

## REGULAR MEETING

Meade School District 46-1

Williams Administrative Building, Board Room

June 11, 2018

Board members present: Bob Burns, Charlie Wheeler, Courtney Mack, Curtis Johnson, Joe Urbaniak, Dennis Chowen, Bryce Richter and Michael Isaacson; Corey Johnson was absent.

### 4:30 p.m. Executive Session.

MOTION by Isaacson, seconded by Richter, and carried to go into executive session to discuss personnel (SDCL-1-25.1), employee negotiations (SDCL-1-25.4), and marketing/negotiations (SDCL-1-25.5).

### 5:57 p.m. Regular Meeting reconvenes.

District personnel present: John Pedersen, Brett Burditt, Mike Paris, Chad Hedderman, Jeff Ward, Bev Rosenboom, Chantal Ligtenberg, Chrissy Peterson, Pete Wilson, Ann Nonnast, Deb Wilburn, Todd Battles and Dave Olson.

Others present: Jeff Simmons, Jordan Burbach from Architecture Incorporated, Deb Holland and community members.

### Pledge of Allegiance.

Consent Agenda. MOTION by Richter, seconded by Curtis Johnson, and carried to approve the consent agenda as presented:

- a. Agenda
- b. Minutes of Regular Meeting, May 14, 2018 and Special Board Meeting May 22, 2018
- c. Claims for Payment
- d. Open Enrollments for 2018-19
- e. SDRS Special Pay Program Unit Resolution
- f. ASBSD Benefits Participation Agreement, Fund Adoption and Renewal

Conflict of Interest. No waivers presented for board action.

Recognitions. Students of the Month for May have been listed in each principal's report. The Character Education word of the month for June is "Work Ethic," which involves perseverance, persistence, diligence, achievement, determination, and industriousness.

Sage Robinson-Miller was selected for the 2018 Athletic Trainer of the Year award.

Budget Hearing for 2018-19. Brett Burditt, business manager, presented a preliminary 2018-19 general fund, capital outlay, special education and governmental fund budgets.

Financial Reports. MOTION by Urbaniak, seconded by Burns, and carried to approve the financial reports and Claims for Payment: AB Wld, Supp 346.35; AJ Supp, Supp 518.08; Adv Pay, Trck 1620.40; Jstn Albrs, Milge 360.36; Alft Htl, Ldgng 1596.55; Amzn, Supp 456.55; Pzz Ht, Food 43.00; Appl, Supp 398.45; Arch Inc. Dsgn Fees 34875.00; BH Phto, Supp 1249.68; A. Barker, Lch Rfnd 17.85; K. Barry, Milge 1218.00; Btchlr, Supp 39.95; BF Schl Dst, Ttn 405.82;

