

MINUTES, Monday, June 12, 2017

4:45 p.m. Executive Session

5:30 p.m. Regular School Board Meeting-Williams Administrative Building, Board Room

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4:45 p.m. Executive Session. MOTION by Mack, seconded by Curtis Johnson, and carried to enter into executive session to discuss personnel (SDCL-1-25.1), student-related matters (SDCL 1-25-2.2) and marketing/negotiations (SDCL-1-25.5).

Board Members Present: Bryce Richter, Courtney Mack, Joseph Urbaniak, Corey Johnson, Curtis Johnson, Mike Isaacson, Bob Burns, and Charlie Wheeler; Dennis Chowen was absent.

Executive Session ended at 5:28 p.m.

Regular board meeting called to order at 5:39 p.m.

District Personnel Present: Don Kirkegaard, Bev Rosenboom, Ann Nonnast, Brett Burditt, Joe Schaffer, Jeff Ward and Daniel Cooper.

Pledge of Allegiance.

Consent Agenda. Bryce Richter requested to move Item 6f: Personnel to Item 6b on the action item agenda. MOTION by Mack, seconded by Curtis Johnson, and carried to approve the consent agenda with the requested changes:

- a. Agenda
- b. Minutes of Regular Meeting, May 8, 2017
- c. Claims for Payment
- d. Open Enrollments for 2017-18
- e. SDRS Special Pay Program Unit Resolution
- f. Volunteers

Conflict of Interest. No waivers presented for board action.

Recognitions. Bridger Gordon was elected 2017 Boys State Governor and Brian Duran was elected Chief of Police and State Senator at Boys State 2017. American Legion Boys State of South Dakota is the summer program for enabling South Dakota youth to understand the system of government in South Dakota and the United States.

The Character Education word of the month for June is "Work Ethic," which involves perseverance, persistence, diligence, achievement, determination, and industriousness.

Financial Reports. MOTION by Urbaniak, seconded by Mack, and carried to approve the monthly financial reports, Exhibit A, B, C, and D as presented. Claims for Payment June 12, 2017; AB Wld, Supp, 52.80; AJ Clthng, Pnts, 755.19; AJ Supp, Prts, 898.24; Advncd Pymts, Trck, 1864.50; Albers, Robin, Rrl Mlg, 365.40; Amck Snd, Rprs, 466.83; Anderson, Kim, Elctn Wrkr, 201.04; Archtctr Inc, Dsgn Fees, 20041.70; BH Pht/Vdo, Hdphns, 1795.40; Barry, Kassi, Rrl Mlg, 1218.00; Barry, Viola, Elctn Wrkr, 150.00; Belle Frch Schl, Stdnt Trnsprt, 132.30; Berberick, David, Band Judge, 125.00; Bst Buy, Supp, 219.92; Bst Buy, Supp, 157.44; Bst Wstrn, Ldngng, 199.98; BHSSC, Rgstrtn, 50.00; BJ Instrmnt Rpr, Rprs, 130.00; BH Chmcl, Supp, 4038.14; BH Enrgy, Elctrcty, 41591.76; BH Pst Cntrl, Pst Cntrl, 395.00; BH Spcl Serv, Tuitn, 58686.01; BH Urgnt Cr, Physcls, 420.00; BH Wrks, Tuitn, 641.08; Brnthvn, Supp, 432.02; BrdInd Crk Glf, Supp, 15.00; Brooks, Ellen, Elctn Wrkr, 150.00; Budahl, Gordon, Lnch Rfnd, 30.70; Cmpblls Supp, Supp, 150.13; Crrt Top Indstrs, Prts, 203.09; CBH Coop, Rprs, 1087.40; CDWG, Supp, 236.90; Cntrylnk, Phn Serv, 335.27; Chrs Supp, Supp, 170.50; Coke, Bvrgs,

