

MINUTES, Monday, November 12, 2018

5:15 p.m. Legislative & Roundtable Discussion; 6:30 p.m. Regular School Board Meeting
Sturgis Elementary, Library

Board Members Present: Joseph Urbaniak, Courtney Mack, Bryce Richter, Charlie Wheeler, Cody Weber, Tracy Konst, Bob Burns, Dennis Chowen, and Curtis Johnson.

Legislatures Present: Senator Gary Cammack, Senator Phil Jensen, Representative Thomas Brunner, Representative Timothy Johns, and Representative-elect Kirk Chaffee

District Personnel Present: Jeff Simmons, Brett Burditt, Todd Palmer, Bev Rosenboom, Pete Wilson, Deb Wilburn, Chad Hedderman, Joe Williams, Chantal Ligtenberg, Chrissy Peterson, Katy Jutting, Ethan Dschaak, Maranda McGillivray, Lisa Symonds, Rhonda Ramsdell, Shelane Graham, Missy Urbaniak, and Terri Barry.

Others Present: Deb Holland from Black Hills Pioneer, rural community members and SBHS students.

Legislative Dinner & Roundtable.: Legislatures discussed and answered questions from district administration.

Regular board meeting called to order at 6:31 p.m.

Pledge of Allegiance

Consent Agenda: MOTION by Chowen, seconded by Mack, and carried to approve the consent agenda:

- a. Agenda
- b. Minutes: Regular Meeting, October 9, 2018 and Special Board Minutes, October 23, 2018
- c. Claims for Payment: ABWld: Supp 2146.71; A&J, Supp 1285.00; Advc Pay, Offcls 6079.19; Amzn, Supp 1540.51; Amck Snd, Mntrng 180.00; Arch Inc, Srvs 2940.00; ASCD, Trvl 283.61; ATBATT, Supp 151.76; Audio Video, Supp 109.46 H. Berger, Rfnd 39.00; Bst Wstrn, Ldg 399.96; BH Wtr, Utly 3135.20; BH Chem, Supp 3378.93; BH Enrgy, Utly 30043.34; BH Pst Cntrl, Srv 1207.50; BH Pnr, Adv 291.16; BHSS, Srv 64642.05; BH Urgnt Care, Srv 170.00; Blck Art, Supp 3345.39; Brkngs CC, Supp 366.40; BSN Sprts, Supp 32355.80; Cmpblls, Supp 474.09; Cash-Wa, Food 38211.45; CDW-G, Supp 1859.22; Cntrl Mde Cnty, Rntl 1320.00; Cntrl Rstrnt, Equip 1909.00; Cntry Bsns, Lse 693.59; Cntrylnk, Utly 47.47; Chmpnshp Prod, Supp 259.99; Chldrn Hm, Ttn 3837.96; Chrs Supp, Supp 203.34; Cty Smmrst, Utly 177.65; Coke, Drinks 1994.25; Cmmtch, Lse 23911.27; Cmptr Vill, Rprs 187.50; Cpprtvr Purch, Supp 29223.25; Core, Supp 108.00; Cncl Excep Chld, Reg 680.00; Cncl Coll Admiss, Reg 55.00; CPM, Lsnsng 1100.00; Crsrd Htl, Ldgng 539.94; DR Srv, Rprs 2844.81; Dkta Hrdwr, Supp 387.56; Dkta Pttrs, Supp 1005.00; Dkta Supp, Supp 711.99, Dktalnk, Srv 200.43; Dale's Tire, Rpr 537.56; Days Inn, Ldgng 637.7; Dean Food, Milk 8883.00; Dlta Dntl, Ins 10832.02; EMC Ntnl, Ins 1688.58; Envrnmntl Prod, Supp 176.40; EPAC, Supp 71.71; Esct Rpr, Rpr 54.60; ESTR. Supp 132.00; ETS, Reg 165.00; Exxon, Supp 136.00; Fmly Dllr, Supp 8.52; Flnn Scntific, Supp 169.90; Food Srvs, Supp 848.70; Frd Pryr Smnrs, Reg 158.69; Glss Shp, Rep 512.76; GMSppls, Supp 360.00; Gldn Wst, Srv 506.38; Gssrd Drtwrk, Srv 8163.27; Grnd Elec, Utly 423.82; Grt Wstrn Tire, Rpf 697.00; Grnscape, Srv 783.10; Grcry Mrt, Supp 17.31; Hggrty Msc, Rpr 60.98; Hrbr Frght, Supp 7.44; Hrlw Bus, Srv 123768.22; Hauff, Supp 10523.91; Hrtlnd Schl, Srv 3038.50; Hillyrd, Supp 195.22; Hghtn Mffln, Books 2607.68; Intrstat Spply, Supp 341.85; Jcb's Auto, Rprs 129.92; Jrry Refrig, Srv 268.70; Jhnsn Cntrl, Equip 46175.01; D Johnson, Rfnd 7.00; Jhnstn Supp, Supp 7.34; Kick Start, Fuel 215.40; Kffr Snttn, Utly 901.18; Knecht, Supp 23.40; T Kunz, Rfnd 56.40; Lghtspd, Supp 38.00; Lowe Rff, Rpr 167.50; Lynns, Supp 1325.27; MB Cln, Cntrct

