

MEETING MINUTES – April 11, 2022  
5:30 p.m. Regular School Board Meeting  
Executive Session followed board meeting  
Williams Administrative Building, Board Room

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Board Members Present: Joseph Urbaniak, Holly Good, Terry Koontz, John Nachtigall, Aaron Odegaard, Lee Spring, Darrell Vig, JT Vig and Charlie Wheeler.

Others Present: Don Kirkegaard, Brett Burditt, Tanya Ludwick, Adam Lalicker, Pete Wilson, Chad Hedderman, Dave Olson, Beth Johnson, Chantal Ligtenberg, Chrissy Peterson, Rhonda Ramsdell, Deb Holland with the BH Pioneer, several SBHS American Government students and other community members.

Regular board meeting called to order at 5:30 p.m.

Pledge of Allegiance:

Agenda: MOTION by D. Vig, seconded by Nachtigall, and carried to approve the agenda as presented.

Consent Agenda: MOTION by Odegaard, seconded by Koontz, and carried to approve the consent agenda as presented.

- a. Minutes: Regular Board Meeting, Monday, March 14, 2022
- b. Claims for Payment: 3e Elctrc, Rprs 575.20; AB Bsns, Ls 1597.15; AB Wldng, Splys 851.97; AJ, Splys 446.85; Ace Srvc, Rprs 3600.00; ACTE, Rgstrtn -350.00; Advnc Pymnt, Offcl 410.20; Ar B&B, Ldgng 1367.65; Amzn, Sply 4078.49; Amck Snd, Mntrng 200.00; Amrcn Inn, Ldgng 1226.40; Amrspns, Eqpmnt470.08; App Grdcm, Sply 149.99; Archtctr Inc, Srvc 104000.00; Audio Video, Sply 161.98; Bnrr Bzz, Sply 1211.74; Bnntt Trnsprtn, Snw Rmvl 1150.00; Brnrd Fd, Food 549.56; Bst Buy, Equip 1574.94; Brschbch, Sply 141.50; Big D, Sply 35.44; BH Chmcl, Sply 8545.47; BH Energy, Utly 97606.86; BH Pst, Srvc 155.00; BH Pnr, Pblshng 272.63; BHSS, Ttn 21632.11; BH Trck Trlr, Eqpmnt 7292.70; Blnd Edctn, Srvc 133.13; A Buxcel, Mlg 201.60; Cptl One, Sply 192.62; Crln Blgcl, Sply 1647.43; Casas LWP, Spkr 9500.00; Cash Wa, Food 54123.89; CBH, Fuel 1387.13; CDW-G, Sply 1266.98; Cntry Bsns, Ls 401.57; Ct Smmrst, SRO 2121.75; Coca Cola, Sply 1033.00; Cmmrc Dr, Sply 44.23; Cmmtch, Ls 2944.75; Cmptr Vllg, Rprs 4250.00; C Cox, Mlg 184.80; DR Srv, Rprs 3347.69; Dkt Bus, Trnsprtn 9850.00; Dwd Hstry, Sply 88.00; Dlt Dntl, Insrnc 14222.26; Demco, Sply 350.97; Dllr Gnrl, Sply 65.18; East Side Dairy, Milk 10541.40; EMC, Insrnc 2274.34; Enng Prpn, Utly 2782.50; EPCO, Sply 1949.34; Exxn, Fuel 114.00; Fbrc Jnctn, Srvc 63.90; Fth Indpdnt, Pblshng 198.00; Fmly Dllr, Sply 40.88; EMG Engrng, Srvc 8850.00; Fnc Pst, Advrtng 275.00; Gry Brnk, Rprs 478.64; Get Rdy Kndgrtn, Wrktxts 58.00; Gldn Wst, Utly 498.93; Grnd Elctrc, Utly 593.74; Grcry Mrt, Sply 20.84; Grssnrbg Imp, Sply 159.19; Hmry Pblshng, Sply 559.35; Hrlw Bus, Bus Routes 139542.15; Hauff, Eqpmnt 324.81; Hrtlnd Schl, Eqpmnt 324.81; Hggrty Ltrcy, Sply 133.37; K Herrman, Mlg 129.10; Hrtzbrg, Books 188.73; Hbrt Srv, Rprs 1564.08; Hytt Rgncy, Ldgng 5283.80; Innvtv Offc, Sply 6.99; D Jeans, Lnch Rfnd 4.50; L Jffry-Krk, Mls 1105.00; G Jensen, Mlg 209.33; Jmmy Jhns, Sply 285.95; Jns Sply, Sply 170.10; Key City Glass, Rprs 230.00; Kffr, Utly 1281.17; Kncht, Sply 198.30; KSB Schl Law, Trng 250.00; Kly Sply, Sply 131.82; L&L Insltn, Asbsts Abtmnt 17940.00; Lkt Clnrs, Cntrct 3360.00; Ls Ends Clnng, Cntrct 19746.37; Loves, Fuel 52.48; Lynns, Splys 1998.75; MB Clnng, Cntrct 556.20; Mac Cnstrctn, Cnstrctn Pay 17542.60; Mrco, Is 1751.45; Mccrssn Boys, Ttn 8657.78; Mnrds, Sply 1019.09; Midco, Utly 7651.85; Mdcntnt Tstng, Srvc 46.00; MDU, Utly 28026.48; Nies & Karras, Srvc 1131.00; NW Pipe, Sply 367.48; Orntl Trdng, Sply 61.66; Otis Elvtr, Cntrct 1668.96; Pan O Gold, Bread 3231.72; Prmbnd, Books 2987.77; Ptny Bws, Pstg 177.64; Plmbng Dsgn, Rprs 370.56; Ppplrs Msc, Sply 539.15; Prr Hlls Trnst, Trnsprtn 108.00; Prschl Bx, Wrktxts 38.90; Prncpls