1471.70; Commtch, Rprs, 3388.16; Cmptr Vllg, Rprs, 7118.00; Crssrds Htl, Ldgng, 200.18; DR Serv, Rprs, 695.56; Dkta Bsnss, Supp, 275.00; Dkta Eqpmnt Rntl, Rntl, 423.70; Dkt Hrdwr, Supp, 92.12; Dean Fds, Milk, 6481.72; Dean Krtz Constr, Remodel, 130204.56; Deaver, Joe, Lnch Rfnd, 9.95; Deering, Jessica, Elctn Wrkr, 206.92; Demco, Frntr, 3239.24; Dietz, Dana, Lnch Rfnd, 10.10; Discntmugs, Rfnd, -40.25; Dobler, Ward, Lnch Rfd, 21.30; Dmnos, Pizza, 47.92; Dmnos, Pizza, 745.15; Elshere, Lindsay, Elctn Wrkr, 150.00; EMC Ntl Life, Ins Prms, 1682.22; Enning Prpn & Rpr, Heat, 2760.00; Fagala, Gwen, Lnch Rfnd, 83.65; Fees, Carmen, Elctn Wrkr, 150.00; Frst Ntl Trst, Agnt Fees, 1250.00; Flagstad, Kathryn, Elctn Wrkr, 150.00; Fltt Schl Sltns, Lbry Books, 1421.00; Fontenot, Stephen, Stdnt Trvl, 68.88; Ford, Paula, Lnch Rfnd, 411.85; Frei, Kerry, Rrl Mlg, 1514.02; Gldn Wst Tch, Phns, 780.55; Gldn Wst Tele, Phns/Intrnt, 417.61; Gov Inn, Ldgng, 159.98; Grnd Elctrc Coop, Elctrcy, 277.87; Grocry Mrt, Supp, 388.78; Grubl, Ron, Rrl Mlg, 2698.08; Haag, Sherry, Lnch Rfnd, 23.65; Hrlws Schl Bus Serv, Bus Serv, 9658.24; Hrt Rnch Glf Crs, Rng Balls, 13.99; Hrtlnd Ppr Co, Supp, 1985.44; Hrsrds, Rprs, 179.49; Hrtz Frntr, Skrtng, 297.20; Hubbard, Bruce, Lgl Serv, 300.00; Hughes, Judy, Elctn Wrkr, 150.00; Ingalls, Kathleen, Elctn Wrkr, 244.72; Ingalls, Tracy, Elctn Wrkr, 150.00; Insct Lore, Supp, 122.80; Intr Agncy Trning, Rgstrtn, 80.00; Iverson Co, Cncrt Wrk, 6318.50; Jackley, Joann, Elctn Wrkr, 175.00; Jambonz, Tchr Apprctn, 400.00; Jeffery-Kirk, Lori, Bnqt Food, 1700.00; Jennings, Mindy, Lnch Rfnd, 29.30; Jims Prv Utlty, Serv, 259.00; Jones, Chasity, Rrl Mlg, 238.56; Jordan, Kent, Rrl Mlg, 2487.24; JW Pepper, Music, 45.00; Karlson, Bev, Elctn Wrkr, 175.00; Keszler, Holly, Lnch Rfnd, 34.40; Key Cty Glss, Supp, 80.00; Kieffer Sntn, Refuse, 441.34; Komes, Heidi, Rrl Mlg, 1180.70; Lynns, Supp, 2601.92; MB Clean, Serv, 6588.00; Mack, Courtney, Reimb, 147.30; Martin, Katie, Rrl Mlg, 4265.04; Martinson, David, Judge Band, 125.00; Mstr Tchr, Gfts, 167.80; Matt, Casey, Rrl Mlg, 2101.68; Matt, Cindy, Elctn Wrkr, 238.00; McGs, Propane, 30.69; McLds Prntng, Supp, 44.00; McPherson, Connie, Elctn Wrkr, 175.00; McPherson, Elizabeth, Rrl Mlg, 1126.44; Meade Co Eqlztn, Plat, 335.00; Meade Schl Food, Meals, 713.75; Mnrds, Supp, 61.60; Mcreply, Rprs, 495.00; Md-Amrcn