

MINUTES, Monday, August 14, 2017

Executive Session, 5:00 p.m.

Regular Board Meeting, 5:30 p.m.

Meade School District 46-1; Williams Administrative Building, Sturgis, SD 57785

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Board Members Present: Bryce Richter, Courtney Mack, Joseph Urbaniak, Curtis Johnson, Dennis Chowen, Bob Burns, and Charlie Wheeler; Corey Johnson and Mike Isaacson were absent.

5:00 p.m. Executive Session. MOTION by Richter, seconded by Chowen, and carried to enter into executive session to discuss personnel (SDCL-1-25-2.1) and marketing/negotiations (SDCL-1-25.5).

Executive Session ended at 5:18 p.m.

Regular board meeting called to order at 5:30 p.m.

District Personnel Present: Don Kirkegaard, Brett Burditt, Chantal Ligtenberg, Dave Olson, Deb Williams-Kerstiens, Ann Nonnast, Chad Hedderman, Pete Wilson, Ethan Dschaak, Bev Rosenboom, Chrissy Peterson, and Jeff Ward.

Others Present: Jordan Burbach, Architecture Inc. and community members

Consent Agenda. MOTION by Chowen, seconded by Wheeler, and carried to approve the consent agenda.

- a. Agenda
- b. Minutes of Annual Meeting on July 17, 2017 and Special Board Meeting on July 25, 2017
- c. Claims for Payment
- d. Open Enrollment & In-District Transfer Requests

Waiver Authorization Pursuant to SDCL 3-23-3. No waivers presented for board action.

Recognitions. The Character Education Word of the Month for August is "Self-Discipline" which includes having patience, being disciplined, and being accountable for your choices.

Presentation. Architecture Incorporated discussed interior and exterior color schemes for the Summerset-Stagebarn middle school.

Financial Reports: MOTION by Chowen, seconded by Urbaniak, and carried to approve the monthly financial reports, Exhibit A, B, C, and D as presented. Claims for payment August 14, 2017: AB Wld, Supp, 52.80; AJ Supp, Supp, 428.84; Aberle, James, Fees, 550.00; Ace Hrdwr, Supp, 8.62; ACTE, Reg, 820.00; Advncd Pymts, Fees, 21.20; Amzn, Books, 735.92; Amck Snd, Rprs, 1651.00; Apple, Ipds, 14305.95; Arbys, Meals, 6.87; Arch Inc, Fees, 19688.00; ASCD, Fees, 1085.00; Avi Systms, Smrt Brd, 1749.86; Bynd Ply, Supp, 87.11; BH Asphlt, Rprs, 52635.72; BH Chmcl, Supp, 510.59; BH Enrgy, Elctrcty, 36425.00; BH Pst Cntrl, Serv, 543.75; BH Prof Pnting, Serv, 15090.00; BH Urgnt Cr, Physcls, 140.00; BAM, Books, 119.67; Bys Twn Prss, Supp, 46.95; Brndn Villy Schl, Dues, 1792.30; Bussler, Jerry, Fees, 100.00; Cmpbls Supp, Supp, 254.86; Cntrylnk, Serv, 46.33; Cmptr Vllg, Rprs, 3014.00; Cntrctr Supp, Supp, 42.00; Cool Cncpts, Trvl, 531.00; Schl Sptly, Txtbks, 29337.62; DR Serv, Fltr, 120.00; Dly Caf , Onln Rdng, 276.00; Dkta Hrdwr, Supp, 129.15; Dkta Supp Grp, Supp, 22.60; Dean Food, Milk, 323.89; Dean Kurtz Const, Remodel, 23696.78; Deer Mntn Gutter, Rprs, 4080.00; Delta Ed, Supp, 559.94; Discnt Dnc Supp, Outfits, 1044.56; Dougherty & Co, Fees, 1000.00; Edctrs Pblshng Serv, Rsrcs, 246.60; EMC Natl Life, Ins, 1697.17; Envrnmntl Prdcts, Fltrs, 36.21; Evan-Moor, Wrkbks, 159.92; Fthr Flngns, Supp, 227.15; FCC Lcns, Lcns, 100.00; Flghs, Supp, 60.17; Gbl Tech Rsrcs, Strg, 1285.20; Gldn West Tech, Phn, 215.55; Gldn West Tele, Serv, 825.85; Grnd Elctrc, Elctrcty, 133.66; Grt Wstrn Tire, Tires, 1636.30; Hggtrys, Rprs, 152.90; Hndwrtnng Wtht Trs, Supp, 562.43; Hrvys Lck Shp, Box, 40.99; Hff Md Amrca Sprts, Supp, 6074.80; Hrsrds, Rprs, 2476.88; Hideit Mnts, Mounts, 1369.48; Hills Prdcts Grp, Tmbrs, 425.10; Hills Sptc Serv, Serv, 590.00;

