

MEETING MINUTES – Monday, September 13, 2021
5:30 p.m. Regular School Board Meeting

Pledge of Allegiance

Board Members Present: Joseph Urbaniak, Holly Good, Terry Koontz, John Nachtigall, Aaron Odegaard, Lee Spring, Darrell Vig, JT Vig and Charlie Wheeler.

Others Present: Don Kirkegaard, Brett Burditt, school attorney, Eric Nies, Tanya Ludwick, other district personnel and local community members.

Regular board meeting began at 5:30 p.m.

Agenda: MOTION by Koontz, seconded by Odegaard, and carried to approve the agenda as presented.

Consent Agenda: MOTION by Nachtigall, seconded by J. Vig, and carried to approve the consent agenda as presented:

- a) Minutes of August 16, 2021, Regular Board Meeting.
- b) Personnel: Additional Staffing (Certificated): Based on enrollment and the number of new students in need of special services, the district is proposing to add 1 FTE special services teacher at Piedmont Valley Elementary for the 2021-22 school year. Additional Staffing (Support Staff): Based on enrollment and the number of new students in need of special services, the district is proposing to add 1 FTE special services paraprofessional at Sturgis Elementary School for the 2021-22 school year. New Hire (Certificated): Gabe Dirksen, pe teacher, Stagebarn Middle School, \$41,793.00 eff. 8/17/2021, Makenzie Skovlund, special services teacher, Piedmont Valley Elementary, \$38,628.00 eff. 9/20/2021. New Hire (Support Staff): MyRanda Werlinger, lunchroom/playground, Sturgis Elementary School, \$12/hour eff. 8/30/2021, Rayberta Miller, ISS Coordinator, Sturgis Brown High School, \$15.00/hour eff. 8/30/2021, Courtney Lien, lunchroom/playground, Piedmont Valley Elementary, \$12.00/hour eff. 8/31/2021, Lori Cleland, food service worker, Sturgis Brown High School, \$12.50/hour eff. 8/23/2021, Brittany Begeman, special services paraprofessional, \$13.00/hour eff. 8/24/2021, Edward Miller, lunchroom monitor, Stagebarn Middle School, \$12.00/hour eff. 8/30/2021, Marissa Rathert, special services paraprofessional, Sturgis Elementary School, \$13.00/hour eff. 8/24/2021, Janessa Wilen, special services paraprofessional, Sturgis Elementary School, \$13.00/hour eff. 8/24/2021, Erika Skinner, special services paraprofessional, Piedmont Valley Elementary, \$13.00/hour eff. 8/24/2021, Brenda Saulters, food service worker, Stagebarn Middle School, \$11.75/hour eff. 8/23/2021, Reba Freeman, food service worker, Sturgis Williams Middle School, \$11.75/hour eff. 8/23/2021, Catherine Bruch, food service worker, Sturgis Elementary School, \$12.00/hour eff. 8/30/2021, Tammi Hannan, custodian, Hereford Elementary, eff. 9/2/2021. Resignation (Support Staff): Andrea Mosier, lunchroom monitor, Stagebarn Middle School, eff. 8/31/2021. Stacia Smith, custodian, Hereford Elementary, eff. 9/2/2021. Melissa Ford, special services paraprofessional, Whitewood Elementary, eff. 9/17/2021. Resignation (Certificated): Don Kirkegaard, superintendent, Meade School District, eff. 6/30/2022. Change of Assignment (Support Staff): Ruth Nowell, lunchroom monitor, Piedmont Valley Elementary to Stagebarn Middle School, no rate change eff. 8/31/2021. Amendment of Contract (Certificated): Joseph Mayer, sign-on bonus, Sturgis Brown High School, \$1500.00, eff. for the 2021-22 school year. Sandy Buchholz, teacher, Sturgis Brown High School, moving from .5 FTE \$31,180.00 to .56 FTE \$34,922.00, eff. for the 2021-22 school year, Tere Froelich, journalism teacher, Sturgis Brown High School, 1 FTE to .4 FTE \$1,439.00 eff. for the 2021-22 school year, Timmi Keisel, journalism teacher, Sturgis Brown High School, 1 FTE to .6 FTE \$1,752.00 eff. for the 2021-22 school year.