Rsrch, Supp, 11456.81; Midco Bus, Intrnt, 3250.00; Mdcntnt Tstng, Water, 19.00; Montague, Lawonza, Rrl Mlg, 926.18; MDU, Heat, 13249.71; MSC Indstrl, Supp, 219.06; Music In Mtn, Recrdrs, 89.35; NAESP, Awrds, 143.00; Ntl Assn of Music Ed, Mmbrshp, 114.00; Ntl Assn of Schl Nurses, Rgstrtn, 520.00; Ntl Assn of Schl Nrses, Mmbrshp, 385.00; Nero, Jonathan, Judge Band, 125.00; Nxt Pnt Brngs, Prts, 77.56; Online Rsrchs, Video, 210.08; Pan O Gld, Bread, 3389.97; Parsons, Colin, Prnt Mlg, 453.60; Pdmnt, Cty of, Water, 1002.75; Plnktn Schl Dst, Serv, 2269.96; Pppls Msc, Music, 158.95; Price, Jenny, Rrl Mlg, 497.28; Rpd Cty Area Schls, Homeless Trvl, 158.77; Rpd Cty Jrnl, Ads, 289.07; Rpd Rooter, Rprs, 170.00; Rfrgrtn Hrdwr, Supp, 15.87; Rfs Sltns, Refuse, 581.00; Rnhrt, Food, 32473.02; Rchtrs Tr, Rprs, 140.47; Rcoh, Cpr Leases, 2601.48; Rcoh, Iimgs, 3880.02; Rckngtr, Lawn Cr, 944.77; Rshmr Offc Supply, Supp, 505.99; Safelite Autoglass, Wndshld, 547.70; Sms Clb, Supp, 1236.68; Sandine, Arlie, Lnch Rfnd, 8.80; SASD, Rgstrtns, 640.00; Schlstc, Mgzns, 12.78; Schl Ntrtn Assn, Rgstrtns, 385.00; Schildude, Sub, 2193.98; Scott, Tina, Rrl Mlg, 4400.93; Scull Constr, Stgbrn Mddl Schl, 543447.68; Dept of Hmn serv, Non Fed Mtch, 16979.75; SDACTE, Rgstrtns, 1500.00; SDSNA, Conf, 120.00; Srvll, Mops, 826.35; Shopko, Supp, 259.57; Sigman, Rhonda, Elctn Wrkr, 150.00; Smith, Lindy, Rrl Mlg, 5385.41; Smith, Monte, Rrl Mlg, 2049.18; SNA, Mmbrshps, 88.00; Sprfsh Lmbr Co, Supp, 365.94; Sprfsh Schl Dist, Tuition, 4231.94; Speedy Lube, Oil Chng, 88.97; Strgs Comm Cntr, Rntl, 2085.00; Napa, Supp, 25.70; Strgs, City of, Water/Officer, 15424.26; Subway, Food, 262.90; Sun Life, Vision, 35.12; Taco Bell, Food, 28.58; Temp Tech, Rprs, 806.60; Think Toner Ink, Supp, 638.35; Thompson, Roxona, Elctn Wrkr, 150.00; Tie Office, Tuition, 1900.00; Trny Brthrs, Parts, 97.02; Tines, Luisa, Rrl Mlg, 1105.44; Toms Ts, Shrts, 85.15; Trigg, Julie, Elctn Wrkr, 158.40; HSTA, FFA Trip, 1500.00; US Bank, Qzab, 13818.52; USD Cntr Disblts, Rgstrtn, 150.00; Vast, Phns, 1735.65; Verizon, Phns, 184.08; VS Athltcs, Supp, 263.94; Wlmrt, Supp, 58.82; Wlmrt, Supp, 27.50; Wllmrk, Ins, 183573.36; Wllmrk, Flx, 399.00; Wlls Frgo Rmt, Supp, 53.26; Werlinger, Brenda, Elctn Wrkr, 150.00; Wst Rvr Elctrc, Elctrcy, 1076.13; Wetz-Siebold, June, Lnch Rfnd, 28.92; Wetz, Peggy, Elctn Wrkr, 171.00; Wex