Cnfrnc, Rgstrtn 150.00; Quill, Sply 2284.00; Rpd Fire, Rprs 900.00; Rpd Rtr, Rprs 440.00, Rssmsn, Rprs 3013.90; Rfs, Utlty 755.85; Rnhrt, Food 28169.77; Ricoh, Ls 3455.78; Rddl, Rprs 4105.91; Rvrsd, Sply 1960.96; Rckngtr, Snw Rmvl 1895.00; Rgr Fr Pnt, Sply 89.98; Rsnbns Sgns, Mrquee 17721.48; Rnngs, Eqpmnt 108.97; Rshmr Offc, Sply 48.79; Rstc Rllng Pn, Sply 100.00; Sams, Sply 3092.01; SASD, Rgstrtn 180.00; Schl Spclty, Sply 718.17; Scptwn Wsh, Mntnc 29.00; SD Hmn, Ttn 6685.60; SD Hmnts, Spkr 50.00; SDFCCLS, Rgstrtn 1158.00; SDIAA, Rgstrtn 239.20; Srvll, Mops 2477.72; Shrtn Mtl, Trvl 1498.37; SNA, Mmbrshp 93.00; SE Area Coop, Rgstrtn 400.00; Strgs Ace, Sply 536.84; Strgs Meat, Food 5691.37; Strgs Napa, Sply 91.04; Strgs Tire, Rprs 86.17; Cty Strgs, SRO 51244.69; Sbwy, Sply 105.15; Smmt Fire, Rprs 268.25; Sn Lf, Insrnc 3124.81; Sprr Snttn, Sply 200.00; Tchrs Pay Tchrs, Sply 175.46; Tie Office, Online Lrng 10337.50; Tom's T's, Sply 733.12; Vrzn, Hot Spots 733.12; Vsbl Dffrc, Clng Cntrct 9225.00; Wlmrt, Sply 40.32; Wbstrntstr, Eqpmnt 3986.83; Wllmrk, Insrnc 200267.00; WR Elctrc, Utlty 1956.67; Wstrn Psychlgcl, Sply 51.00; WEX, Fuel 2865.88; Whtbrdsndmr, Eqpmnt 145.40; Whtwd Cty, Utlty 68.16; Wdstck Sply, Sply 683.91; Zoom, Sply 202.35; Cash Recap for month ending March 31, 2022: General Fund: Begin Bal 4605585.83; Petty Cash 200.00; Cash Change 2000.00; Advance Pymt 16489.81; Cash in Bank 1200921.35; Investments PSBK 3385974.67; Unemployment Savings 10811.75; Investments in CD 561262.84; Investments in CD over 90 Days 1061916.59; Transfer In 0.00; Revenue: Local Taxes 420707.63; Other Sources 49339.27; State 1016740.00; Federal 131200.78; Other Sources 37421.17; Total Revenue 1655408.85; To Be Acct'd For: 6260994.68; Transfer Out 0.00; Expenditures 1826459.15; Ending Bal March 31, 2022: 4434535.53; Petty Cash 200.00; Cash Change 2000.00; Advance Pymt 16489.81; Cash in Bank 799517.84; Investments Savings 3616327.88; Unemployment Savings 11783.85; Investments CD 561262.84; Investments CD over 90 Days 1062322.45; Capital Outlay: Begin Bal 3442710.28; Cash in Bank 324049.11; Investments PSBK 3118661.17; Investments CD over 90 Days 1502815.61; Transfer In 00.00, Revenue Local Taxes 272878.77; Other Sources 19.14; State 0.00; Federal 0.00; Other 28.55, Total Revenue 272926.46; To Be Acct'd For: 3715636.74; Transfer Out: 0.00; Expenditures 149624.52; Ending Balance: 3566012.22; Cash in Bank: 174424.59; Invest, Savings: 3391587.63; Investments CD 1503376.87; Spec Serv: Begin Bal 379193.69; Cash in Bank 46214.95; Investments Savings 332978.74; Revenue Local Taxes 153112.25; Other Sources 10.15; State 31629.00; Federal 57914.00; Other Sources 4548.07; Total Revenue 247213.47; To Be Acct'd For 626407.16; Expenditures: 296447.81; Ending Bal: 329959.35; Cash in Bank: 93856.22; Investment, Savings 236103.13; Investments, CD 0.00; Food Service: Beg Bal 502887.86; Cash Change 194.00; Cash in Bank 184769.31; Investments, Savings 318118.55; Investments, CD 100000.00; Revenue: State 0.00; Federal 200645.33; Other Sources 5444.28; Total Revenue 206089.61; To Be Acct'd For 708977.47; Transfer Out 0.00; Expenditures 189607.17; End Bal March 31: 519370.30; Cash Change 194.00; Cash In Bank 201249.07; Investments, Savings 318121.23; Investments of 90 Days 100073.97; Enterprise: Beg Bal 179267.95; Cash Change 2000.00; Cash in Bank 107574.04; Investments, Savings 71693.91; Revenue; Other Sources 28955.53; Total Revenue 28955.53; To Be Acct'd For 208223.48; Expenditures 13305.38; End Bal March 31: 194918.10; Cash Change 2000.00; Cash in Bank 123223.59; Investment, Savings 71694.51; Custodial: Beg Bal 320333.30; Cash in Bank 117589.68; Investments, Savings 152743.62; Investments, CD 50000.00; Revenue: Other Sources 28665.78; Total Revenue 28665.78; To Be Acct'd For 348999.08; Expenditures 35955.41; End Bal March 31: 313043.67; Cash In Bank 112643.74; Investments, Savings 150399.93; Investment CD 50000.00.

