

BACKGROUND INFORMATION – Monday, September 11, 2017  
5:00 p.m. Executive Session  
5:30 p.m. Regular School Board Meeting

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### **Item 1 – Executive Session**

**Background:** The Board will enter into executive session to discuss personnel (SDCL 1-25-2.1) and student related matters (SDCL 1-25-2.2).

### **Item 3 – Waiver Authorization Pursuant to SDCL 3-23-3**

**Background:** Board members and school administrators/officials to request a conflict of interest waiver before participating in or voting upon a decision concerning an application in which that member has a direct personal or financial interest.

### **Item 5 – Recognitions**

The Character Education Word of the Month for September is “sportsmanship” which includes equality, justice, taking turns, playing by the rules, and treating all people fairly.

### **Item 6a – Financial Reports**

**Background:** The monthly financial reports, Exhibit A, B, C, and D, for the board’s review. (ITEM 6a)

### **Item 6b – Personnel**

**Background:** The following are presented for your consideration.

New Hire (Certificated): George Caine, teacher, Sturgis Brown High School, \$49,832.00, eff. for the 2017-18 school year.

New Hire (Extracurricular): Ward Anderson, assistant high school girls’ basketball coach, Sturgis Brown High School, \$3,453.00, eff for the 2017-18 school year; Steve Hilton, assistant high school track coach, Sturgis Brown High School, \$3,624.00, eff. for the 2017-18 school year; George Caine, assistant middle school wrestling coach, Sturgis Williams Middle School, \$2,205.00, eff. for the 2017-18 school year; Cassie Rhoden, rural volleyball coach, rural schools, \$1,814.00, eff. for the 2017-18 school year.

New Hire (Support Staff): Janell Woehl, food service worker, Sturgis Williams Middle School, \$10.75/hour, eff. 8/28/2017; Adrienne Nacey, food service worker, Sturgis Elementary, \$10.75/hour, eff. 8/28/2017; Jessica Bestgen, library paraprofessional, Sturgis Williams Middle School, \$11.25/hour, eff. 8/28/2017; Deborah Hight, food service worker, Sturgis Brown High School, \$10.75/hour, eff. 8/28/2017; Chelsae Romey, Title I paraprofessional, Sturgis Elementary, \$11.25/hour, eff. 8/22/2017; Rebecca Smith, special education paraprofessional, Union Center, \$11.25/hour, eff. 8/22/2017; Danielle Sperling, special education paraprofessional, Sturgis Intermediate School, \$11.25/hour, eff. 8/22/2017.

Stipend: Holly Kopplin, concessions purchasing supervisor, Sturgis Brown High School, \$2,000, eff. 8/28/2017.

Resignations (Support Staff): Wesley Ferguson, delivery employee, district-wide, eff. 8/29/2017; Crystal Bruce, playground/noon duty supervisor, Piedmont Valley Elementary, eff. 8/15/2017; Jenny Jensen, playground/noon duty supervisor, Sturgis Elementary, eff. 8/25/2017.

Resignation (Extracurricular): James Paris, assistant middle school wrestling coach, Sturgis Williams Middle School, eff. 8/14/2017.

Addendum to Contract (Extracurricular): Amy Wilcox, rural volleyball coach, published salary was \$1,966.00 and corrected amount is \$1,930.00, eff. for the 2017-18 school year.

Contract Amendments (Teachers who advanced on the salary structure):

Staff	Former Ed Differential	New Ed Differential	Amount of Advance
Smiley, Kimberly	BA+24	MA	\$3,000
Hartwig, Kimberly	MA	MA+12	\$600
Heiser, Kelli	BA	BA+12	\$500
Carpenter, William	MA	MA+24	\$1,300

#### **Item 6c – Summerset-Stagebarn Contingency Adjustment RFP #5**

**Background:** At the August meeting, the board discussed adding masonry back to the exterior walls of the administration area instead of metal wall panels. This change would add an additional cost to the project of \$10,127.91. (ITEM 6c)

#### **Item 6d - Summerset-Stagebarn Contingency Adjustment RFP #6**

**Background:** At the August board meeting, Architecture Incorporated presented laminate choices for the Summerset-Stagebarn middle school. The board discussed changing the finish on the casework laminate from Formica smoky brown pear matte finish to smoky brown pear naturelle finish and metal laminate to the reception desk. There will be an additional cost to the change in Formica finish for an additional cost of \$3,412.03. (ITEM 6d)

#### **Item 6e – High School Grazing & Haying Lease**

**Background:** The grazing and haying lease for the high school property expires in December 2017. The board needs to authorize the business manager to call for bids for a two-year grazing and/or haying lease with a one-year extension option.

