

MINUTES, Monday, January 14, 2019
4:00 p.m. Executive Session; 5:30 p.m. Regular School Board Meeting
Williams Administrative Building, Board Room

Board Members Present: Joseph Urbaniak, Courtney Mack, Bryce Richter, Tracy Konst, Charlie Wheeler, Cody Weber, and Curtis Johnson; absent was Dennis Chowen

District Personnel Present: Jeff Simmons, Brett Burditt, Todd Palmer, Jeff Ward, Ann Nonnast, Dave Olson, Bev Rosenboom, Chantal Ligtenberg, Joe Williams, Pete Wilson, Chad Hedderman, Todd Battles, Ethan Dschaak, Chrissy Peterson, Deb Wilburn and Katy Jutting.

Others Present: Lance Scherer from the City of Sturgis; rural patrons

Executive Session, 4:01 p.m.: MOTION by Weber, seconded by Burns, and carried to approve to enter into executive session to discuss personnel (SDCL-1-25-2.1) and marketing/negotiations (SDCL-1-25-2.5).

Executive session ended at 5:28 p.m.

Regular board meeting convened at 5:35 p.m.

Pledge of Allegiance

Consent Agenda: MOTION by Richter, seconded by Johnson, and carried to approve the consent agenda as presented:

a. Agenda

b. Minutes of Regular Meeting on December 10, 2018

c. Claims for Payment: AB Wld, Sply 331.16; Advc Pymt, 6373.05 Offcls; AGRpr, Rprs 3557.00; Amzn, Sply 1793.85; Amrcn Engrg, Svcs 3090.25; Amrcn Inn, Ldgng 114.00; Amck Snd; Svcs 180.00; Apple, Equip 149.00; Arch Inc; Srv 2940.00; ASCD, Mmbrshp 460.00; Beau Rivage, Trvl 612.04; Bnnt Trns, Srv 3300.00; BH Wtr, Utlty 62.90; BH Chmcl, Supp 3805.40; BH Enrgy, Utlty 41756.36; BH Escrw, Pymt 170023.56; BH Pest, Svcs 135.00; BH Pnr, Advr 434.88; BHSS, Ttn 24654.86; BH Urgnt, Svcs 70.00; Bck Art, Supp 3345.39; Cmpbls, Supp 619.57; Crrt Top, Supp 94.23; Cash-WA; Food 29645.06; CDW_G, Equip 10526.70; Cntrl Comm Ctr, Rntl 3000.00; Cntry Bsns, Lse 521.80; Cntrylnk, Utlty 47.40; Chldrn Hm, Ttn 3304.91; Chrs Spply, Sply 462.75; Cty Smmrst, Utlty 143.00; Coke, Food 5001.25; Cmmtch, Equip 3136.04; Cmptr Vllg, Rpr 372.00; Cnty Crg, Supp 106.40; CPM Ed, Sply 200.00; Dkta Equip, Rntl 165.00; Dkta Hrdwr, Supp 50.37; Dean Food, Milk 6432.37; Dtl Dntl, Ins 11429.94; Dmc, Suply 1186.10; ET Sprt, Rpr 154.99; Elm Spring Hall, Rntl 75.00; EMC Ntnl, Ins 1828.51; Enning Propane, Utlty 8003.00; ETS Prxs, Reg 141.25; Expda, Ldgng 1845.64; Exxon, Sply 409.82; Fmly Dllr, Sply 59.75; Frst Ntnl Wlth, Pymnt 261932.50; Ftctsftwr, Spply 31.90; Gldn Wst, Utlty 502.77; A. Gouldin, Lnch Rfnd 6.60; Grnd Elctrc, Utly 422.26; Hggerty, Rprs 525.18; Hrbr Frght, Spply 109.43; Hrlw Bus, Cntrct 123203.90; Hrvy Lck, Rpr 152.93; Htn Drllng, Well 11480.15; A heck, Lnch Rfnd 30.75; SP Cntrls, Subscrptn 30.00; Jcbs Auto, Rpr 153.71; Jrry Rfrg, Rpr 75.00; JW Pppr, Spply 32.29; J Kefler, BB Ref 75.00; Kffr Snttn, Utlty 901.18; Lghtng Mtnc, Spply 93.60; Lowe Roof, Rpr 272.00; Lynns, Food 1433.70; Marco, Lse 1735.41; McDirt, Svcs 1625.00; Md Food Srv, Mntr Mls 4774.75; Mnrds, Spply 482.16; Mchls, Spply 29.26; Midco, Utlty 5471.75; Mdcntnt Tstng, Wtr Tstng 52.00; MDU, Utlty 41953.77; Assn Schl Nrs, Due 280.00; NHFS Lrn, Tstng 50.00; NIAAA, Reg 485.00; Nies & Karras, Svcs 405.00; Nrthlnd Trst, Pymnt 340700.00; NW Pipe, Spply 58.63; Orllys, Spply 15.99; Pn O Gld, Brd 2250.16; Prsn, Spply 186.56; Penn State, Spply 180.31; Prmabnd, Books 14.20; Pete Lien, Spply 159.00; Cty Pdmnt, Utlty 729.75; Prairie Hills, Trans 22.00; Prncpl Cnf, Reg 450.00; Quill, Spply 1182.17; RCS, UC Proj 89395.68; Rpd Dgtl, Svcs 319.50; Rlly Gd Stf, Spply 785.67; Refs Sltns, Utlty 902.00; Rnhrt Foods, Food 12541.31; Rchtrs Tire, Rprs 386.84; Ricoh, Lse 6191.84; Rvrsd, Eqpmnt 3116.00;

