

REGULAR MEETING

Meade School District 46-1

Williams Administrative Building, Board Room

February 13, 2017

Board members present: Bryce Richter, Bob Burns, Mike Isaacson, Courtney Mack, Curtis Johnson, Joe Urbaniak, and Charlie Wheeler; Dennis Chowen and Corey Johnson were absent.

5:00 p.m. Executive Session.

MOTION by Mack, seconded by Curtis Johnson, and carried to go into executive session to discuss personnel (SDCL-1-25.1), student-related matters (SDCL-1-25.2), employee negotiations (SDCL-1-25.4) and marketing/negotiations (SDCL-1-25.5).

5:47 p.m. Regular Meeting reconvenes.

District personnel present: Brett Burditt, Don Kirkegaard, Ann Nonnast, Dave Olson, Mike Paris, Bev Rosenboom, Jeff Ward, Karen Johnson, Chantal Ligtenberg, Joe Schaffer, Billy Carpenter, Chrissy Peterson and Deb Wilburn-Kerstiens.

Others present: Community members.

Pledge of Allegiance.

Consent Agenda. MOTION by Mack, seconded by Urbaniak, and carried to approve the consent agenda as presented:

- a. Agenda
- b. Minutes of Regular Meeting, January 9, 2017 and Special Board Meeting, February 6, 2017
- c. Claims for Payment
- d. Open Enrollment & Student Assignment Requests

Open Forum. Hillary Hill and Chris Schiller addressed the board regarding keeping Whitewood Elementary a kindergarten through sixth grade school.

Conflict of Interest. No waivers presented for board action.

Recognitions. The Character Education trait for the month of February is "Courtesy," which includes graciousness, politeness, consideration, and good manners.

Financial Reports. MOTION by Burns, seconded by Wheeler, and carried to approve the financial reports and Claims for Payment February 13, 2017; A&B Wldng, Supp, 749.55; A&J Spply, Supp, 321.07; Advncd Pymnts, Offcls, 7330.70; Amzn, Cstms, 284.85; Amrcs Bst Vle Inn, Ldgng, 520.00; Amck Snd, Serv, 161.00; Apple, Rprs, 4824.15; Archtctre Inc, Dsgn Fees, 228021.00; Armstrng Extngshr, Maint, 1860.00; BH Phto/Vdo, Supp, 265.29; Bnntt Trnsprttn, Snw Rmvl, 1600.00; Brnrd Fd Indstrs, Food, 544.74; Bst By, Supp, 118.33; Bst By, Supp, 159.94; BH Chmcl, Supp, 5548.72; BH Enrgy, Elctrcty, 46996.10; BH Pst Cntrl, Serv, 270.00; BH Spcl Srv, Serv, 328209.62; Bkck Art Mtrls, Supp, 5.95; BAM, Books, 36.52; Brdr Stts Elec Spply, Prts, 49.41; Cmpbll's Spply, Supp, 1019.46; Cpstne Prss, Books, 3267.41; Crl Fschr Msc, Wrkbks, 46.95; Crlna Blgcl, Supp, 2455.83; Cbh Coop, Rprs, 355.53; Cdw-G, Supp, 218.90; Cntrylnk, Phns, 332.05; Chrry Brry Ygrt Br, Food, 655.00; Chrs Spply Co, Supp, 186.84; Cllsrm Drct, Supp, 413.97; Clbhse Htl & Sts, Ldgng, 576.52; Cca-Cla, Bvrgrs, 3770.33; Cmmrcl