BH Chem, Supp 8069.95; BH Enrgy, Utlts 44601.93; BH Pnr. Adv 585.60; BHSS, Ttn 28541.14; Brdr States. Supp 45.10; Brnchs Wst, Supp 123.85; BSN Sprts, Supp 15457.26; Crlna Bio, Supp 468.78; CSW, Supp 5846.77; Cntrylk, Utlt 46.31; Chldrn Hme, Ttn 2173.50; Chrs Supp, Supp 104.03; Chrchl Law, Srv 172.23, R. Cline, Lnch Rfnd 54.00; S. Cody, Lnch Rfnd 13.70; Cmmtch, Supp 40359.00; Cl Cncpts, Trvl 526.00; Crckt Med, Subsc 197.55; D&R Srv, Rpr 1316.72; Dkta Hrdwr, Supp 184.05; DSG, Supp 29.65; Dn Fd, Milk 4067.39; Dlta Dntl, Inc 8611.86; Dmco, Supp 266.00; Dscnt Glf, Supp 330.00, Dmno, Food 1428.00, Edcatnl Tstng, Reg 55.00; EMC, Lf Ins 1733.75; Envrmntl Prdcts, Supp 14.32; Esct Rpr, Rpr 142.00; Fbrc Jnctn, Supp 76.68; Fmly Affr, Supp 180.89; D. Folmer, Stgbrn Prjct 3750.00; Food Srv, Food 1163.44; Four Ssns, Rprs 2821.79; T. Fowler, Elctn Wrkr 208.44; L. Frei, Mlge 1456.56; Gldn Wst, Supp 48255.87; C. Gray, Elctn Wrkr 150.00; Grcrymrt, Supp 43.61; R. Grubl, Mlge 2716.56, Hgn Gl, Rprs 638.00; Hggr, Supp 27.61; Hggrty, Rprs 120.48; L. Hammerstrom, Mlge 554.40; Hrlw Bus, Srv 8253.92; Hff Sprt, Supp 1066.50; Hrtlnd Ppr, Supp 1300.69; D. Hefner, Elctn Wrkr 150.00; Hrsrd, Rpr 1492.24; Hdt Mnts, Supp 173.92; Hllyrd, Supp 79.65; Hbrt Sl, Rprs 782.30; Hldy Inn, Ldgng 245.97; W. Hotchkiss, Milge 3541.44; Hghtn Mffln, Supp 95.70; B. Hbbd, Srvs 350.00; K. Hbbd, Elctn Wrkr 198.56; Insct Lr, Supp 75.89; Jcb's Ato, Fl 22.86; L. Kirk, Srvs 2632.75; Jrry Rfrg, Rpr 217.65; C. Jones, Milge 327.60; T. Jordan, Milge 3057.60; JW Pppr, Supp 42.00; Kffr Sntn, Utlt 444.53; S. Komes, Milge 1237.82; D. Lehrkamp, Lnch Rfnd 17.20; Lfhtng Mntnce, Rprs 189.19, Lowe, Equip 449.00; Lynns, Supp 1761.91; MB Cln, Srv 6371.00; Marco, Lse 1706.24; K. Martin, Milge 1769.04; Mstr Tchr, Supp 774.68; C. Matt, Milge 2131.92; L. McPherson, Milge 2940.00; Mde Fd Srv, Food 626.25; Mid Amrcn, Supp 10868.75; Midco, Utlt 5025.98; Mdcntnt Tstng, Tstng 19.00; L. Montague, Milge 944.83; MDU, Utly 6447.12; H. Munroe, Milge 3704.20; Mscn's Frnd, Supp 88.77; Ntl Schl Nrs, Mmbrshp 140.00; Nff Cmpy, Supp 288.24; New Tch, Reg 300.00; Nies & Karras, Srvs 1337.45; OCT Brnds, Supp 33.95; Own, Supp 184.00; Pan O Gold, Brd 1619.38; Paypal, Supp 1715.22; Prfrmc Auto, Rpr 803.72; Pete Lien, Supp 79.50, Phnk, Supp 472.50; Cty Pdmnt, Utly 885.75; J. Pierce, Lnch Rfnd 5.15; Ptny Bws, Pstg 700.83; V. Powles, Lnch Rfnd 17.10; J. Price, Milge 480.48; Qull, Supp 325.40; Rmda, Ldgng 1140.00; Rfse Sltns, Utly 902.00; Rnhrt, Food 18121.86; Rchtr Tr, Rpr 73.92; Ricoh, Lse 5860.70; Rckngtr, Srvs 1590.56; Rnd Eye Supp, Supp 262.40; Rushmr Off, Supp 209.09; Sams, Supp 1009.29; S. Savage, Elctn Wrkr 175.00; Schlstc, Supp 885.99, Schl Nrs, Supp 350.80; Schl Ntrtn, Reg 325.00; Schl Spclty, Supp 96.79; Schldude, Sub 2303.68; SP Mtrs, Rprs 173.25; T. Scott, Milge 4371.19; Scull, Srv 594130.85; SD Hmn, Ttn 12524.64; SD Elec, Reg 40.00; SDHSAA, Gate Fee 16226.00; Srvl, Srvs 734.13; Shpko, Supp 93.27; G. Smith, Milge 4750.20; M. Smith, Milge 1999.20; Sprng Trnch, Snw Rmvl 1214.29; L. Spring, Lnch Rfnd 3790; Stn Hstn, Supp 283.81, Strg Coff, Supp 279.80; Cmmnty Ctr, Rntl 2060.00, NAPA, Supp 1544.72; Cty Strgs, Srvs 15601.51; Sbwy, Food 265.05; Sun Life, Ins 2172.01; M. Swallow, Lnch Rfnd 47.10; Swt Trts, Food 155.00; Tchrs Pay Tchrs, Supp 273.23; Tmptr Tech, Rprs 21.66; B. Termes, Electn Wrkr 150.00; TIE, Ttn 3765.00; Trny Bros, Srvs 479.22; L. Tines, Milge 2084.88; Trsr By, Supp 978.86; Trbvll Elec, Rpr 225.68; US Bnk, Bnds 13818.52; VAMC, Utl 1270.82, Vast, Utly 113.86; Vrzn, Utly 154.88; Wlmrk, Ins 165362.62, Z. West, Milge 2923.20; WEX, Fuel 3605.58; J. Whiddon, Lnch Rfnd 6.85; Cty WW, Utly 71.50; T. Wilson, Milge 536.76; K. Wulf, Milge 2943.36; Yth & Fmly Srv, Reg 60.00; L. Yuill, Lnch Rfnd 14.42

Expenditures: Gen Fund 340973.31; Cap Outlay 250907.42 Spec Serv 51552.62; Pension 0.00; Debt Serv 141910.00; Capital Projects Stagebarn 1012111.03, Union Center 11400.00; Food Serv 82104.53; Enterprise 5918.46; Total \$1896877.37. Payroll: Elem 595442.89; MS 195991.38; HS 248856.77; Dist Wide 266650.66; Spec Serv 258042.64; Capital Outlay 0.00; Pension 0.00; Food Serv 61208.43; Concessions 2387.91; Capable Kids 4172.50; Driver's Ed 0.00; Summer School 0.00; Travel 978.80; Supp 303.74; Total \$1634035.72.

