

REGULAR MEETING

Meade School District 46-1

Williams Administrative Building, Board Room

May 14, 2018

Board members present: Bob Burns, Charlie Wheeler, Courtney Mack, Curtis Johnson, Joe Urbaniak, Dennis Chowen, and Corey Johnson; Michael Isaacson and Bryce Richter were absent.

4:30 p.m. Executive Session.

MOTION by Chowen, seconded by Curtis Johnson, and carried to go into executive session to discuss personnel (SDCL-1-25.1), legal counsel (SDCL-1-25.3), and employee negotiations (SDCL-1-25.4).

5:30 p.m. Regular Meeting reconvenes.

District personnel present: John Pedersen, Brett Burditt, Mike Paris, Chad Hedderman, Jeff Ward, Bev Rosenboom, Chantal Ligtenberg, Chrissy Peterson, and Dave Olson.

Others present: Jeff Simmons, Steve Jastram and Jordan Burbach from Architecture Incorporated, Chief of Police Geody VanDewater and community members.

Pledge of Allegiance.

Consent Agenda. MOTION by Curtis Johnson, seconded by Wheeler, and carried to approve the consent agenda as presented:

- a) Agenda
- b) Minutes of Regular Meeting on April 9, 2018 and Special Board Meeting on April 16, 2018
- c) Claims for Payment
- d) Open Enrollment & In-District Transfer Applications
- e) ASBSD Property Liability Fund and Workers Compensation Fund Renewals
- f) Volunteers
- g) Surplus Property
- h) Waiver from an Administrative Rule

Conflict of Interest. No waivers presented for board action.

Recognitions. Students of the Month for April are given in each principal's reports. The Character Education word of the month for May is "Integrity," which involves honesty, honor, reliability, and standing up for one's beliefs.

Stephanie Kaufman was awarded the James Madison Memorial Fellowship. James Madison Graduate Fellowships are awarded to individuals desiring to become outstanding teachers of the American Constitution at the secondary school level. The James Madison Fellowship funds up to \$24,000 of each Fellow's course of study towards a master's degree. Stephanie has been in the district for 14 years teaching American Government and will use this award to get her masters.

Programs. Brett Burditt, business manager, presented a preliminary 2018-19 general fund, capital outlay, special education and governmental fund budgets.

Architecture Incorporated presented preliminary plans for the new rural attendance center.