Dr & Spclts, Prts, 779.75; Cmmtch, Rprs, 105.00; Cncl For Excptnl Chldrn, Dues, 230.00; D&R Serv, Rprs, 1537.02; Dkta Bsnss Cntr, Cpr Lease, 3200.28; Dkta Eqpmnt Rntl, Chns, 269.90; Dkta Hrdwre, Supp, 862.21; Dkta Spply Grp, Supp, 307.52; Dn Fds, Mlk, 8759.47; Dn Krtz Constr Co, Rmdl, 181061.79; Dennis, C, Snw Rmvl, 3150.00; Emc Ntl Lfe Co, Ins Prms, 710.82; Envrnmntl Prdcts, Supp, 66.94; Etch Prts, Prts, 399.00; Ewll Edctnl Serv, Sub, 385.00; Fstnl Co, Prts, 27.61; Fintie, Supp, 129.50; Flnn Scntfc, Supp, 277.38; Fontenot, S, Trnsprtn, 110.21; Gbl Tech Rsrchs, Evlt, 1285.20; Gldn Wst Tch, Pgr, 15.55; Gldn Wst Tele, Phn/Intrnt, 431.77; Gphr Sprts, Supp, 1290.68; Grnd Elctrc Coop, Elctrcty, 459.73; Grcry Mrt, Supp, 301.70; Hggr's Grcry, Battrs, 30.32; Hrlws Schl Bs Serv, Trnsprtn, 109658.97; Hff Md-Amrca Sprts, Supp, 4375.85; Hd Spply, Supp, 205.89; Hrtlnd Ppr Co, Clnng Supp, 2273.08; Hrsrd, Bttry, 172.35; Hllyrd, Cln Kit, 152.43; Hldy Inn Exprss, Ldgng, 300.00; Hldy Inn, Ldgng, 1849.85; Hrst Acstcl, Supp, 235.15; Hghtn Mffln Hrcrt, Wrkbks, 95.70; Hubbard, B, Lgl Serv, 300.00; Intrstte All Bttry Cntr, Bttrs, 1337.70; Jhn Dre Fnncl, Rpr, 359.09; Jhnsn Cntrls, Serv, 4571.74; Jw Pppr & Son, Supp, 320.96; Kpco, Supp, 994.47; Ky Cty Glss, Rpr, 20.00; Kdbttr Books, Books, 180.00; Kffr Snttn, Refuse, 441.34; L&L Insltn, Rmvl, 26703.00; Laduke-Pelster, F, Serv, 772.00; Lghtng Maint, Lghts, 630.00; Lowe Roofng, Rprs, 522.00; Lynns, Supp, 761.96; M & B Clnng, Serv, 23558.33; Mcdirt Excvtm, Snw Rmvl, 10383.75; Meade Co Tmes Trbne, Sub, 52.00; Mde Schl Fd Serv, Mls, 719.90; Mnrds, Supp, 270.83; Md-Amrcn Rsrch Chm Crp, Twls, 801.60; Mdco Bsnss, Intrnt, 2950.00; Mdcntnt Tstng, 52.00; MDU, Heat, 28946.54; Morns, D, Dsk, 750.00; Mradz, B, Rfd, 25.60; Msc Indstrl Spply Co, Supp, 1177.99; Ntnl Assn For Music, Mmbrshp, 114.00; Ncs Prsn, Rcrd Frms, 885.78; Nrth Cntrl Spply, Cable, 288.00; Nrthwst Ppe Ftngs, Prts, 652.19; Ots Elvtr Co, Serv, 1377.00; Own's Intrstte Sles, Supp, 24.47; Pan