

Form G  
**MEADE SCHOOL DISTRICT 46-1**  
Evaluation of Head Coach

Coach \_\_\_\_\_ Assignment \_\_\_\_\_

Season & Date \_\_\_\_\_ School \_\_\_\_\_

Rating Interpretations: 1-- Meets Standard      2-- Needs Improvement      3-- Not Observed

1. Planning and organization:

a.	Is punctual in submitting participant lists, parents' permission slips, physical slips, and year-end reports.	1	2	3
b.	Completes administrative work, i.e., insurance forms, rules and regulations, eligibility lists, and program information in a professional manner.	1	2	3
c.	Provides for care of equipment including issue, Inventory, repair, and storage.	1	2	3
d.	Maintains communication with Activities Director regarding events within the sport including practice schedules and discipline problems.	1	2	3
e.	Informs principals in advance when a substitute is needed.	1	2	3
f.	Works cooperatively to submit budget requests and related items.	1	2	3
g.	Advises athletes of training rules, codes, lettering policy and expectations with consequences in writing at onset of season and files the same with the Activities office.	1	2	3

2. Interpersonal Relationship Skills:

a.	Maintains open and professional relationship with the Activities Director.	1	2	3
b.	Develops rapport with the athletic coaching staff.	1	2	3
c.	Develops rapport with athletes and students.	1	2	3
d.	Develops and maintains positive relationships newspaper staff, radio and television announcers, booster clubs, parents, and spectators.	1	2	3
e.	Demonstrates an interest in athletes in classroom activities and off-season activities.	1	2	3
f.	Respects and supports other coaches and athletes during their seasonal sports	1	2	3

3. Knowledge of Instructional Skill and Technique, Knowledge of Students, Athletes and Learning:

a.	Prepares for daily practices with staff to plan maximum instruction and time use.	1	2	3
b.	Demonstrates individual and team discipline and control.	1	2	3
c.	Provides for individual and group instruction to fit the needs of student athletes.	1	2	3
d.	Demonstrates fairness, understanding, and empathy toward student athletes.	1	2	3
e.	Is innovative in using new coaching techniques and ideas.	1	2	3
f.	Uses accepted and proven coaching techniques to coach and instruct student athletes.	1	2	3
g.	Demonstrates ability to provide acceptable administration of locker room.	1	2	3
h.	Shows good judgment in coaching responsibilities and decisions.	1	2	3

4. Personal and Professional Qualities:

a.	Participates in classes and workshops to improve professional knowledge and skills.	1	2	3
b.	Demonstrates support for all school rules regarding student athletes and programs.	1	2	3
c.	Demonstrates support for the school philosophy regarding student athletes and programs.	1	2	3
d.	Uses modeling to convey acceptable appearance, manners, behavior, speech, and interest.	1	2	3
e.	Is punctual in meeting with team for practices and games.	1	2	3
f.	Cooperates in plans and use of facilities for practice and contests.	1	2	3
g.	Demonstrates enthusiasm and vitality in coaching assignment.	1	2	3
h.	Uses proper sequence and accepted line of communication when dealing with subordinates and superiors.	1	2	3
i.	Respects the different roles of the assistants and appreciates their contributions to the total team effort.	1	2	3
j.	Demonstrates self-control and poise in all areas relating to coaching responsibilities including sideline conduct at contests toward players and officials.	1	2	3

NARRATIVE SUMMARY (strengths, areas of improvement, and/or goals):

Signing shall not imply agreement by the coach to the evaluation, but merely indicates a conference was held and the above discussed.

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Staff Member's Signature

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Date

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Evaluator's Signature

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Date