



"To Build Knowledge and Skills for Success Today and Tomorrow"

File: GDI

SUPPORT AND PROFESSIONAL/TECHNICAL STAFF ASSIGNMENTS AND TRANSFERS

1. Voluntary Reassignment: Requests for reassignment or reduced hours will be granted when they are in the best interest of the District.
2. Involuntary Reassignment: The superintendent may reassign employees. Such reassignment shall be made only after a conference among the employee involved, the superintendent, and the respective administrator. The employee will be notified of the reason(s) for the reassignment. A written record of the conference will be placed in the employee's personnel file.

Revised August 13, 2013
Reviewed February 10, 2009
Revised July 10, 2006
Revised July 10, 1989
Adopted July 14, 1986