturgis Williams Middle School on their Change Day activities.

Charlie Wheeler reported on Black Hills Special Services Cooperative's monthly meeting.

Dr. Michael Isaacson talked about STARBASE program.

Superintendent Pedersen discussed his first five days as superintendent, Challenge Day at SWMS, and an administrative planning session scheduled for January.

7:30 p.m. MOTION by Wheeler, seconded by Richter, and carried to adjourn.

Courtney Mack, President

Brett Burditt, Business Manager

Jill Meirose, Recorder