#### **Item 6f – Policy EEA: Transportation Plan for Students Placed in Foster Care**

**Background:** Third and final reading of Policy EEA: Transportation Plan for Students Placed in Foster Care. There have been no changes since the first reading of the policy.

#### **Item 6g - Line of Administrative Authority**

**Background:** Every year it is necessary to approve the line of administrative authority. (ITEM 6g)

#### **Agreements for Recognition of Non-School Athletic Activity Renewal**

**Background:** In accordance with Board Policy, the Rodeo Club, Sturgis High School Girls Softball Team, and the Sturgis Baseball Club submit their agreements for annual review and approval. These agreements allow the clubs to award Sturgis Brown High School athletic letters to our high school students who meet the lettering criteria. The clubs are also required to enforce SDHSAA eligibility rules and Sturgis Brown High School rules governing participation in athletics. Mr. Paris advises that the agreements have been working fine, and he recommends approval of all non-school activity agreements.

### **Item 6i – Special Education Comprehensive Plan**

**Background:** The Special Education Department is required to annually submit the Special Education Comprehensive Plan. The Meade School District, along with the other members of the Black Hills Special Services Coop, work with the BHSSC to review and ensure that the comprehensive plan meets all state and federal requirements. (ITEM 6i)

### **Item 7a – Department of the Army Corps of Engineers Jurisdictional Waters Finding**

**Background:** The district received the report from the Department of the Army Corps of Engineers regarding the high school property; the area located in Sections 1 and 2 Township 5 North, Range 5 East, Meade County, South Dakota. The Department of the Army Corps of Engineers have determined that there are waters of the United States (jurisdictional waters) located within the review area. Any activity involving the discharge of dredged or fill material within the waters of the United States would require a permit from the Corps of Engineers. (ITEM 7a)

### **Item 7b – Review Budget for Summerset-Stagebarn Middle School Project**

**Background:** Mr. Kirkegaard will review the budget for the Summerset-Stagebarn middle school project. The board will be given the project's financial information at the board meeting.

### **Item 7c – Naming of the Summerset-Stagebarn Middle School**

**Background:** The board will need to start the process to choose the name for the new Summerset-Stagebarn middle school.

### **Item 7d – Preliminary Fall Enrollment**

**Background:** Preliminary numbers at the end of the first week of school would indicate that district-wide enrollment has increased. Enclosed is the unofficial count taken on the first Friday of the 2017-18 school year. We will not take an official count until September 29, 2017. (ITEM 7d)

### **Item 7e – Policy GBCA: Staff Conflict of Interest**

**Background:** First reading of Policy GBCA: Conflict of Interest. The suggested changes to the policy are presented to the board for review. Mr. Kirkegaard will answer any questions the board might have regarding the revisions to this policy. (ITEM 7e)

### **Item 7f – Policy AH: Conflict of Interest Disclosure and Authorization**

**Background:** First reading of new board Policy AH: Conflict of Interest Disclosure and Authorization. Mr. Kirkegaard will answer any questions the board might have regarding this new policy. (ITEM 7f)

### **Item 7g – 2016-17 Annual Report**

**Background:** The Annual Report for 2016-17 is complete. The report will be posted on the district's website: DISTRICT OFFICES>SUPERINTENDENT & BUSINESS OFFICE> REPORTS & ANNUAL AUDIT.

### **Item 7h – Special Education Review, September 19-21, 2017**

**Background:** The Special Services Department will go through an on-site accountability review, September 19-21, 2017. The South Dakota Department of Education will examine all aspects of the department including services to students and special education compliance. (ITEM 7h)