- c. Personnel: New Hire (Certificated): Michael Schultz, athletic director, district-wide, \$83,000.00, eff. for the 2022-23 school year; Audrey Mattson, special services teacher, Sturgis Elementary School, \$46,470.00 eff. for the 2022-23 school year; Tiffany Fetchko, special services teacher, Sturgis Williams Middle School, \$48,951.00 eff. for the 2022-23 school year; Marci Farmer, teacher, rural schools, \$52,016.00, eff. for the 2022-23 school year; Tammy Gilbert, teacher, Hereford Elementary, \$50,902.00, eff. for the 2022-23 school year; Carlee Fallon, teacher, Sturgis Elementary School,

\$41,793.00, eff. for the 2022-23 school year; Shane Whidby, teacher, Sturgis Williams Middle School, \$44,901.00, eff. for the 2022-23 school year; Amanda Ladwig, special services teacher, Sturgis Williams Middle School, \$44,344.00, eff. for the 2022-23 school year; Meghan Kvernum, teacher, Piedmont Valley Elementary School, \$50,017.00, eff. for the 2022-23 school year. New Hire (Support Staff): Amanda Tarrant, custodian, Central Meade Co. School, \$14.00/hour, eff. 3/14/2022; Nicole Ruel, paraprofessional, Piedmont Valley Elementary, \$12.00/hour, eff. 3/28/2022; Pam Brown, special services paraprofessional, Sturgis Williams Middle School, \$13.00/hour, eff. 4/11/2022; Sarah Linn, administrative assistant, Sturgis Elementary School, \$15.00/hour, eff. 7/1/2022. New Hire (Extracurricular): Shane Whidby, assistant hs football coach, Sturgis Brown High School, \$3,592.00, eff. for the 2022-23 school year; Shane Whidby, assistant ms boy basketball coach, Sturgis Williams Middle School, \$2,191.00, eff. for the 2022-23 school year. Change of Assignment (Certificated): Katy Jutting, teacher, Sturgis Williams Middle School, \$50,716.00, to assistant principal, Sturgis Elementary/Sturgis Williams Middle School, \$66,503.00, eff. for the 2022-23 school year; Sarah Scherer, special services teacher, Sturgis Williams Middle School, \$44,396.00, to .5 FTE principal/.5 special services teacher, rural schools, \$59,337.00, eff. for the 2022-23 school year; Colleen Keffeler, teacher, Sturgis Brown High School, \$65,990.00, to assistant principal, Sturgis Brown High School, \$78,000.00, eff. for the 2022-23 school year. Change of Assignment (Extracurricular): Ashley Abell, assistant volleyball coach to head volleyball coach, Sturgis Williams Middle School, eff. for the 2022-23 school year. Change of Assignment (Support Staff): Christian Kotab, computer technician to assistant network administrator, district-wide, \$16.60/hour to \$24.00/hour, eff. 3/28/2022; Samantha Spear, administrative assistant to head administrative assistant, Piedmont Valley Elementary, \$14.20/hour to \$15.20/hour, eff. 3/21/2022; Sheri Cranmore, lunchroom/playground to special services paraprofessional, Piedmont Valley Elementary, \$12.85/hour to \$13.00/hour, eff. 3/21/2022; Jamie Smeenck, special services paraprofessional, Sturgis Elementary School, to attendance secretary, Sturgis Brown High School, eff. for the 2022-23 school year; Shannon Yorba, paraprofessional to administrative assistant, Piedmont Valley Elementary, eff. 