



"To Build Knowledge and Skills for Success Today and Tomorrow"

File: GCE

SUBSTITUTE TEACHER EMPLOYMENT

Substitute teachers shall be employed and assigned so as to minimize disruption of the school program in the absence of regularly employed teachers.

Substitute teacher pay rate will be at the rate established by Board action.

The principal is responsible for securing, assigning, and evaluating substitute teachers.

All persons employed as substitute teachers in Meade 46-1 schools shall participate in a conference with one of the District principals or their designees for the purpose of reviewing the *Handbook for Substitute Teachers*.

Each substitute teacher and the principal or designee shall sign a form acknowledging when the orientation occurred.

LEGAL REFS.: ARSD 24:03:05:07
24:03:05:08

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