O Gold Bkng, Bread, 2766.87; Prk Spply, Wrnch, 60.94; Par, Frms, 217.80; Pdmnt Spce Co, Spices, 14.70; Pdmnt, Cty Of, Wtr, 573.75; Plnktn Schl Dstrct, Tuition, 2269.96; Pfrce, Supp, 224.60; Qll, Supp, 1374.75; Rpd Cty Jrnl, Pblshng, 483.96; Rpd Dlrvy, Serv, 36.23; Rpd Dgtl Sltns, Hst, 319.50; Rpd Fre Prtctn, Inspctn, 350.00; Rpd Rter, Rprs, 165.00; Rfse Sltns, Refuse, 1085.00; Rnhrt, Food, 59082.19; Rnssnce Lrng, Add ons, 243.00; Rchtrs Tre & Exhst, Maint, 195.96; Rch, Copier Lease, 2594.57; Rch, Copier Lease, 3756.86; Rckngtree Lndscpes, Snw Rmvl, 5490.00; Rshmre Eqpmnt, Snw Rmvl, 955.80; Rshmre Office Spply, Supp, 195.95; Sm's Clb, Supp, 516.15; Schlstc, Supp, 22.50; Schl Spclty, Supp, 838.33; Sctt Ptrsn Mtrs, Rprs, 91.88; Sctt Ptrsn Mtrs, Rprs, 676.21; Sd Cnslng Assn, Rgstrtn, 160.00; Sd Dept Of Hmn Serv, Non Fed Mtch, 11001.19; Sd Spch/Lng/Hrng Assoc, Ad, 195.00; Sdctm/Sdsta Conf, Rgstrtn, 125.00; Sdiaaa, Rgstrtn, 190.00; Srll, Mops, 1749.82; Shpko, Eqpmnt, 64.98; Smprsn And Asscts, Apprsl, 2375.00; Sna Mmbrshp, Dues, 43.00; Sprfsh Lmbr Co, Supp, 79.43; Sprfsh Schl Dist, Tuition, 1937.18; Spdy Lbe, Maint, 48.99; Sprng Crk Bks And Gfts, Pans, 299.94; Strmlne Plmbng, Rprs, 287.47; Strgs Coffee Co, Gfts, 50.00; Strgs Napa, Prts, 393.95; Strgs Utlty Dept, Water, 4348.62; Strgs, Cty Of, Police Offcr, 10812.50; Sbwly, Meals, 128.73; Super 8, Ldgng, 316.00; Temp Tech, Rprs, 825.64; Thermo Flds, Oil, 262.74; Think! Tnr And Ink, Toner, 638.35; Tie Office, Tuition, 3575.00; Trco Art Edctn, Supp, 64.44; Trst & Agncy/Hs, Dues, 90.00; Trbvll Indstrl Elctrc, Motor, 1287.05; Vamc, Water, 1344.66; Vnwy Trphy & Awrd, Medals, 31.23; Vast, Phones, 1660.24; Vrzon, Mifi, 111.82; Vowac Pblshng Co, Wrkbks, 173.60; Wlmrt, Supp, 95.64; Wllmrk BC/BS, Health Ins, 184409.38; Wllmrk BC/BS, Flx Bnfts, 799.00; Wlls Frgo Remit Ctr, Ldgng, 512.00; Wst Rvr Elctrc, Elctrcty, 2773.47; Wex Bnk, Fuel, 123.22; Wex Bnk, Fuel, 3781.12; Whtwd Cty Wtr, Water, 67.54; Wdwnd And Brsswnd, Supp, 287.26;