Cash Recap: May 2018: General Fund: Begin Bal 3282039.57; Petty Cash 100.00; Cash Change 1500.00; Advance Pymt 15000.00; Cash in Bank 821043.41; Investments PSBK 2444396.16; Investments CD 0.00; Investments CD over 90 Days 1017094.32; Transfer In 0.00; Revenue: Local Taxes 1853694.21; Other Sources 32888.18; State 745352.00; Federal 106856.08; Other Local Sources 71383.04; Total Revenue 2810173.51; To Be Acct'd For: 6092213.08; Transfer Out 00.00; Expenditures 1607953.28; Ending Bal May 30, 2018: 4484259.80; Petty Cash 100.00; Cash Change 00.00; Adv Pymt 15000.00; Cash in Bank 686989.23; Investments Savings 3782170.57; Investments CD 0.00; Investments CD over 90 Days 1017094.32; Capital Outlay: Begin Bal 3883594.28; Cash in Bank -2537.99, Investments PSBK 3886132.27; Transfer In 00.00, Revenue Local Taxes 1541587.20; Other Sources 360.07; State 0.00; Federal 127724.50; Other 1581.61, Total Revenue 1671253.38; To Be Acct'd For: 5554847.66; Transfer Out: 153310.00; Expenditures 250907.42; Ending Bal 5150630.24; Cash in Bank 127724.50; Investments Savings 5022905.74; Spec Serv: Begin Bal 194492.56; Cash in Bank 52500.46; Investments PSBK 141992.10; Revenue Local Taxes 769985.23; Other Sources 184.83; State 59730.00; Federal 45240.00; Other Local Sources 7993.74; Total Revenue 883133.80; To Be Acct'd For 1077626.36; Expenditures 310741.73; Ending Balance 766884.63; Cash In Bank 72760.13; Investments Savings 694124.50; Pension Levy: Begin Bal 1092207.78; Cash in Bank 0.00; Investments PSBK 1092207.78; Revenue Local Taxes 0.00; Other Sources 123.79; State 0.00; Federal 0.00; Other Sources 344.06; Total Revenue 467.85; To Be Acct'd For 1092675.63; Expenditures 0.00; Ending Bal 1092675.63; Cash in Bank 0.00, Investments Savings 1092675.63; Food Service: Begin Bal 393955.28; Cash in Bank 111128.58; Investments PSBK 282826.70; Revenue: State 0.00; Federal 61250.54; Other Sources 52797.94; Total Revenue 114048.48; To Be Acct'd For 508003.76; Expenditures 143060.35; Ending Balance 364943.41; Cash in Bank 52018.18; Investments Savings 312925.23; Enterprise: Begin Bal 91560.50; Cash in Bank 19132.76; Investments PSBK 72427.74; Revenue: Federal 0.00; State 0.00; Other Sources 14282.94; Total Revenue 14282.94; To Be Acct'd For 105843.44; Transfer out 0.00, Expenditures 12478.87, Ending Bal 93364.57; Cash in Bank 18841.94, Investments Savings 74522.63; Unemployment: Begin Bal 17822.10; Transfers in 0.00; Cash in Bank 17822.10; Investments PBSK 0.00; Investments over 90 Days 0.00; Revenue: Other Sources 4.54; Total Revenue 4.54; To Be Acct'd For 17826.64; Expenditures 0.00; Ending Bal 17826.64. Investments Savings 0.00; Trust & Agency: Begin Bal 379557.30; Cash in Bank 2934074.24; Investments PSBK 38674.42; Investments CD 47478.74; Revenue Other Sources 36373.88; Total Revenue 36373.88; To Be Acct'd For 415931.18; Expenditures 52367.31; Ending Bal 363563.84; Cash in Bank 278427.08; Investments Savings 37657.65; Investments CD 47479.11

Personnel. MOTION by Richter, seconded by Curtis Johnson, and carried to approve the following: New Hire (Certificated): Brittany Horton, teacher, Sturgis Williams Middle School, \$43,875.00, eff. for the 2018-19 school year; Trenton Schuelke, teacher, Opal, \$40,575.00, eff. for the 2018-19 school year; Stacey Ross, teacher, Stagebarn Middle School, \$45,975.00, eff. for the 2018-19 school year; Jessica Henrichsen, teacher, Stagebarn Middle School, \$43,325.00, eff. for the 2018-19 school year; Jonathan Hanson, teacher, Sturgis Brown High School, \$42,075.00, eff. for the 2018-19 school year.