Rckngtr, Srvs 4617.50; Rshmr Offc, Sppply 307.49; Sam's Club, Spply 713.73; Schlstc Mag, Sbscrptn 158.13; Schl Spclty, Spply 326.29; SD Hmn Srv, Ttn 15680.51; SD Rvn, Spply 277.86; Srvll, Spply 1603.58; Shpk, Spply 94.51; Smplst, Sbscrptn 137.43; SNA, Dues 232.00; Spfsh Bldng, Spply 97.83; Spdy Lube, Rpr 111.72; Stan Houston, Spply 54.83; Strgs Hrdwr, Spply 137.55; Strgs ATV, Spply 45.21; Cmmnty Cntr, Rntl 1385.00; NAPA, Spply 113.36; Cty Strgs, Utlty 16170.30; Sbwly, Spply 61.00; Sun Life, Ins 6225.32; Sprr Snttn, Srvs 180.00; B Swarts, Rprs 350.00; Swt Trt, Food 1214.00; Tem Tech, Rpr 168.29; Tie Offc, Ttn 4025.00; Trny Brthrs, Equip 489.02; Toms T, Spply 252.00; MSTA, Trngng 15.00; Trbvll Elctrc, Rpr 413.92; Untd Arln, Trvl 895.20; Unvrsl Athlct, Spply 779.43; Pst Offc, Spply 54.65; USD, Reg 480.00; Vast, Utlty 116.62; Vrzn, Utlty 154.55; Vsble Dffrncc, Cng Cntrct 8750.00; J Walker, Lnch Rfnd 9.35; Wlmrt, Spply 177.34; Wllmrk, Ins 190634.50; Wst Rvr Elctrc, Utlty 247.73; WEX, Fuel 4315.26; WW Cty Wtr, Utlty 66.00; Wllm Mcgll, Spply 280.54; Wllms & Assc, Srvs 1251.25; Zrtls, Spply 254.12

Expenditures: Gen Fund 4491600.46; Cap Outlay 840506.81 Spec Serv 416272.27; Pension 0.00; Debt Serv 0.00; Capital Projects Stagebarn 9102.20, Union Center 11670.00; Food Serv 52453.12; Enterprise 7175.89; Total \$1679338.48. Payroll: Elem 507146.70; MS 250422.37; HS 217154.60; Dist Wide 273613.671; Spec Serv 232307.27; Capital Outlay 0.00; Pension 0.00; Food Serv 65881.29; Concessions 554.44; Capable Kids 4208.22; Driver's Ed 0.00; Summer School 0.00; Travel 0.00; Supp 0.00; Total \$1551288.56.