2/25/2021; Stephanie Evens, head administrative assistant to business office assistant, \$18.00/hour, eff. 7/1/2022. Resignation (Certificated): Joseph Mayer, teacher, Sturgis Brown High School, eff. end of the 2021-22 school year; Summer Eisenbraun, teacher, Sturgis Elementary, eff. end of the 2021-22 school year; Jonathan Hanson, teacher, Stagebarn Middle School, eff. end of the 2021-22 school year; Kaitlin Heier, teacher, Sturgis Brown High School, eff. end of the 2021-22 school year; Peggy Mattke, special services teacher, Piedmont Valley Elementary, eff. end of the 2021-22 school year. Resignation (Support Staff): Kathie Jones, lunchroom/playground, Sturgis Elementary School, eff. 3/25/2022. Resignation (Extracurricular): Jonathan Hanson, head basketball coach, Stagebarn Middle School, eff. end of the 2021-22 school year; Jordan Proefrock, head girls basketball coach, Sturgis Brown High School, eff. end of the 2021-22 school year; Kaitlin Heier, assistant middle school girls basketball coach and assistant middle school track coach, Sturgis Williams Middle School, eff. end of the 2021-22 school year.

- d. ASBSD Protective Trust Workers Compensation Renewal
- e. ASBSD Protective Trust Health Insurance Renewal

Open Forum: Community member and staff member, Heidi Komes showed her appreciation and gratitude to the special education teachers and the special education program that the Meade School District has to offer. Parent, Christina O'Driscoll mentioned there are communication issues within the Meade School District.

Conflict of Interest Waiver Authorization Pursuant to SDCL 3-23-3: No waivers presented.

Recognitions: The Character Education word of the month for April is “Honesty,” which involves being sincere, telling the truth, keeping one’s word, and trustworthiness.

Sturgis Elementary principal, Chantal Ligtenberg has been named 2022 South Dakota National Distinguished Principal Honoree for 2022. A surprise assembly was held for her at Sturgis Elementary on Friday, March 18. Ligtenberg now serves as South Dakota’s nominee for the National Association of Elementary School Principals national title and is expected to be recognized at the South Dakota Association of Elementary School Principals banquet at the Principals’ Conference in Deadwood in June.

Superintendent, Mr. Kirkegaard was recognized for receiving the 2022 Distinguished Service Award for Lifetime Service to South Dakota public education by the South Dakota School Superintendents Association.

Presentations: Sturgis Brown High School speech & debate national qualifier student, Katy Sulzbach and first alternate, Codi Rounds performed their duet “Kid in Control”.

Mr. Kirkegaard provided an overview on the Piedmont Valley Elementary School/Stagebarn MS Facilities community discussion that was held on March 14 at the Stagebarn MS gymnasium.

Business Manager, Brett Burditt gave a brief presentation on the 2022-23 budget. Rhonda Ramsdell gave a brief presentation on the food service budget.

Financial Reports: MOTION by Wheeler, seconded by Nachtigall, and carried to approve the monthly financial reports A, B, C, D as presented.