Expenditures: Gen Fund 491873.23; Cap Outlay 221740.64; Spec Serv 370935.05; Pension 0.00; Debt Serv 0.00; Capital Projects 235469.99; Food Serv 74635.41; Enterprise 4822.88; Total \$1399477.20. Payroll: Elem 549517.19; MS 157336.68; HS 220126.62; Dist Wide 239462.59; Spec Serv 217167.29; Capital Outlay 0.00; Pension 199.56; Food Serv 50781.62; Concessions 1861.67; Capable Kids 2692.40; Driver's Ed 0.00; Summer School 0.00; Travel 2972.08; Supp 106.50; Total \$1442224.20.

Cash Recap: January 2017: General Fund: Begin Bal 5018008.50; Petty Cash 100.00; Cash Change 1500.00; Advance Pymt 15000.00; Cash in Bank 4540246.67; Investments PSBK 0.00; Investments CD over 90 Days 1012590.43; Transfer In 0.00; Revenue: Local Taxes 158760.18; Other Sources 35695.33; State 704163.00; Federal 68989.10; Other Local Sources 21119.82; Total Revenue 988727.43; To Be Acct'd For: 6006735.93; Transfer Out 0.00; Expenditures 1471712.05; Ending Bal January 31, 2017: 4535023.88; Petty Cash 100.00; Cash Change 1500.00; Adv Pymt 15000.00; Cash in Bank 1823536.36; Investments Savings 2694887.52; Investments CD over 90 Days 1014088.51; Capital Outlay: Begin Bal 4617389.94; Cash in Bank 2488294.74, Investments PSBK 2129095.20; Transfer In 0.00, Revenue Local Taxes 58013.06; Other Sources 1665.99; State 0.00; Federal 0.00; Other Local Sources 65.50; Total Revenue 59744.55; To Be Acct'd For: 4677134.49; Transfer Out: 43360.25; Expenditures 1633163.00; Ending Bal 3000611.24; Cash in Bank 811771.49; Investments Savings 2188839.75; Spec Serv: Begin Bal 684345.81; Cash in Bank 52207.11; Investments PSBK 632138.70; Revenue: Local Taxes 26430.87; Other Sources 763.34; State 31192.16; Federal 57664.00; Other Local Sources 6977.56; Total Revenue 123027.93; To Be Acct'd For 807373.74; Expenditures 232431.51; Ending Bal 574942.23; Cash in Bank 15592.58; Investments Savings 559349.65; Pension Levy: Begin Bal 1366083.19; Cash in Bank 1153170.72; Investments PSBK 212912.47; Revenue Local Taxes 5801.55; Other Sources 168.30; State 0.00; Other Local Sources 0.00; Total Revenue 5969.85; To Be Acct'd For 1372053.04; Expenditures 199.56; Ending Bal 1371853.48; Cash in Bank 1365883.63, Investments Savings 5969.85; Food Service: Begin Bal 343771.59; Cash in Bank 54835.87; Investments PSBK 288935.72; Revenue: State 0.00; Federal 44535.60; Other Sources 64686.06; Total Revenue 109221.66; To Be Acct'd For 452993.25; Expenditures 73355.92; Ending Bal 379637.33; Cash in Bank 90692.96; Investments Savings 288944.37; Enterprise: Begin Bal 100145.06; Cash in Bank 14609.64; Investments PSBK 85535.42; Revenue: Federal 0.00; State 0.00; Other Sources 16540.26; Total Revenue 16540.26; To Be Acct'd For 116685.32; Transfer out 0.00, Expenditures 6098.81, Ending Bal 110586.51; Cash in Bank 25049.73, Investments Savings 85536.78; Unemployment: Begin Bal 97517.40; Transfers in 0.00; Investments PBSK 17517.40; Investments over 90 Days 80000.00; Revenue: Other Sources 183.79; Total Revenue 183.79; To Be Acct'd For 97701.19; Expenditures 0.00; Ending Bal 97701.19; Cash in Bank 17701.19; Investments Savings 80000.00; Trust & Agency: Begin Bal 403905.38; Cash in Bank 303292.84; Investments PSBK 51054.65; Investments CD 49557.89; Revenue Other Sources 70085.49; Total Revenue 70085.49; To Be Acct'd For 473990.87; Expenditures 60365.76; Ending Bal 413625.11; Cash in Bank 312481.56; Investments Savings 51578.76; Investments CD 49564.79

Early Retirement Request. MOTION by Burns, seconded by Curtis Johnson, and carried to approve Sandra Fairbrother's retirement request to access the benefit one year early and retire at the end of the 2016-17 school year.

Personnel. MOTION by Mack, seconded by Burns, and carried to approve the following: New Hire (Certificated): Anna Olson, special education teacher, Sturgis Williams Middle School, \$39,675.00, eff. for the 2017-18 school year.

Resignation (Certificated): Teresa Mumm, teacher, Sturgis Williams Middle School, eff. at the end of the 2016-17 school year; Kimberly Smith, special education teacher, Atall, eff. at the end of the 2016-17 school year; Tyler Hutchison, teacher, Sturgis Williams Middle School, eff. at the end of the 2016-17 school year; Danielle Hertel, teacher, Piedmont Valley Elementary, eff. at the end of the 2016-17 school year.

Resignation (Extracurricular): Dave Van Heel, middle school activities director, eff. at the end of the 2016-17 school year; Shelbi Bulat, junior class advisor, Sturgis Brown High School, eff. at the end of the 2016-17 school year; Deb Cano, head varsity volleyball coach, eff. at the end of the 2016-17 school year.