Hubbard, Bruce, Serv, 350.00; Ivrsn Const, Rprs, 31390.80; Jrrys Rfrgrtn, Rprs, 294.22; JW Pppr, Music, 283.98; Ky Cty Glass, Supp, 10.00; Kffr Snttn, Refuse, 167.59; Kncht Hm Cntr, Pnt, 106.53; LL Inslttn, Serv, Lkshr Lrng, Supp, 86.23; Lghtng Maint, Prts, 593.53; MB Clnng, Serv, 6312.50; Marco, Cpr Leases, 2331.54; Mcgrw Hill, Wrkbks, 118.59; Mclds Prntng, Chcks, 164.61; Mnrds, Supp, 250.47; MHS, Supp, 214.50; Midco, Intrnt, 3575.00; Mdcntnt Tstng, Wtr Tstng, 19.00; Mdwst Plyscps, Plygrnd, 20829.97; Mdrn Lrng Prss, Wrkbks, 31.35; MDU, Heat, 257.88; Movie Lcns, Lcns, 505.00; Mystry Scnc, Mmbrshp, 1497.00; NCS Prsn, Scrs, 1982.89; Nrthwst Pipe, Prts, 99.57; Orntl Trdng Co, Supp, 16.97; Otis Elvtr, Elvtr, 1470.60; Ovstck, Mxrs, 1613.48; Par, Prnt Tchr Frms, 528.12; Prsn Ed, Txts, 7273.43; Cty of Pdmnt, Wtr, 232.50; Pnr Bnk Trst, Pymt, 40000.00; Plnktn Schl Dist, Serv, 2070.00; Prcsn Mcrscp, Mcrscp, 756.00; Prmr Agnda, Plnrs, 1661.00; Prtlscp, Tlscp, 633.35; Psh Pdl Pll, Mchns, 4183.00; Rmkta, Ldng, 275.97; Rpd Cty Jrnl, Ads, 655.28; RDO Eqpmnt, Fltrs, 34.36; Rily Good Stff, Supp, 143.29; Rfrgrtn Hrdwr Supp, Ppr, 138.08; Rnhrt, Food, 2456.57; Rchtrs Tire, Rprs, 48.65; Ricoh, Cpr Lease, 2586.42; Ricoh, Imgs, 599.13; Rckngtree Lndscps, Lwn Care, 788.53; Rshmr Offc Supp, Supp, 118.00; Sams Clb, Rsr, 945.53; Srgnt Wlch, Supp, 1326.22; Schl Hlth Crp, Cot, 583.66; Schl Spclty, Chairs, 1738.11; Schl Spclty, Supp, 15877.84; Sct Ptrsn Mtrs, Rprs, 10.99; Scull, Middle Schl, 837952.56; Sd Dept of Hmn Serv, Non Fed Mtch, 45.02; SD Tchr Plcmnt, Website, 420.00; SDSNA, Rgstrtns, 120.00; Shrwn Wllms, Paint, 54.00; Scl Studies Scl Serv, Supp, 136.54; SDRS, Sck Lv, 1325.00; Sprfsh Lmbr Co, Gry Pnt, 22.66; Spch Geek, Supp, 58.49; Napa, Prts, 17.78; Strgs Utlty Dept, Wtr, 5502.31; Cty of Strgs, Vndr Lcns, 265.00; Snbrst Dgtl, Sftware, 2206.85; Spr Dpr Publctns, Supp, 113.45; Sprm Schl Supp, Supp, 219.38; Temp Tech, Rprs, 2661.48; Trny Brthrs, Cmras, 16811.90; Tm Mngmnt Systms, Rprs, 41.25; Toms Ts, Shrts, 267.45; Trng Room, Supp, 1366.60; Vrzn Wrlls, Serv, 137.08; Wlmrt, Supp, 3.27; Wlmrt, Supp, 793.54; Wllmrk BC/BS, Ins, 184893.20; Wllmrk, Bnfts, Wlls Frgo Remit, Trvl, 4941.61; Wrlngr Auto Bdy Rpr, Rprs, 540.00; Wst Rvr Elctrc, Elctrcy, 900.13; Wex Bnk, Fuel, 1920.57; WW Cty Wtr, Wtr, 132.00;