Financial Reports. MOTION by Urbaniak, seconded by Chowen, and carried to approve the financial reports and Claims for Payment: A&B Wld, Supp 1527.52; A&J, Supp 518.08; Adv Pay, Trck 2541.25; Alft Htl, Ldgng 1596.55; Amzn, Supp 899.45; Amrcn Engrng, Srv 3900.00; Amrcn Inn, Ldgng 282.45; Pzz Hut, Supp 43.00; Amck Snd, Srvs 161.00; Archtctr Inc, Srv 29875.00; Avi, Supp 269.00; BF Dist, Ttn 812.74; Bnnt Trns, Snw Rmvl 1500.00; Rmktta Htl, Ldgng 199.98; BH Asphlt, Rpr 612.46; BH Chem, Supp 5981.31; BH Enrgy, Utly 40258.70; BH Pst, Srvs 270.00; BH Pnr, Adv 552.56; BHSS, Ttn 32686.25; Brdr States, Supp 45.10; Brchs Wst, Supp 123.85; CSW, Supp 5846.77; Md Cty Cmty Ctr, Rntl 165.00; Cntrylnk, Utl 46.31; Chldrn Hm, Ttn 1966.50; Chrs Sup, Sup 213.78; Clbhs, Ldgng 136.00; Coca Cola, Sup 5816.85; Cmfrt Inn, Ldgng 471.43; Cmmtch, Stgbrn Prjct 44762.98; Cmptr Vllge, Rpr 3759.00; Crkt Mdia, Supp 197.55; D&R, Rprs 5944.88; Dkta Hrdwr, Supp 173.06; Dkta Trvl, Trvl 80.00; Dktalnk, Supp 836.72; Days Inn, Ldgng 2489.30; Dean Fds, Mlk 7575.27; Dlta Dntl, Ins 8611.86; Dmco, Stgbrn Prjt 1544.98; Dscnt Glf, Supp 330.00; Elctrcl Engrn, Rprs 556.25; EMC Ntl, Ins 1733.75; Enng Prpn, Utl 7492.50; Erc Armn, Supp 48.70; Exxn, Supp 264.00; Fbrc Jctn, Supp 76.68; Fth Indpdnt, Adv 25.48; Frst Tech, Prkns Grnt Supp 16986.00; Flt, Books 5151.21; Fd Srv, Fd 2695.63; Gldn Wst, Stgbrn Prjt 47885.78; Grcry Mrt, Supp 43.61; Hgn Wndw, Rpr 1387.00; Hggtry, Rpr 66.70; Hrlw Bus, Cntrct Bus 118774.97; Hrtlnd Ppr, Supp 713.80; Hrtlnd Schl, Supp 475.04; Hdit Mnts, Supp 173.92; Hbrt Sales, Rprs 184.00; Hldy Inn, Ldgng 245.97; Hwrdr Jhnsn, Ldgng 743.94; B Hbbrd, Srvs 350.00; Inst Lore, Supp 75.89; Jacob's, Rprs 550.36; Jrrys Refrig, Rprs 1420.78; JW Pppr, Supp 142.99; K. Kfflr, Ref 25.00; Kffr Sant, Utly 444.53; LIU, Supp 79.42; Lghtng Mntnce, Supp 189.19; Lowe Rfng, Rpr 125.00; Lynns, Supp 2084.98; M&B, Srvs 6481.50; T. Manke, Srvs 3720.81; Mrco, Lse 1706.24; Mstr Tchr, Supp 774.68; McDrt, Snw Rmvl 4297.50; McLds, Supp 271.06; McPhrsn & Jcbson, Srv 12419.26; Fd Srv, Supp 474.00; Mdco, Utly 5025.98; Mdcntnt Tstng, Wtr Tstng 19.00; MDU, Utly 17198.76; Ntl Assoc Nrses, Mbrshp 140.00; Nies & Karras, Srvs 1857.24; Nrthind Scrt, Int 141910.00; OCT Brnd, Supp 33.95; Owen, Supp 184.00; Pan O Gld, Bread 3022.73; Paypal, Perkins Supp 1715.22; Prmabnd, Books 12.72; Pete Lien, Sand 79.50; Cty Piedmont, Utly 781.75; Ptny Bwes, Lse 700.83; PMA Fncal, Srs Py 151515.15; Psh Pll Pdal, Rpr 240.63; Qulty Quck Prnt, Supp 82.50; Quill, Supp 923.44; Rmda Inn, Ldgng 1140.00; Refuse, Utly 902.00; Rnhrt Fd, Food 63644.92; Rnnr & Assc, Srvs 2500.00; Ricoh, Copies 304.67; Rckngtree Ldnscp, Srv 4675.79; Rnd Eye Supp, Supp 262.40; Rshmr Office, Supp 846.99; Sam's, Supp 1689.05; SASD, Regis 125.00; Schlstic, Supp 1125.99; Schl Nurse, Supp 350.80; Schl Nutrn, Regis 368.00; Schl Spclty, Supp 175.09; Scull, Stgbrn Prjct 987236.03; SD Hmn, Ttn 13106.36; SD Elec Comm, Rnwl 40.00; SDAOP, Regis 65.00; SDSU, Regis 45.00; Srvll, Supp 1506.44; Shpko, Supp 341.25; SNA, Mmbrshp 45.00; SE Educ, Regis 200.00; Stn Hstn, Rprs 142.05; Strg Coff, Supp 279.80; Strg Comm Cntr, Rntl 80.00; NAPA, Supp 1544.72; Cty Strg, Utly 15601.51; Subway, Supp 265.05; Sun Life, Ins 2170.25; Swt Trts, Food 710.00; TIE, Ttn 3675.00; Trbvll Elec, Rprs 225.68; UC Chrch, Rntl 100.00; Untd Arlns, Trvl 722.60; USD, Reg 300.00; VP Clnc, Regis 880.00; Vnwy Trphy, Plque 28.60; Vast, Utly 114.81; Vrnz, Utly 154.88; Wlmrt, Supp 910.61; Wllmrk, Ins 208179.16; Wrlngers, Rprs 127.00; WEX, Fuel 4606.55; Cty WW, Utly 70.84; Wllms & Assoc, Dsgn Fee 1716.25.