Cash Recap: December 2018: General Fund: Begin Bal 4491600.46; Petty Cash 100.00; Advance Pymt 15000.00; Cash in Bank 539289.58; Investments PSBK 3935710.88; Investments CD 0.00; Investments CD over 90 Days 1018596.06; Transfer In 257265.00; Revenue: Local Taxes 605717.91; Other Sources 47533.60; State 790583.00; Federal 106991.29; Other Local Sources 12836.06; Total Revenue 1563661.86; To Be Acct'd For: 6312527.32; Transfer Out 00.00; Expenditures 1482024.69; Ending Bal December 31, 2018: 4830502.63; Petty Cash 100.00; Cash Change 1500.00; Advance Pymt 15000.00; Cash in Bank 493199.95; Investments Savings 4320702.68; Investments CD 0.00; Investments CD over 90 Days 1022889.61; Capital Outlay: Begin Bal 3993715.77; Cash in Bank 127897.39; Investments PSBK 3865818.38; Transfer In 00.00, Revenue Local Taxes 546702.44; Other Sources 2398.47; State 0.00; Federal 29081.74; Other 1686.01, Total Revenue 579868.66; To Be Acct'd For: 4573584.43; Transfer Out: 257265.00; Expenditures 126807.67; Ending Balance: 4189511.75; Cash in Bank: 0.00; Invest, Savings: 4189511.75; Spec Serv: Begin Bal 922321.47; Cash in Bank 52371.53; Investments PSBK 869949.94; Revenue Local Taxes 273015.36; Other Sources 1200.98; State 68141.00; Federal 42760.00; Other Sources 5831.52; Total Revenue 390948.86; To Be Acct'd For 1313270.33; Expenditures: 647497.64; Ending Bal: 665772.69; Cash in Bank: 48587.40; Investment, Savings 617185.29; Pension Levy: Begin Bal 299877.96; Cash in Bank 0.00; Investments, PSBK 299877.96; Investments Over 90 Days 425000.00; Revenue: Local Taxes 120.84; Other Sources 0.00; Total Revenue 120.84; To Be Acct'd For 299998.80; Transfer Out 0.00; End Bal Dec 31: 299998.80; Investment, Savings 299998.80; Investments Over 90 425000.00; Food Service: Beg Bal 350092.41; Cash in Bank 108730.87; Investments, PSBK 241361.54; Revenue: State 0.00; Federal 59306.79; Other Sources 58901.53; Total Revenue 118208.32; To Be Acct'd For 468300.73; Expenditures 109427.67; End Bal Dec 31: 358873.06; Cash In Bank 47386.17; Investments, Savings 311486.89; Enterprise: Beg Bal 72201.07; Cash in Bank 8725.18; Investments, PSBK 63475.89; Revenue; Other Sources 11358.60; Total Revenue 11358.60; To Be Acct'd For 83559.67; Expenditures 6282.26; End Bal Dec 31: 77277.41; Cash in Bank 11241.87; Investment, Savings 66035.54; Unemployment: Beg Bal 17857.63; Cash Change: 0.00; Cash In Bank 17857.63; Revenue: Other Sources 5.31; Total Revenue 5.31; To Be Acct'd For 17862.94; Expenditures 0.00; End Bal 17862.94; Cash in Bank 17862.94; Trust & Agency: Beg Bal 459484.04; Cash in Bank 202127.90; Investments, PSBK 243477.46; Investments, CD 13878.68; Revenue: Other Sources 25267.12; Total Revenue 25267.12; To Be Acct's For 484751.16; Expenditures 32891.24; End Bal Dec 31: 451859.92; Cash In Bank 190568.77; Investments,