Expenditures: Gen Fund 314426.08; Cap Outlay 261042.51; Spec Serv 29036.01; Pension 0.00; Debt Serv 0.00; Capital Projects 857640.56; Food Serv 5971.82; Enterprise 259.62; Total \$1468376.60. Payroll: Elem 479897.08; MS 147240.82; HS 196418.52; Dist Wide 224353.90; Spec Serv 164812.86; Capital Outlay 0.00; Pension 0.00; Food Serv 14181.93; Concessions 567.94; Capable Kids 0.00; Driver's Ed 0.00; Summer School 0.00; Travel 1749.25; Supp 0.00; Total \$1229222.30.

Cash Recap: July 2017: General Fund: Begin Bal 5482404.00; Petty Cash 100.00; Cash Change 0.00; Advance Pymt 15000.00; Cash in Bank 864098.79; Investments PSBK 4603205.21; Investments CD 0.00; Investments CD over 90 Days 1015588.80; Transfer In 0.00; Revenue: Local Taxes 43627.09; Other Sources 141412.84; State 727826.00; Federal 82679.00; Other Local Sources 11229.23; Total Revenue 1006774.16; To Be Acct'd For: 6489178.16; Transfer Out 0.00; Expenditures 1806100.27; Ending Bal July 31, 2017: 4683077.89; Petty Cash 100.00; Cash Change 0.00; Adv Pymt 15000.00; Cash in Bank 679527.82; Investments Savings 3988450.07; Investments CD 0.00; Investments CD over 90 Days 1015588.80; Capital Outlay: Begin Bal 4356448.20; Cash in Bank 839169.95, Investments PSBK 3517278.25; Transfer In 0.00, Revenue Local Taxes 26232.90; Other Sources 5099.80; State 0.00; Federal 0.00; Other Local Sources 0.00; Total Revenue 31332.70; To Be Acct'd For: 4387780.90; Transfer Out: 0.00; Expenditures 1113779.23; Ending Bal 3274001.67; Cash in Bank 325390.72; Investments Savings 2948610.95; Spec Serv: Begin Bal 798128.56; Cash in Bank 71560.81; Investments PSBK 726567.75; Revenue: Local Taxes 14942.28; Other Sources 2358.00; State 54076.00; Federal 57614.00; Other Local Sources 0.00; Total Revenue 128990.28; To Be Acct'd For 927118.84; Expenditures 207730.48; Ending Bal 719388.36; Cash in Bank 95520.33; Investments Savings 623868.03; Pension Levy: Begin Bal 1375921.02; Cash in Bank 1375921.02; Investments PSBK 0.00; Revenue Local Taxes 0.00; Other Sources 491.86; State 0.00; Other Local Sources 0.00; Total Revenue 491.86; To Be Acct'd For 1376412.88; Expenditures 293834.05; Ending Bal 1082578.83; Cash in Bank 1082086.97, Investments Savings 0.00; Food Service: Begin Bal 411273.89; Cash in Bank 122296.48; Investments PSBK 288977.41; Revenue: State 0.00; Federal 13846.82; Other Sources 10142.27; Total Revenue 23989.09; To Be Acct'd For 435262.98; Expenditures 44394.43; Ending Bal 390868.55; Cash in Bank 101891.14; Investments Savings 288977.41; Enterprise: Begin Bal 88510.37; Cash in Bank 6164.39; Investments PSBK 82345.98; Revenue: Federal 0.00; State 0.00; Other Sources 4164.21; Total Revenue 4164.21; To Be Acct'd For 92674.58; Transfer out