6445.81; Marco, Lse 1735.41; MB Lndscp, Srv 3000.00; MclD Prntg, Supp 158.87; Mde Food Srv, Supp 893.40; Mnrds, Supp 213.26; Midco, Utlty 5477.91; Mdcntnt Tstng, Srv 38.00; MDU, Utlty 17812.01; MSC, Supp 178.34; Msc Crnr, Rpr 1060.00; Mscn Frnd, Supp 149.99; Nies & Karras, Srv 3770.14; Nrthlnd Trst, Int 141250.00; NW Pipe, Supp 257.17; Offc Dpt, Supp 48.38; OTC, Supp 140.04; PanOGld, Brd 2983.28; Prsn, Books 665.54; Phnk, Supp 100.00; Cty Pdmnt, Utlty 859.75; Ptny Bws, Pstg 1401.66; Plyscrt, Supp 1322.25; PMS Fncl, Prnpl 151515.15; R Pogue, Rfnd 17.91; Psh Pdl Pll, Rpr 288.00; Qulty Inn, Ldgng 158.00; Quill, Supp 2974.70; RCS Cnst, UC Prjct 38958.72; RCAS, Reg 50.00; Rpd Rtr, Srv 220.00; Rnhrt Fd, Food 17397.29; Rsnd, Supp 35.00; Rchtr Tire, Rpr 482.83; Ricoh, Lse 9520.23; Rvrsd Tech, Equip 113.00; Rckngtr Lndscp, Srv 1006.54; RSchl Tdy, Adv 100.00; Rshmr Offc, Supp 695.45; Sams, Supp 869.57; Schlstc, Supp 1160.50; Schlstc Mag, Supp 245.74; Schl Spclty, Supp/Equip 626013.11; Schlsn Supp, Supp 189.87; Scull, Stg Prjct 160280.00, SD Hmn Srv, TTN 28677.80; Srvll, Mops 1911.84; Shpk, Supp 309.72; SNA, Dues 92.00; Sprkfun, Supp 381.31; Spdy Lb, Rpr 72.98; Strg Comm Ctr, Rntl 80.00; Stg Mtrsprts, Supp 39.99; NAPA, Supp 402.44; Stg Sccr, Fees 15000.00; Cty Stg, Utlty 5359.98; Smtt Sgns, Signs 45.00; Sun Life, Ins 2620.29; Snsn Tow, Supp 50.00; Sprm Schl Supp, Supp 157.76; Swt Trt, Food 1175.50; Swr Lw Frm, Srv 163.65; Synrgstic Lvng, Supp 800.00; TEM Tech, Rpr 1397.76; TIE Offc, Inst 3775.00; Trney Bros, Supp 232.26; Trvl Ins, Trvl 22.75; Trbvll Elec, Equip 546.61; Unvrsl Athlct, Supp 1513.78; VAST, Srv 116.86; Vrzn, Utlty 220.42; Vsbl Diff, Srv 8750.00; Wlmrt, Supp 472.07; Wllmrk, Ins 191802.30; Wst Intrctv, Mssngr 5552.00; Wst Rvr Elec, Utlty 1266.90; WEX Bnk, Fuel 5307.93; Cty WW, Utlty 71.06; WPS, Supp 237.60; Wrght Stf, Supp 15.90. Cash Recap: October 2018: General Fund: Begin Bal 3888570.58; Petty Cash 100.00; Cash Change 1500.00; Advance Pymt 15000.00; Cash in Bank 830713.88; Investments PSBK 3041256.70; Investments CD 0.00; Investments CD over 90 Days 1018596.06; Transfer In 0.00; Revenue: Local Taxes 164528.49; Other Sources 63627.44; State 785925.00; Federal 112320.00; Other Local Sources 16592.48; Total Revenue 1142993.41; To Be Acct'd