Bnk, Fuel, 59.68; Wex Bnk, Fuel, 3037.44; Whtwd Cty Wtr, Wtr, 66.22; Wilson, Judith, Elctn Wrkr, 150.00; Wilson, Tyler, Rrl Mlg, 1343.20; Witcraft, Julie, Lnch Rfnd, 28.10;

Expenditures: Gen Fund 372138.31; Cap Outlay 163217.70; Spec Serv 117974.41; Pension 0.00; Debt Serv 0.00; Capital Projects 563489.38; Food Serv 39388.10; Enterprise 3467.51; Total \$1259675.41. Payroll: Elem 629953.09; MS 166934.47; HS 258710.52; Dist Wide 229239.43; Spec Serv 258101.40; Capital Outlay 0.00; Pension 0.00; Food Serv 60329.78; Concessions 2146.08; Capable Kids 3132.90; Driver's Ed 0.00; Summer School 0.00; Travel 116.54; Supp 247.80; Total \$1608912.01.

Cash Recap: May 2017: General Fund: Begin Bal 3538267.32; Petty Cash 100.00; Cash Change 1500.00; Advance Pymt 15000.00; Cash in Bank 583001.64; Investments PSBK 2858665.68; Investments CD 80000.00; Investments CD over 90 Days 1014088.51; Transfer In 0.00; Revenue: Local Taxes 1522826.24; Other Sources 121251.27; State 701133.00; Federal 17757.00; Other Local Sources 53697.27; Total Revenue 2416664.78; To Be Acct'd For: 5954932.10; Transfer Out 0.00; Expenditures 1546086.10; Ending Bal May 31, 2017: 4408846.00; Petty Cash 100.00; Cash Change 1500.00; Adv Pymt 15000.00; Cash in Bank 810941.09; Investments Savings 3502804.91; Investments CD 80000.00; Investments CD over 90 Days 1014088.51; Capital Outlay: Begin Bal 2804021.93; Cash in Bank 1398636.47; Investments PSBK 1405385.46; Transfer In 0.00, Revenue Local Taxes 1044162.22; Other Sources 5075.71; State 0.00; Federal 127314.25; Other Local Sources 43.24; Total Revenue 1176595.42; To Be Acct'd For: 3980617.35; Transfer Out: 0.00; Expenditures 525209.43; Ending Bal 3455407.92; Cash in Bank 1000741.29; Investments Savings 2454666.63; Spec Serv: Begin Bal 26556.21; Cash in Bank 26556.21; Investments PSBK 0.00; Revenue: Local Taxes 594757.34; Other Sources 2310.43; State 30957.00; Federal 57633.00; Other Local Sources 11974.99; Total Revenue 697632.76; To Be Acct'd For 724188.97; Expenditures 329280.43; Ending Bal 394908.54; Cash in Bank 97835.54; Investments Savings 297073.00; Pension Levy: Begin Bal 1374749.42; Cash in Bank 1373624.71; Investments PSBK 1124.71; Revenue Local Taxes 0.00; Other Sources 507.56; State 0.00; Other Local Sources 0.00; Total Revenue 507.56; To Be Acct'd For 1375256.98; Expenditures 0.00; Ending Bal 1375256.98; Cash in Bank 507.56, Investments Savings 1374749.42; Food Service: Begin Bal 406229.78; Cash in Bank 117263.19; Investments PSBK 288966.59; Revenue: State 0.00; Federal 57343.87; Other Sources 55234.88; Total Revenue 112578.75; To Be Acct'd For 518808.53; Expenditures 113529.79; Ending Bal 405278.74; Cash in Bank 116307.06; Investments Savings 288971.68; Enterprise: Begin Bal 93938.04; Cash in Bank 8394.68; Investments PSBK 85543.36; Revenue: Federal 0.00; State 0.00; Other Sources 14449.85; Total Revenue 14449.85; To Be Acct'd For 108387.89; Transfer out 0.00, Expenditures 10047.97, Ending Bal 98339.92; Cash in Bank 11934.30, Investments Savings 85544.87; Unemployment: Begin Bal 17885.69; Transfers in 0.00; Cash in Bank 17885.69; Investments PBSK 0.00; Investments over 90 Days 0.00; Revenue: Other Sources 3.23; Total Revenue 3.23; To Be Acct'd For 17888.92; Expenditures 0.00; Ending Bal 17888.92; Cash in Bank 17888.92; Investments Savings 0.00; Trust & Agency: Begin Bal 362764.59; Cash in Bank 267471.77; Investments PSBK 45541.74; Investments CD 49751.08; Revenue Other Sources 52056.99; Total Revenue 52056.99; To Be Acct'd For 414821.58; Expenditures 50998.16; Ending Bal 363823.42; Cash in Bank 267346.41; Investments Savings 46905.93; Investments CD 49571.08.

Personnel. MOTION by Urbaniak, seconded by Mack, and carried to approve the following personnel items: New Hires (Certificated): Stephanie Paget, special education teacher, Sturgis Elementary, \$44,096.00, eff. for the 2017-18 school year; Kathryn Schuetzle, teacher, Piedmont Valley Elementary, \$40,575.00, eff. for the 2017-18 school year; Lisa McCain, teacher, Sturgis Elementary, \$40,575.00, eff. for the 2017-18 school year; Shaina Lacher, teacher, Whitewood Elementary and rural schools, \$40,575.00, eff. for the 2017-18 school year, Heidi Kruse, librarian, elementary schools, \$40,575.00, eff. for the 2017-18 school year.

New Hires (Extracurricular): Hillary Hill, high school drama musical, Sturgis Brown High School, \$1,121.00, eff. for the 2017-18 school year.