0.00, Expenditures 929.02, Ending Bal 91745.56; Cash in Bank 9760.66, Investments Savings 81984.90; Unemployment: Begin Bal 17892.25; Transfers in 0.00; Cash in Bank 17892.25; Investments PBSK 0.00; Investments over 90 Days 0.00; Revenue: Other Sources 3.80; Total Revenue 3.80; To Be Acct'd For 17896.05; Expenditures 0.00; Ending Bal 17896.05; Cash in Bank 17896.05; Investments Savings 0.00; Trust & Agency: Begin Bal 339531.16; Cash in Bank 244215.88; Investments PSBK 45442.00; Investments CD 49873.28; Revenue Other Sources 24278.61; Total Revenue 24278.61; To Be Acct'd For 363809.77; Expenditures 37308.57; Ending Bal 326501.20; Cash in Bank 229871.76; Investments Savings 48498.13; Investments CD 48131.31.

Add Section for Sturgis Intermediate School. MOTION by Curtis Johnson, seconded by Wheeler, and carried to add another 1.0 FTE teacher at Sturgis Intermediate School.

Personnel. MOTION by Chowen, seconded by Urbaniak, and carried to approve the following personnel items are presented for the board's consideration: New Hire (Certificated): Grace Hoffman, teacher, Sturgis Intermediate School, \$42,075.00, eff. for the 2017-18 school year. New Hire (Support Staff): Timothy Helms, computer technician, district-wide, \$13.50/hour, eff. 7/24/2017; Jacqueline VanOmmeren, special education paraprofessional, Piedmont Valley Elementary, \$11.25/hour, eff. 8/22/2017; Deone Horton, food service worker, Piedmont Valley Elementary, \$10.75/hour, eff. 8/22/2017; Ginger Smith, library paraprofessional, Sturgis Elementary, \$11.25/hour, eff. 8/22/2017; Teka Mutchler, certificated paraprofessional, Whitewood Elementary, \$12.25/hour, eff. 8/22/2017; Jenny Jensen, Playground/Noon Supervisor, Sturgis Elementary, \$11.25/hour, eff. 8/28/2017. Change of Assignment (Certificated): Ward Anderson, teacher, change of assignment from Sturgis Brown High School to Piedmont Valley Elementary, eff. for the 2017-18 school year. Change of Assignment (Support Staff): Kimberly Smith, change of assignment from .50 FTE certificated paraprofessional at Atall to 1.0 FTE certificated paraprofessional at Whitewood Elementary, \$15.50/hour, eff. 8/22/2017. Resignation (Certificated): Wade Ginsbach, teacher, Piedmont Valley Elementary, liquidated damages in the amount of \$2,000.00, eff. 7/27/2017. Resignation (Extracurricular): Wade Ginsbach, assistant girls' basketball and assistant track coach, Sturgis Brown High School, eff. 7/27/2017. Retirement (Support Staff): Juanita Delbridge, paraprofessional, rural, eff. 7/27/2017.