Expenditures: Gen Fund 481052.91; Cap Outlay 245831.61 Spec Serv 90722.26; Pension 0.00; Debt Serv 141910.00; Capital Projects Stagebarn 1012111.03, Union Center 11400.00; Food Serv 95051.50; Enterprise 6784.84; Total \$2084828.15. Payroll: Elem 567311.26; MS 175009.49; HS 232813.69; Dist Wide 266325.99; Spec Serv 237943.11; Capital Outlay 0.00;

Pension 0.00; Food Serv 59796.75; Concessions 210.00; Capable Kids 3492.89; Driver's Ed 0.00; Summer School 0.00; Travel 843.36; Supp 1544.29; Total \$1545080.83.

Cash Recap: April 2018: General Fund: Begin Bal 3688261.26; Petty Cash 100.00; Cash Change 1500.00; Advance Pymt 15000.00; Cash in Bank 1036166.53; Investments PSBK 2635494.73; Investments CD 0.00; Investments CD over 90 Days 1017094.32; Transfer In 0.00; Revenue: Local Taxes 280978.20; Other Sources 26998.14; State 741402.00; Federal 64428.69; Other Local Sources 22119.60; Total Revenue 1135926.63; To Be Acct'd For: 4824187.89; Transfer Out 00.00; Expenditures 1542148.32; Ending Bal April 30, 2018: 3282039.57; Petty Cash 100.00; Cash Change 1500.00; Adv Pymt 15000.00; Cash in Bank 821043.41; Investments Savings 2444396.16; Investments CD 0.00; Investments CD over 90 Days 1017094.32; Capital Outlay: Begin Bal 3688285.10; Cash in Bank 0.00, Investments PSBK 3688285.10; Transfer In 00.00, Revenue Local Taxes 230007.92; Other Sources 576.90; State 0.00; Federal 0.00; Other 1468.92, Total Revenue 232053.74; To Be Acct'd For: 3920338.84; Transfer Out: 0.00; Expenditures 36744.56; Ending Bal 3883594.28; Cash in Bank -2537.99; Investments Savings 3886132.27; Spec Serv: Begin Bal 259764.54; Cash in Bank 58248.86; Investments PSBK 201515.68; Revenue Local Taxes 115130.55; Other Sources 292.20; State 58930.00; Federal 45239.00; Other Local Sources 2119.34; Total Revenue 221711.09; To Be Acct'd For 481475.63; Expenditures 286983.07; Ending Balance 194492.56; Cash In Bank 52500.46; Investments Savings 141992.10; Pension Levy: Begin Bal 1091583.52; Cash in Bank 0.00; Investments PSBK 1091583.52; Revenue Local Taxes 0.00; Other Sources 211.42; State 0.00; Federal 0.00; Other Sources 412.84; Total Revenue 624.26; To Be Acct'd For 1092207.78; Expenditures 0.00; Ending Bal 1092207.78; Cash in Bank 0.00, Investments Savings 1092207.78; Food Service: Begin Bal 366786.68; Cash in Bank 84066.89; Investments PSBK 282719.79; Revenue: State 0.00; Federal 61665.74; Other Sources 70975.75; Total Revenue 132641.49; To Be Acct'd For 499428.17; Expenditures 105472.89; Ending Balance 393955.28; Cash in Bank 111128.58; Investments Savings 282826.70; Enterprise: Begin Bal 88169.47; Cash in Bank 15769.11; Investments PSBK 72400.36; Revenue: Federal 0.00; State 0.00; Other Sources 7319.74; Total Revenue 7319.74; To Be Acct'd For 95489.21; Transfer out 0.00, Expenditures 3928.71, Ending Bal 91560.50; Cash in Bank 19132.76, Investments Savings 72427.74; Unemployment: Begin Bal 17925.74; Transfers in 0.00; Cash in Bank 17925.74; Investments PBSK 0.00; Investments over 90 Days 0.00; Revenue: Other Sources 4.51; Total Revenue 4.51; To Be Acct'd For 17930.25; Expenditures 108.15; Ending Bal 17822.10. Cash in Bank 17822.10; Investments Savings 0.00; Trust & Agency: Begin Bal 381343.96; Cash in Bank 295135.73; Investments PSBK 38729.49; Investments CD 47478.74; Revenue Other Sources 42120.58; Total Revenue 42120.58; To Be Acct'd For 423464.54; Expenditures 44201.18; Ending Bal 379263.36; Cash in Bank 293110.30; Investments Savings 38674.42; Investments CD 47478.64