New Hires (Support Staff/Professional Technical): Daniel Cooper, Buildings & Grounds Supervisor, \$58,000.00, eff. 07/01/2017; Delmar Teppo, head custodian, Sturgis Brown High School, \$14.25/hour, eff. 05/08/2017; Marlene Janke, custodian, Sturgis Brown High School, \$11.75/hour, eff. 05/15/2017; MaKenzie Skovlund, special education paraprofessional, Sturgis Williams Middle School, eff. 08/22/2017

Resignation (Certificated): Courtney Krul, teacher, Whitewood Elementary & rural schools, eff. at the end of the 2016-17 school year; Sherri O'Brien, special education teacher, Sturgis Elementary, eff. for the 2016-17 school year; Elizabeth Stetson, teacher, Sturgis Elementary, eff. at the end of the 2016-17 school year.

Resignation (Support Staff): LeeAnna Masters, paraprofessional, Piedmont Valley Elementary, eff at the end of the 2016-17 school year; Cassandra Sandy-Ennis, food service worker; eff. 04/21/2017; Doug Skeie, playground/lunchroom supervisor, Sturgis Elementary, eff. 5/10/2017; Mat Kirkegaard, computer technician, eff. 06/02/2017; Jeff Moser, custodian, Sturgis Elementary, eff. 6/12/2017.

Resignation (Extracurricular): Barton Torbert, high school musical drama, Sturgis Brown High School, eff. at the end of the 2016-17 school year.

Change of Assignment (Support Staff): Samantha Spear, paraprofessional to administrative assistant, Piedmont Valley Elementary, eff. 08/25/2017.

Approval of FY16 Transportation Rate. MOTION by Urbaniak, seconded by Curtis Johnson, and carried to approve the transportation rate increase of 2.5% for the 2017-18 school year with Harlow's.

Insurance Rates. MOTION by Mack, seconded by Urbaniak, and carried to approve the insurance renewal rates with Wellmark for July 1, 2017 through December 31, 2017.

6:20 p.m. 2017-18 Budget Hearing. Brett Burditt presented the 2017-18 budget.

Treasury Management Services. MOTION by Mack, seconded by Curtis Johnson, and carried with Richter abstaining, to transfer the remaining district assets from Wells Fargo to First Interstate Bank.

Budget Supplement for Capital Outlay. MOTION by Burns, seconded by Wheeler, and carried to supplement the capital outlay budget an additional \$200,000 for the Sturgis Intermediate School remodel.

School Board Election Results. MOTION by Wheeler, seconded by Burns, and carried to certify the results and to declare the winners, Courtney Mack (352), Joseph Urbaniak (329), and Dennis Chowen (297).

MOU for ABC Sturgis Beginners K-3 Program and Sturgis Area After-School Program. MOTION by Mack, seconded by Isaacson, and carried to approve the ABC K-3 Program MOU and the Sturgis Area After-School Program as presented.

MOU for ABC Project SUCCESS Coordinator. MOTION by Curtis Johnson, seconded by Urbaniak, and carried to approve the ABC Project SUCCESS Coordinator MOU as presented.

Review Employee Retirement and Recognition Reception. Courtney Mack was appreciative for another successful employee recognition/retirement reception.

Transportation Committee. The transportation committee, Corey Johnson, Curtis Johnson, Mike Isaacson, and Joe Urbaniak, will meet with Andy Ellingsen, transportation manager for Harlow's and Superintendent Don Kirkegaard, Thursday, July 13, 2017 to discuss the transportation requests.

Policy GBE: Staff Health. First reading of School Board Policy GBE: Staff Health.

Policy IGDK: Participation of Alternative Instruction Students. First reading for School Board Policy IGDK: Participation of Alternative Instruction Students.

Veterans Legacy Program. Meade School District was selected to collaborate with Black Hills State University and the Veterans Affairs to engage students and educators in conducting research on community history through the veteran experience and increase public awareness of the legacy of veterans memorialized in VA national cemeteries.

Building Updates. Mr. Kirkegaard presented updates on the Sturgis Intermediate School remodel project and the Stagebarn/Summerset middle school project.

Rural School Update. Mr. Kirkegaard updated the board on the proposed property purchase for the future new rural school.

July School Board Meeting. At the May board meeting, the board took action to change the July board meeting date from Monday, July 10, to Monday, July 17, 2017.

Reports. Joe Schaffer reported that the Summer Feeding Program at Sturgis Elementary is going well and has been feeding approximately 160 children a day.

Charlie Wheeler reported on Black Hills Special Services Cooperative.

Superintendent Don Kirkegaard reported on City of Sturgis's Capital for a Day event.

7:05 p.m. Adjournment. MOTION by Mack, seconded by Urbaniak, and carried to adjourn.

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Bryce Richter, President

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Brett Burditt, Business Manager

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Jill Meirose, Recorder