For: 5031563.99; Transfer Out 00.00; Expenditures 1724922.48; Ending Bal October 31, 2018: 3306641.51; Petty Cash 100.00; Cash Change 1500.00; Adv Pymt 15000.00; Cash in Bank 1019507.60; Investments Savings 2270533.91; Investments CD 0.00; Investments CD over 90 Days 1018596.06; Capital Outlay: Begin Bal 2791713.12; Cash in Bank 11161.50; Investments PSBK 2780551.62; Transfer In 00.00, Revenue Local Taxes 101704.84; Other Sources 588.19; State 0.00; Federal 30980.88; Other 1250.06, Total Revenue 134523.97; To Be Acct'd For: 2926237.09; Transfer Out:0.00; Expenditures 364717.94; Ending Balance: 2561519.15; Cash in Bank: 15281.28; Invest, Savings: 2546237.87; Spec Serv: Begin Bal 387119.36; Cash in Bank 18751.76; Investments PSBK 368367.60; Revenue Local Taxes 50770.81; Other Sources 282.99; State 63139.00; Federal 44579.00; Other Sources 613.43; Total Revenue 164385.23; To Be Acct'd For 551504.59; Expenditures: 245911.82; Ending Bal: 305592.77; Cash in Bank: 6029.86; Investment, Savings 299562.91; Pension Levy: Begin Bal 299366.05; Cash in Bank 0.00; Investments, PSBK 299366.05; Investments, SD over 90 Days 425000.00; Revenue: Other Sources 160.33; Other Sources 147.12; Total Revenue 307.45; To Be Acct's For 299673.50; Transfer Out 0.00; End Bal Oct 31: 299673.50; Investment, Savings 299673.50; Investments Over 90 0.00; Food Service: Beg Bal 340876.00; Cash in Bank 27408.45; Investments, PSBK 313467.55; Revenue: State 0.00; Federal 78240.57; Other Sources 80380.15; Total Revenue 158620.72; To Be Acct'd For 499496.72; Expenditures 137576.16; End Bal Oct 31: 361920.56; Cash In Bank 48299.04; Investments, Savings 313621.52; Enterprise: Beg Bal 73019.11; Cash in Bank 8580.82; Investments, PSBK 64438.29; Revenue; Other Sources 10400.64; Total Revenue 10400.64; To Be Acct'd For 83419.75; Expenditures 10442.66; End Bal Oct 31: 72977.09; Cash in Bank 8507.15; Investment, Savings 64469.94; Unemployment: Beg Bal 17846.84; Cash Change: 0.00; Cash In Bank 17846.84; Revenue: Other Sources 5.65; Total Revenue 5.65 To Be Acct'd For 17852.49; Expenditures 0.00; End Bal 17852.49; Cash in Bank 17852.49; Trust & Agency: Beg Bal 465422.36; Cash in Bank 383610.95; Investments, PSBK 50989.04; Investments, CD 30822.37; Revenue: Other Sources 88787.56; Total Revenue