Personnel. MOTION by Wheeler, seconded by Chowen, and carried to approve the following: Hire (Administrative): Jami Lee, food service director, district-wide, \$72,000.00, eff. July 1, 2018.

New Hires (Certificated): Sara Rundell, teacher, Piedmont Valley Elementary, \$40,575.00, eff. for the 2018-19 school year; Kayleen Selfridge, teacher, Piedmont Valley Elementary, \$40,575.00, eff. for the 2018-19 school year; Dominic Bradford, teacher, Piedmont Valley Elementary, \$40,575.00 Eff. for the 2018-19 school year; Tamara Voight, teacher, Sturgis Williams Middle School, \$46,875.00, eff. for the 2018-19 school year; Lauren Kopriva, special education teacher, Sturgis Elementary, \$40,575.00, eff. for the 2018-19 school year; Jennifer Scharn, teacher, Stagebarn Middle School, \$40,575.00, eff. for the 2018-19 school year; Anna Pickford, teacher, Piedmont Valley Elementary, \$40,575.00, eff. for the 2018-19 school year;

Megan Koenig, teacher, Elm Springs, \$40,575.00, eff. for the 2018-19 school year; Kristina Bonefield, special education teacher, Sturgis Brown High School, \$40,575.00, eff. for the 2018-19 school year; Josie Huber, teacher, Sturgis Williams Middle School, \$40,575.00, eff. for the 2018-19 school year.

New Hire (Support Staff): Seth Seidel, temporary maintenance worker, Buildings & Grounds, \$12.00/hour, eff. 5/14/2018; Tina Nelson, head administrative assistant, Stagebarn Middle School, \$13.25/hour, eff. 7/1/2018; Rainee Lisko, head administrative assistant, Whitewood Elementary, \$13.25/hour, eff. 8/13/2018.

New Hire (Extracurricular): Alli Steckelberg, assistant middle school volleyball coach, Sturgis Williams Middle School, \$1,894.00, eff. for the 2018-19 school year; Daine McNenny, rural track coach, rural schools, \$1,894.00, eff. for the 2017-18 school year; Jennifer Scharn, assistant middle school cross country coach, \$1,894.00 and head middle school girls basketball coach, \$2,190.00, Stagebarn Middle School, eff. for the 2018-19 school year; Josie Huber, assistant middle school track, Sturgis Williams Middle School, \$1,894.00, eff. for the 2018-19 school year.

Change of Assignment (Support Staff): Julie Peterson, paraprofessional to STOP coordinator, Piedmont Valley Elementary, \$11.99/hour to \$12.25/hour, eff. for the 2018-19 school year; Stephanie Evens, administrative assistant to head administrative assistant, Sturgis Elementary, \$12.25/hour to \$13.25/hour, eff. 7/1/2018; Marsha Ford, food service worker to administrative assistant, Sturgis Elementary, \$10.75/hour to \$12.25/hour, eff. 7/1/2018.