Retirement (Certificated): Shawn Hoffelt, special education teacher, Sturgis Elementary, eff. at the end of the 2016-17 school year.

Change of Assignment (Certificated): Shelbi Bulat, special education, change of assignment from Sturgis Brown High School to Sturgis Elementary, eff. for the 2017-18 school year.

Williams Administrative Building Change Order #2. MOTION by Mack, seconded by Urbaniak, and carried to approve Change Order #2 proposals 1 through 5 for an additional cost of \$13,344.00.

Stage Stop Office Building. MOTION by Curtis Johnson, seconded by Mack, and carried to authorize Brett Burditt to advertise for sealed bids for the disposal of the Stage Stop office building.

Schedule Public Auction for May 16, 2017 and Advertise for an Auctioneer. MOTION by Wheeler, seconded by Urbaniak, and carried to set the date for the surplus auction for May 16, 2017 and authorize Brett Burditt to advertise for an auctioneer.

Authorization to Call for Excavation and Utility Bids. MOTION by Mack, seconded by Urbaniak, and carried to authorize Brett Burditt to advertise for the Stagebarn Middle School project bid package 1, which consists of dirt work and utilities. Bids will be opened on March 9, 2017 at 2:00 p.m.

Golden West & Midco Category 2 ERATE Equipment. MOTION by Wheeler, seconded by Burns, and carried to approve the contracts with Golden West and Midco as presented.

Offer Administrative Contracts. MOTION by Burns, seconded by Isaacson, and carried to notify all administrators of the districts intent to renew their contracts. Administrators to be notified: Donald A. Kirkegaard, Brett Burditt, Chrissy Peterson, Jeff Ward, Pete Wilson, Ann Nonnast, Chantal Ligtenberg, Ethan Dschaak, Bev Rosenboom, Mike Paris, Chad Hedderman, David Olson, Deb Wilburn-Kerstiens, Joe Schaffer.

Additional Staffing for SWMS and Sturgis Elementary. MOTION by Mack, seconded by Curtis Johnson, and carried to approve two additional teacher positions for the 2017-18 school year.

Sturgis 5th Grade Intermediate School. MOTION by Wheeler, seconded by Isaacson, and carried to name the new attendance center for fifth grade, Sturgis Intermediate School.

School Board Election Polling Places. MOTION by Urbaniak, seconded by Mack, and carried to approve Whitewood City Hall, Sturgis Community Center, Piedmont Gym, Hereford Hall, Union Center School and Opal School as polling locations for the 2017 school board election.

Review of State Accreditation and AdvancEd Review. Mr. Kirkegaard reported on the AdvancEd and the State Accreditation review, which was held January 22-25, 2017.

Academic Calendar for 2018-19 and 2017-18 Rural Calendar. The board was presented with two calendar options for the 2018-19 academic calendar and the rural schools' calendar for the 2017-18 school year.

Sixth Grade at Whitewood Elementary. The board discussed continuing having the sixth graders from Whitewood Elementary attend Sturgis Williams Middle School for the 2017-18 school year.

Concession Stand. The district is considering changing the staffing of the concession stand from paid food service employees to students involved with school-sanctioned activities under the supervision of their supervisors. This would allow students a great fundraising opportunity.

ASBSD School Board Recognition Week. For School Board Recognition Week, February 20-24, 2017, the Meade School District recognized school board members for their leadership and service to the school district and community.

Legislative Update and Cracker Barrel Sessions. Mr. Kirkegaard and Bob Burns discussed the latest cracker barrel sessions, which were held in Sturgis and Piedmont.

Title I at Piedmont Valley Elementary. Piedmont Valley Elementary does not meet the participation requirements and is not eligible for Title I funding for the 2017-18 school year.

Reports. Brett Burditt discussed having a capital outlay committee meeting to discuss next year's capital outlay projects and budget.

Superintendent Kirkegaard stated he would be attending the Summerset city council board meeting on Thursday, February 16, 2017.

7:06 p.m. MOTION by Mack, seconded by Wheeler, and carried to adjourn.

Bryce Richter, president

Brett Burditt, business manager

Jill Meirose, recorder