

BACKGROUND INFORMATION – Monday, August 14, 2017  
5:00 p.m. Executive Session  
5:30 p.m. Regular School Board Meeting

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### **Consent Agenda Item 2d – Open Enrollment**

**Background:** The following open enrollment request was received by the district:

#### **Item 4 - Waiver Authorization Pursuant to SDCL 3-23-3**

**Background:** House Bill 1214 requires board members and school administrators/officials to request a conflict of interest waiver before participating in or voting upon a decision concerning an application in which that member has a direct personal or financial interest.

#### **Item 5 – Recognitions**

**Background:** The Character Education Word of the Month for August is “Self-Discipline” which includes having patience, being disciplined, and being accountable for your choices.

#### **Item 6 – Summerset-Stagebarn Middle School Color Scheme**

**Background:** Architecture Inc. will present color schemes for the Summerset-Stagebarn middle school.

#### **Item 7a – Financial Reports**

**Background:** The monthly financial reports, Exhibit A, B, C, D, and year-end budgets to actual reports for the board’s review. (ITEM 7a)

#### **Item 7b – Add Section for Sturgis Intermediate School**

**Background:** Currently there are 26-27 students per classroom at Sturgis Intermediate School. The classrooms are not big enough to accommodate that many students and the district is requesting to add another 1.0 FTE teacher in order to add another section of fifth grade.

#### **Item 7c – Personnel**

**Background:** The following personnel items are presented for the board’s consideration: New Hire (Certificated): Grace Hoffman, teacher, Sturgis Intermediate School, \$42,075.00, eff. for the 2017-18 school year.

New Hire (Support Staff): Timothy Helms, computer technician, district-wide, \$13.50/hour, eff. 7/24/2017; Jacqueline VanOmmeren, special education paraprofessional, Piedmont Valley Elementary, \$11.25/hour, eff. 8/22/2017; Deone Horton, food service worker, Piedmont Valley Elementary, \$10.75/hour, eff. 8/22/2017; Ginger Smith, library paraprofessional, Sturgis Elementary, \$11.25/hour, eff. 8/22/2017; Teka Mutchler, certificated paraprofessional, Whitewood Elementary, \$12.25/hour, eff. 8/22/2017; Jenny Jensen, Playground/Noon Supervisor, Sturgis Elementary, \$11.25/hour, eff. 8/28/2017.

Change of Assignment (Certificated): Ward Anderson, teacher, change of assignment from Sturgis Brown High School to Piedmont Valley Elementary, eff. for the 2017-18 school year.

Change of Assignment (Support Staff): Kimberly Smith, change of assignment from .50 FTE certificated paraprofessional at Atall to 1.0 FTE certificated paraprofessional at Whitewood Elementary, \$15.50/hour, eff. 8/22/2017.

Resignation (Certificated): Wade Ginsbach, teacher, Piedmont Valley Elementary, liquidated damages in the amount of \$2,000.00, eff. 7/27/2017.

Resignation (Extracurricular): Wade Ginsbach, assistant girls' basketball and assistant track coach, Sturgis Brown High School, eff. 7/27/2017.

Retirement (Support Staff): Juanita Delbridge, paraprofessional, rural, eff. 7/27/2017.

**Item 7d – Final Cleaning Bid Proposal**

**Background:** Scull Construction has vetted all companies for the final cleaning of Summerset-Stagebarn middle school. Scull's recommendation is to accept the bid from Macho Man Maid Service.

Bidder	Base Bid	Bond	Alt #1 Multipurpose Fitness	Alt #6 Area "A" Classroom Finishes	Addenda
<b>FINAL CLEANING</b>					
Circle H Cleaning	\$33,545.00		\$1,600.00	\$2,880.00	XXX
Commercial Cleaning Services	\$33,100.00	\$2,090.00	\$1,970.00	\$3,546.45	
Macho Man Maid Service	\$16,500.00	\$7,940.00	\$1,000.00	\$2,000.00	1, 2
E-Block Enterprises	\$25,048.80		\$1,331.25	\$2,683.80	

**Item 7e – Summerset-Stagebarn Middle School Contingency Adjustments**

**Background:** Architecture Incorporated has submitted two contingency adjustments for the Summerset-Stagebarn middle school construction project. RFP #3 is for the removal of gypsum that is affecting site work for a cost of \$12,970.97. RFP #4 is for capping off of onsite well for a cost of \$11,681.44.

**Item 7f – Harlow's Contract Rate**

**Background:** Harlow's submitted a request for a cost-of-living increase of 2% for general transportation for the 2017-18 school year. The new rate for general transportation for the 2017-18 school year will be \$941,869.75, which reflects the 2% annual CPI increase. The 2.5% will remain on the activity busing, downtime rate, second MC driver, and driver meals. The letter outlines the per mile and hour rate for the activity busing, downtime rate, second driver and meals. (ITEM 7f)

**Item 7g – Bus Route Requests**

**Background:** Last month, the Board heard the recommendations from the Transportation Committee regarding the bus route change/requests for the 2017-18 school year and recommended approving the request from Wade and Carrie Prokop for an additional bus stop near Cliff Drive. Harlow's is proposing a new stop on Piedmont Meadows Road and Sturgis Road. There would be no additional cost to the district.