Retirement (Certified): Connie Feekes, teacher, Sturgis Williams Middle School, eff. at the end of the 2017-18 school year.

Resignation (Certificated): Elke King, teacher, Enning/Union Center, eff. at the end of the 2017-18 school year; Ashley Ziegler, teacher, Sturgis Elementary, eff. at the end of the 2017-18 school year; Meggan Jacobsma, teacher, Sturgis Williams Middle School, eff. at the end of the 2017-18 school year; Brandy McCloud, special education teacher, Sturgis Brown High School, eff. at the end of the 2017-18 school year; Jennifer Powers, special education teacher, Piedmont Valley Elementary, eff. at the end of the 2017-18 school year; Darcy Nagel, teacher, Sturgis Brown High School, eff. at the end of the 2017-18 school year; Colin McCampbell, teacher, Sturgis Brown High School, eff. at the end of the 2017-18 school year; George Caine, teacher, Sturgis Brown High School, eff. at the end of the 2017-18 school year.

Resignation (Extracurricular): Beth Johnson, head middle school drama teacher, Sturgis Williams Middle School, eff. at the end of the 2017-18 school year; Colin McCampbell, head high school boys basketball coach and head high school girls golf coach, Sturgis Brown High School, eff. at the end of the 2017-18 school year.

SBHS West Gym Door Project Bid. MOTION by Burns, seconded Curtis Johnson, and carried to award the SBHS west gym door project contract to MAC Construction for a cost of \$58,500.00.

SDHSAA 2018 Election Ballot & Amendment. MOTION by Curtis Johnson, seconded by Chowen, and carried to support Dr. Paul Turman, T.F. Rigs High School, for Large School Group representative; Dr. Jerry Rasmussen, Dakota Valley High School, for the Division III representative; Kelly Messmer, Harding County High School, for the Division IV representative; and vote yes on the proposed amendment #1.

Set the Date & Time for the June Public Hearing. MOTION by Burns, seconded by Urbaniak, and carried to set the public input meeting for 6:00 p.m., June 11, 2018 at the Williams Administrative Building boardroom.

Recognize Administrators as Negotiating Group. MOTION by Burns, seconded by Urbaniak, and carried to recognize the administrative staff of Meade School District as a bargaining group for negotiation purposes.

Two Hour Early Release for Last Day of School. MOTION by Chowen, seconded by Curtis Johnson, and carried to approve a two hour early release for all schools on the Thursday, May 24, 2018.

Stagebarn Property Easement. Legal counsel suggests that the district request the homeowner, Lonnie Giedd, draw up the easement and pay for all costs associated with the easement request.

Stagebarn Middle School Update. An update was given on the Stagebarn Middle School project.

School Security. The district will be reviewing the possibility for an additional resource officer for the 2018-19 school year.

School Board Policy ECAC: Video Surveillance Policy. Third reading of School Board Policy ECAC: Video Surveillance Policy.

School Board Policy IKF/IKFA: Graduation Requirements/Early Graduation. First reading of School Board Policy IKF/IKFA: Graduation Requirements/Early Graduation.

Employee Recognition and Retirement Reception. A public reception is Wednesday, May 16, 2018 to honor the Meade School District employees who are retiring, those who have worked 15, 20, 30 and 35 years, and those who have been selected as teacher of the year and professional technical/support staff of the year.

SWMS Boiler Project Update. Brett Burditt gave an update on the Sturgis Williams Middle School boiler project.

Reports. Dennis Chowen talked about the Title I Federal Programs and the necessity for families to fill out a free & reduced application every year.

Courtney Mack gave an update on the McKee family.

Mr. Pedersen discussed the end of the year and his service with Meade School District.

7:06 p.m. MOTION by Chowen, seconded by Urbaniak, and carried to adjourn.

Courtney Mack, Board President

Brett Burditt, Business Manager

Jill Meirose, Recorder