88787.56; To Be Acct's For 554209.92; Expenditures 89921.57; End Bal Oct 31: 464288.35; Cash In Bank 308204.60; Investments, Savings 125259.30; Investments, CD 30824.45

- d. Personnel: New Hire (Extracurricular): Sean Bice, assistant middle school wrestling, Sturgis Williams Middle School, \$1,894.00, eff. for the 2018-19 school year; Casey Matt, rural basketball coach, rural schools, \$2,074.00, eff. for the 2018-19 school year; Clint Hammerstrom, rural basketball coach, rural schools, \$2,074.00, eff. for the 2018-19 school year; Kristal Keffeler, rural basketball coach, rural school, \$1,930.00, eff. for the 2018-19 school year; Megan Long, rural basketball coach, rural schools, \$2,290.00, eff. for the 2018-19 school year; Jamie Spring, rural basketball coach, rural schools, \$1,966.00, eff. for the 2018-19 school year.

New Hire (Support Staff): Bill Estes, custodian, Sturgis Brown High School, \$11.75/hour, eff. 11/5/2018; Angela Wetz, lunch/playground supervisor, Sturgis Elementary, \$11.25/hour, eff. 10/17/2018; Theresa Jaramillo, special services paraprofessional, Sturgis Elementary, \$11.25/hour, eff. 10/17/2018; Shilo Lamont, paraprofessional, Union Center/Enning, \$11.25/hour, eff. 10/15/2018.

Contract Amendment (Extracurricular): Ian Walton, adjustment to head middle school boys' basketball extracurricular contract to reflect years of experience, \$2,298.00.

Change in Assignment (Support Staff): Traci Kern-Mohr, food service worker to site manager, Sturgis Williams Middle School, from \$11.10/hour to \$12.60/hour, eff. 11/12/2018.

Resignation (Support Staff): Emma Bennett, food service, Sturgis Williams Middle School, eff. 10/25/2018; Brittney Ragels, lunch/playground supervisor, Sturgis Elementary, eff. 10/22/2018; Melisa Clark, food service worker, Piedmont Valley Elementary, eff. 10/15/2018; Norma Nelson, lunchroom supervisor, Sturgis Williams Middle School, eff. 11/20/2018.

- e. Open Enrollment & In-District Requests
- f. Title I, Part A Program Comparability Assurances
- g. Destruction of Records

Conflict of Interest Waivers: No waivers were presented.

Recognitions: November Character Trait of the Month is "citizenship," which includes loyalty, patriotism, leadership, public spirit, volunteerism, and respect for authority.

Presentations: Meade County Fair Board presented their request to present the board with a proposal to the current lease. The Meade District School Board requested the fair board present a proposal for their consideration.

Financial: MOTION by Richter, seconded by Burns, and carried to approve the financial reports and claims for payments as presented.

Arch Inc. Service Agreement: MOTION by Burns seconded by Mack, and carried to approve the service agreement with Architecture Incorporated to conduct a preliminary study on the locker rooms at SWMS for a fixed fee of \$7,500.

New Underwood School District Activity Agreement: MOTION by Chowen, seconded by Urbaniak, to approve the sub-varsity activity agreement with New Underwood School District. MOTION by Urbaniak, seconded by Chowen, and carried to approve the activity agreement as presented, with a change to the wording of sub-varsity to middle school.

American Education Week Resolution: MOTION by Mack, seconded by Richter, and carried to

proclaim November 12-16, 2018 as American Education Week in Meade School District.

Date & Time for 2019 School Board Election: MOTION by Chowen, seconded by Burns, and carried to set the school board election for Tuesday, June 4, 2019.

Atall School: Mr. Simmons discussed the possibility of suspending operations because of expected low student enrollment and cost of operations for the 2019-20 school year. Rural community members spoke against suspending operations at Atall School for the 2019-20 school year.

School Board Strategic Planning Retreat: Jeff Simmons summarized the October board retreat.

ASBSD Legislative Resolutions and Positions: Bryce Richter will be representing the district at the Delegate Assembly.

Annual Audit. Brett Burditt summarized the district's annual audit report from Casey Peterson and Associates.

School Board Policy JFA: Student Due Process Rights: First reading of new School Board Policy JFA: Student Due Process Rights.

School Board Policy KG: Community Use of School Facilities. First reading of the revised School Board Policy KG: Community Use of School Facilities.

School Safety. The Board discussed the School Resource Officers requests for gun safe at school sites.

Job Description for Food Service. First reading of new food service job description and position. Rhonda Ramsdell, food service director, summarized the reason behind the request.

Election Polling Locations. The Board discussed the possibility of eliminating Opal and Hereford polling places. Voters would be contacted regarding absentee voting.

Annual Report. The 2017-18 Annual Report can be found on the district's website.

NSBA Annual Conference. The NSBA Annual Conference and Exposition is in Philadelphia, March 28 through April 1, 2019.

Reports: Brett Burditt presented the board with an update on the progress of Union Center Project

Dennis Chowen and Courtney Mack commented on the Veteran's Day programs throughout the district.

Charlie Wheeler reported on the BHSSC meeting.

Superintendent Jeff Simmons talked about the upcoming Large Group Administrator meeting in Chamberlain.

8:22 p.m. MOTION by Chowen, seconded by Urbaniak, and carried to adjourn.

Charlie Wheeler, President

Brett Burditt, Business Manager

Jill Meirose, Recorder