The recommendation was made to approve Mark Garry and Melody Francis request for an additional bus stop closer to Creekside View Lane for the afternoon only. This route would be reviewed annually. Adding an additional afternoon stop on the current route would not add any cost to the district.

Harlow's recommended to shorten the route for Route 06, Volunteer and Route 07, Big Bottom/Vale. Currently the route goes to 194<sup>th</sup> Street and Wetz Road, and the change would have the bus stop at 194<sup>th</sup> and 9 Mile Road. The family that is at 194<sup>th</sup> and Wetz would be moved to 199<sup>th</sup> and Wetz Road and change the pick-up time from 6:55 a.m. to 6:45 a.m. This change would save the district \$2,771.00 per year.

The committee recommended denying Wes Bulat, Shelley Sedivy, Anna Burke, Nichol Brown, and Brandon Marich requests for a late activity bus for the Whitewood area. This route would be approximately 25 miles per day and cost the district \$15,385.00 per year. The committee will review this request this fall after registration to evaluate if there are more students in need of this service.

The committee recommended denying the afternoon route request from Tona Hand and Shelbi Bulat for the Twin Parks subdivision in Whitewood.

The district received four requests the week of August 7, 2017 for Phase II of Golden Valley from Wesley Walker, Bailey Patterson, Ted Diehl, and Lynn Djoseland. The bus route loop for Golden Valley is about two miles for a total of approximately four miles per day. The cost to the district would be an additional \$2,200.00.

**Item 7h – School Board Committee Assignments**

**Background:** All board members submitted their committee preferences and Courtney Mack appointed board members to the committees they will serve on for the upcoming year.

**Item 7i – Policy GBE: Staff Health**

**Background:** Third and final reading of Policy GBE: Staff Health. There have been no changes to this policy since the first reading.

**Item 7j – Policy IGDK: Participation of Alternative Instruction Students**

**Background:** Third and final reading of Policy IGDK: Participation of Alternative Instruction Students. There have been no changes to this policy since the first reading.

**Item 7k – MOUs with BHSSC**

**Background:** Every year we enter into cooperative agreements with Black Hills Special Services Cooperative to provide services for speech pathologists, school psychologists, occupational therapist, physical therapist, Vocational/Ed Job Development, student transportation, and to provide them with instructional space at the high school.

Speech Pathologist Services	5.0 FTE	920 days	
School Psychologist Services	2.0 FTE	375 days	
Occupational Therapist	.80 FTE	160 days	
Subtotal of Above			\$583,025
Student Transportation			\$40,000
Instructional Space at High School			\$700/mo
Physical Therapist	\$520/day	95 days	\$49,400
Vocational Ed/Job Development			\$12,500
Speech Pathologist Services	\$58.66/hr	30 hrs/week	
Speech Pathologist Assistant	\$19.05/hr	40 hrs/week	

### **Item 7l – Security Resource Officer Contract**

**Background:** The district received the 2017-18 professional services contract for the district's security resource officer for Sturgis Brown High School, Sturgis Williams Middle School and Sturgis Elementary. The district will pay the City of Sturgis \$43,250.00 for those services as outlined in the contract. (ITEM 7l)

### **Item 7m – Board Meeting Date Change for October 2017 and February 2018**

**Background:** The second Monday in October falls on Native American Day and Sturgis Brown High School's homecoming coronation. To accommodate the holiday and events of coronation, Mr. Kirkegaard is recommending changing the school board meeting to Tuesday, October 10, 2017.

Mr. Kirkegaard is out of town the week of February 12, 2018 and is recommending changing the school board meeting to Thursday, February 8, 2018.

### **Item 8a – Policy EEA: Transportation Plan for Students Placed In Foster Care**

**Background:** Second reading of Policy EEA: Transportation Plan for Students Placed in Foster Care. No changes have been made to this policy. (ITEM 8a)

### **Item 8b – Policy GBCA: Conflict of Interest**

**Background:** Review and first reading of Policy GBCA: Conflict of Interest. (ITEM 8b)

### **Item 8c – New Policy GCDB: Background Checks**

**Background:** First reading of new board Policy GCDB: Background Checks. The district currently requires background checks done before employment and a board policy allows the district to outline those guidelines. (ITEM 8c)

### **Item 8d – Buildings & Grounds Capital Outlay Projects**

**Background:** Many of the capital outlay projects and facility updates are completed. Business Manager Burditt and Mr. Cooper will update the board on the projects.

### **Item 8e – ASBSD & SASD Joint Convention**

**Background:** The ASBSD & SASD Joint Convention was August 9 through August 11, 2017 at Sioux Falls. Superintendent Kirkegaard, Bob Burns, Curtis Johnson, and Dennis Chowen will discuss the highlights of the convention.

### **Item 8f – July Special Board Meeting**

**Background:** On July 25, 2017, the board held a special board meeting and groundbreaking ceremony at the Summerset-Stagebarn middle school construction site. Many city representatives and community members attended the ceremony.

### **Item 8g – Teacher In-service**

**Background:** The 2017-18 August staff in-service is Tuesday, August 22 through Thursday, August 24, 2017. The agenda can be found on the district website. (ITEM 8g)