Savings 230579.60; Investments, CD 30711.55

d. Personnel New Contract (Certificated): Sidney Garner, special education teacher, Stagebarn Middle School, \$21,988.00, eff. 1/2/2019; Sandrine Brink, contract, Sturgis Brown High School, \$15,130.00, eff. 1/14/2019. New Contract (Extracurricular): Sidney Garner, head middle school drama coach, Stagebarn Middle School, \$2,190.00, eff. for the 2018-19 school year. New Hire (Support Staff): Tiffany Brand, food service worker, Sturgis Williams Middle School, \$10.75/hour, eff. 1/7/2019; Chasity Wang, lunch/playground supervisor, Sturgis Williams Middle School, \$11.25/hour, eff. 1/22/2019. Change in Assignment (Support Staff): Laurie Lorius, assistant food service director, hourly rate changing to \$16.35/hour from \$14.35/hour, eff. 1/1/2019; Mica Sulzbach-Bataille, changing from lunch/playground supervisor to food service worker, Sturgis Williams Middle School, \$11.25/hour, eff. 1/22/2019. Resignation (Certificated): Courtney Pitsor, teacher, Stagebarn Middle School, teacher, eff. at the end of the 2018-19 school year. Resignation (Support Staff): Bob Kaiser, maintenance worker, Buildings & Grounds, eff. 12/14/2018; Melissa Regan, food service worker, Sturgis Elementary, eff. 12/19/2018; Lori Leeper, food service worker, Sturgis Williams Middle School, eff. 1/18/2019; Jacqi Harlan, food service worker, Piedmont Valley Elementary, eff. 1/18/2019. Resignation (Extracurricular): Megan Jones, oral interpretation, Sturgis Brown High School, eff. at the end of the 2018-19 school year; Tim McCann, assistant high school football coach, Sturgis Brown High School, eff. at the end of the 2018-19 school year; William Carpenter, assistant high school football coach, Sturgis Brown High School, eff. at the end of the 2018-19 school year; Aaron Odegaard, head middle school football coach, Stagebarn Middle School, eff. at the end of the 2018-19 school year.

e. Open Enrollment & In-District Transfer Requests

f. District Volunteers

Conflict of Interest Waivers: No waivers presented.

Recognitions: The Character Education Trait for the month of January is "Respect," which includes honor, tolerance, consideration, self-respect, respect for others, and respect for property.

Financial: MOTION by Mack, seconded by Urbaniak, and carried to approve the financial reports as presented.

School Board Policy JFA: Student Due Process Rights: MOTION by Urbaniak, seconded by Richter, and carried to approve School Board Policy JFA: Student Due Process Rights as presented.

Amend the 2019-20 Academic Calendar: MOTION by Richter, seconded by Mack, and carried to amend the 2019-20 academic calendar as presented

2019-20 Rural Calendar: MOTION by Urbaniak, seconded by Burns, and carried to approve the rural 2019-20 academic calendar as presented.

City of Sturgis Lease Proposal: MOTION by Burns, no second, motion failed.

2020-21 Academic Calendar: The district presented the board with the 2020-21 academic calendar. The calendar will be on the agenda for the February board meeting as an action item.

Capital Outlay Process Update: Brett Burditt updated the board on the district's capital outlay process.

Polling Places for 2019 Election: John Nachtigall addressed the board regarding adding Elm Springs to the rural polling places. The Meade School District will have the following polling locations for the June board election: Sturgis Community Center, Piedmont Gym, Whitewood City Hall, Hereford Hall, Union Center School, Opal School, with the addition of Elm Springs.

Reports: Todd Battles requested the Board's approval to move ahead with a change order for the Union Center attendance center's phone system. Mr. Battles will present the board with the RFP at the February board meeting.

Charlie Wheeler reported on the BHSSC.

Superintendent Jeff Simmons reported on the Meade County Fair Board and rodeo meeting.

6:02 p.m. MOTION by Mack, seconded by Weber, and carried to adjourn.

6:12 MOTION by Burns, seconded by Urbaniak to enter into executive session to finish discussing personnel (SDCL-1-25.1).

7:29 p.m. MOTION by Burns, seconded by Weber, and carried to adjourn.

Charlie Wheeler, President

Brett Burditt, Business Manager

Jill Meirose, Recorder

Published once at the total approximate cost of \$_____.