Final Cleaning Bid Proposal. MOTION by Wheeler, seconded by Urbaniak, and carried to accept the final cleaning bid from Macho Man Maid Services for a total amount of \$19,500.00 for the Summerset-Stagebarn middle school.

Summerset-Stagebarn Middle School Contingency Adjustments. MOTION by Burns, seconded by Chowen, and carried to approve the contingency adjustments for RFP #3 for the removal of gypsum for a cost of \$12,970.97 and RFP #4 for the capping-off of onsite wells for a cost of \$11,681.44.

Harlow's Contract Rate. MOTION by Curtis Johnson, seconded by Richter, and carried to approve the 2% percent annual CPI increase for general transportation and 2.5% for the activity busing, downtime rate, second MC driver, and driver meals for the 2017-18 school year.

Bus Route Requests. MOTION by Urbaniak, seconded by Curtis Johnson, and carried to approve the recommendations from the transportation committee to approve the request for an additional bus stop on Piedmont Meadows and Sturgis Road. Approve the request for an additional bus stop closer to Creekside View Lane for the afternoon only. Approve to shorten the route for Route 06 and change the bus stop to 199<sup>th</sup> and Wetz Road. Approve the request for an additional route into Phase II of Golden Valley. Deny the afternoon bus route for the Twin Parks Subdivision in Whitewood.

School Board Committee Assignments. MOTION by Chowen, seconded by Burns, and carried to approve the board committee assignments as presented.

Policy GBE: Staff Health. MOTION by Wheeler, seconded by Richter, and carried to approve Policy GBE:

Staff Health as presented.

Policy IGDK: Participation of Alternative Instruction Students. MOTION by Chowen, seconded by Burns, and carried to approve Policy IGDK: Participation of Alternative Instruction Students as presented.

MOUs with BHSSC. MOTION by Curtis Johnson, seconded by Urbaniak, and carried to approve the Black Hills Special Services Cooperative MOU agreements as presented.

Security Resource Officer Contract. MOTION by Chowen, seconded by Burns, and carried to approve the 2017-18 security resource officer contract with the City of Sturgis for \$43,250.00.

Board Meeting Date Change for October 2017 and February 2018. MOTION by Chowen, seconded by Richter, and carried to change the October board meeting to Tuesday, October 10, 2017 and change the date of the February meeting to Thursday, February 8, 2018.

Policy EEA: Transportation Plan for Students Placed In Foster Care. Second reading of Policy EEA: Transportation Plan for Students Placed in Foster Care.

Policy GBCA: Conflict of Interest. Review of Policy GBCA: Conflict of Interest.

New Policy GCDB: Background Checks. Presentation of new board Policy GCDB: Background Checks.

Buildings & Grounds Capital Outlay Projects. Business Manager Burditt gave an update on all district projects.

ASBSD & SASD Joint Convention: Superintendent Kirkegaard, Bob Burns, Curtis Johnson, and Dennis Chowen discussed the ASBSD & SASD Joint Convention, which was August 9 through August 11, 2017.

July Special Board Meeting: Mr. Kirkegaard reported on the July 25<sup>th</sup> special board meeting and groundbreaking ceremony at the Summerset-Stagebarn middle school construction site.

Teacher In-service: The 2017-18 August staff in-service is Tuesday, August 22 through Thursday, August 24, 2017.

Reports. Brett Burditt discussed the budget to the actual expenses and revenues for the 2016-17 school year.

Charlie Wheeler reported on Black Hills Special Services Cooperative.

Superintendent Kirkegaard discussed insurance options for the district and the state of South Dakota.

7:02 p.m. Adjournment. MOTION by Chowen, seconded by Wheeler, and carried to adjourn.

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Courtney Mack, President

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Brett Burditt, Business Manager

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Jill Meirose, Recorder