New Hire (Support Staff): Brian Palmer, ISS Coordinator, Stagebarn Middle School, \$12.25/hour, eff. 8/21/2018; Amy Davis, library paraprofessional, Stagebarn Middle School, \$11.25/hour, eff. 8/21/2018; Cami Goebel, library paraprofessional, Sturgis Williams Middle School, \$11.25/hour, eff. 8/21/2018.

New Hire (Extracurricular): Derris Buus, head high school boys basketball coach, Sturgis Brown High School, \$6,000.00, eff. for the 2018-19 school year; Patrick Gatzke, assistant high school track coach, Sturgis Brown High School, \$3,396.00, eff. for the 2018-19 school year.

New Hire (Temporary): Sidney Peterson, student helper, Sturgis Williams Middle School, \$10.25/hour, eff. 6/04/2018; Madison Karrels, student helper, Sturgis Williams Middle School, \$10.25/hour, eff. 6/04/2018.

Change of Assignment (Professional-Technical/Support Staff): Cheryl Delzer; administrative assistant to head administrative assistant, rural schools, \$12.67/hour to \$13.25/hour, eff. 8/01/2018; Maranda McGillivray, payroll/human resources, Business Office, \$19.83/hour to \$20.16/hour, eff. 7/01/2018; Rhonda Ramsdell, food service supervisor, district-wide, hourly to contracted, \$3,070.83, eff. 6/12/2018-7/01/2018 and \$60,568.00, eff. 7/01/2018.

Resignations (Administrator/Certificated): Jami Lee, food service director, district-wide, eff. 5/31/2018; Alli Williams, special education teacher, Stagebarn Middle School, eff. 6/30/2018, liquidated damages \$1,000.00.

Resignations (Support Staff): Sandy Giersdorf, food service, Sturgis Brown High School, eff. 5/20/2018; Rhea James, food service, Sturgis Elementary, eff. 5/23/2018; Michelle Dimatteo, food service, eff. 5/23/2018.

Administrator Contract 2018-19 Terms & Contracts. MOTION by Richter, seconded Wheeler, and carried to approve and issue the administrator contracts under the new terms for the 2018-19 school year.

Professional-Technical/Support Staff 2018-19 Wages. MOTION by Richter, seconded by Wheeler, and carried to approve a .35¢ raise for professional-technical/support staff for the 2018-19 school year.

Stagebarn MS Custodial Bids. MOTION by Wheeler, seconded by Burns, and carried to approve the two-year contract with Visible Difference Janitorial for an annual cost of \$105,000.00.

Union Center Architecture Plans. MOTION by Curtis Johnson, seconded by Urbaniak, and carried to approve the architecture plans for the Union Center attendance center as presented by Architecture Incorporated.

Giedd Access Easement Request. MOTION by Richter, seconded by Urbaniak, and carried to approve the Giedd access easement request as presented.

Casey Peterson & Associates Contract. MOTION by Chowen, seconded by Wheeler, and carried to approve the contract with Casey Peterson & Associates for a cost of \$26,250.00 plus expenses.

School Board Election Results. MOTION by Chowen, seconded by Isaacson, and carried to certify the election results: Weber (1624), Wheeler (1487), and Konst (1409).

School Board Policy ECAC: Video Surveillance Policy. MOTION by Isaacson, seconded by Wheeler, and carried to approve the School Board Policy ECAC: Video Surveillance Policy as presented.

SDHSAA Election Ballots. MOTION by Curtis Johnson, seconded by Burns, and carried to support Craig Cassens from Faulkton HS for Division IV representative and Randy Soma from Brookings HS for Division II representative.

Transportation Committee. The transportation committee will meet prior to the July board meeting at 4:00 p.m. to review transportation requests.

School Security. The district will be reviewing the possibility for an additional resource officer for the 2018-19 school year.

Building Updates. Brett Burditt gave the board an update on all the district projects.

ASBSD-SASD Annual Convention. The annual ASBSD-SASD Convention is August 9 through August 10, 2018. Early registration deadline is July 13.

School Board Policy IKF/IKFA: Graduation Requirements/Early Graduation. Second reading of School Board Policy IKF/IKFA: Graduation Requirements/Early Graduation.

Reports. Brett Burditt discussed the district's legal counsel contract for the 2018-19 school year.

Courtney Mack reported on SBHS graduation.

7:04 p.m. MOTION by Chowen, seconded by Urbaniak, and carried to adjourn.

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Courtney Mack, Board President

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Brett Burditt, Business Manager

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Jill Meirose, Recorder