Approve Bid for PVE Septic System Modifications: MOTION by Good, seconded by D. Vig, and carried to accept the bid from Wilson Contracting in the amount of \$80,000.00 for the PVE Septic System Modifications for the classroom addition.

Approve 2022-23 Central Meade County Community Center Contract: MOTION by Nachtigall, seconded by Odegaard, and carried to approve the contract with Central Meade County Community Center for the 2022-23 school year.

Approve Amendment to ASB Protective Trust Joint Powers and Bylaws: MOTION by D. Vig, seconded by Koontz, and carried to accept the adopted changes to the bylaws.

ASBSD Wellmark Health Insurance Plan: MOTION by Good, seconded by Wheeler, and carried to approve plans 2, 3, and 8 for the FY23 health plan premium rates and coverage level options.

ASBSD Board of Directors Elections: MOTION by Nachtigall, seconded Spring, and carried to vote for board member Darrell Vig for a position on the ASBSD Board of Directors.

Schedule Special Board Meeting: MOTION by D. Vig, seconded by Wheeler, and carried to schedule a special board meeting for Monday, April 25, 2022, at 4:30 p.m. to review the bids and accept or reject the bids submitted for the PVE – Classroom Addition.

Amend the 2021-22 School Calendar: MOTION by Koontz, seconded by J. Vig, and carried to approve the last day of school be a 2-hour early release district-wide on Wednesday, May 25 and SWMS 5<sup>th</sup> graders have no school on Wednesday, May 25 to allow more time for teachers to prepare their classrooms for the reconstruction of the 5<sup>th</sup> grade classrooms.

Authorize Issuance of Teacher Contracts: MOTION by Good, seconded by Spring, and carried to authorize the district to issue contracts based on the 2021-22 agreement and issue new contracts when the 2022-23 agreement is finalized.

Title I Desk Audit: The district completed the Title I desk audit with no issues. Thank you, Mrs. Peterson and the Title I staff.

Back-to-School Plan/COVID-19 Plan: Mr. Kirkegaard gave a brief update on the Back-to-School Plan and the COVID-19 Plan that is currently in place. The plan will need to be reviewed between July 1 and December 31 to meet ESSER funding criteria.

Property & Liability Insurance: The district is anticipating a 15% increase in the cost of property and liability insurance. Once Mr. Burditt receives more information from the Leavitt Group, it will be brought back to the Board as an action item.

School Board Election: There are three 3-year terms open, and the school board election has been set for June 8, 2022. Five have filed petitions. The business office drew for the order of candidates on the ballot. The order will be as follows: Justin Jutting, Sturgis; Kami Wolf-Perli, Piedmont; Lee Spring, Union Center; Sandy Cass, Sturgis and John Nachtigall, Owanka. The election is a combined election with Meade County. Candidate, Justin Jutting, Sturgis, introduced himself to the Board.

Staff Retirement & Recognition Reception: A public reception and dinner is scheduled for Wednesday, May 4, to honor the 2021-22 Meade School District employees who are retiring, those who have worked 15, 20, 30 and 35 years, and those who have been selected as teacher of the year and professional technical/support staff of the year. The program and dinner reception will begin at 5:00 p.m. in the west gym at Sturgis Brown High School. The free event, sponsored by the Meade School Board, is open to the public. Those attending must make reservations by calling the superintendent's office at 605-347-2523 ext. 1 or email tanya.ludwick@k12.sd.us.

Reports:

- a. Administrators – nothing new was presented.
- b. Board Members – nothing new was presented.
- c. BHSSC – Koontz mentioned a presentation was given from a group that provides support to the special education teachers and staff.
- d. Superintendent – Mr. Kirkegaard suggested that the 90, 80, 70, 60% grading scale be brought back to the Board by administration prior to the 2022-23 school year.

Board members recessed at 7:12 p.m.

Executive Session began at 7:22 p.m.: MOTION by Nachtigall, seconded by Wheeler, and carried to enter into executive session to discuss Employment Negotiations (SDCL-1-25-2.4).

Board Members Present: Holly Good, Terry Koontz, John Nachtigall, Aaron Odegaard, Lee Spring, Darrell Vig, JT Vig and Charlie Wheeler. Board member Urbaniak excused himself from the executive session for potential conflict of interest. Vice President, Spring presided during executive session.

Others Present: Don Kirkegaard

Executive Session ended at 8:03 p.m.: MOTION by Nachtigall, seconded by J. Vig, and carried to adjourn.

Joseph Urbaniak, President

Brett Burditt, Business Manager

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Tanya Ludwick, Recorder