Contract Amendments (Teachers who advanced on the salary structure):

Staff	Former Ed Differential	New Ed Differential	Amount of Advance
Sandra Buchholz	MA+36	MA+48	\$700
Janis Mathis-Anderson	MA+36	MA+48	\$700
Coleen Keffeler	MA+36	MA+48	\$700
Roxanne Murphy	MA+36	MA+48	\$700
Ronald Grimsley	MA+36	MA+48	\$700
Christine Hedderman	MA+36	MA+48	\$700
Rebecca Rost	MA+36	MA+48	\$700
Kerry Skinner	MA+36	MA+48	\$700
Anne Miller	MA+36	MA+48	\$700
Patricia Marso	BA	BA+12	\$500
Erika Kling	BA	BA+12	\$500
Taylor Anderson	BA	BA+12	\$500
Chelsae Romey	BA	BA+12	\$500
Jordan Proefrock	BA	BA+12	\$500
Luke Erfman	BA	BA+12	\$500
Anna Lyons	BA	BA+12	\$500
Shawn Koontz	MA	MA+12	\$600
Heidi Kruse	MA	MA+12	\$600
Sage Robinson-Miller	MA	MA+12	\$600
Kylie Farrar	MA	MA+12	\$600
Grace Steinley	MA+12	MA+24	\$700
Shelly Inhofer	MA+12	MA+24	\$700
Bryce Leonhardt	MA+12	MA+24	\$700

- c) Claims for Payment: 7 Mndst, Sftwr 2000.00; AB Bsns, Lse 1627.04; AB Wld, Sply 640.05ABA Prnt Trng, Sply 127.00; ACTE, Reg 1185.00; Advnc Pymnts, Srvs 6035.77; Affrdbl Extrs, Rprs 137672.07; Agl Sprts, Sftwr 10100.00; AIMHI, Prfsnl Dvlp 12253.20; Amzn, Sply 4961.57; Amck, Mntrng 847.58, Arch Spclt, Rprs 59718.18; Arch Inc, Srvs 23400.00; ASBSD, Wrk Cmp 35875.00, ASBSD, Rgstrn 410.00; ASCD, Rgstrn 705.00; BF Schl, Rgstrn 40.00; BH Wtr, Utly 2607.90; BH Chmcl, Sply 8327.53; BH Cnfrnc, Dues 550.00; BH Pest, Srvs 1741.25; BH Pnr, Mnts 171.40; BHSS, Srvs 412152.46; BH Urgnt, Srvs 380.00; Cptl One, Sply 20.08; Cashwa, Food26203.24; Cash, Gate Mny 4000.00; CDW-G, Equipmnt 15610.00; Cntrl Rstrnt, Equipmnt 23062.97; Cntry Bsns, Ls 291.78; Cntrylnk, Utly 56.71; Chrs Spply, Spply 59.10; Cty Smmrst, Utly 101.20; Clssrm Prdcts, Equipmnt 214.42; Coke, Sply 888.10; Cllrs Scrts, Srvs 1000.00; Cmfrt Inn, Trvl 743.58; Cmmtch, Lse 5993.90; CASE, Regstrn 458.55; Crtyrd, Trvl 509.60; M. Coyle, Lnch Rfnd 20.00; CPLI, Sply 111.35; Dkt Bus, Bus 8050.00; DSG, Sply 1070.81; Dncwr Sltns, Sply 149.50; Del Schuhs Pntng, Servcs 512.50; Dir Dntl, Ins 11727.30; Dmns, Sply 181.94; East Side Dairy, Milk 6163.16; EBAY, Sply 69.23; EMC, Ins 2068.58; EMS Linq, Sftwr 1165.00; Frm Srv Rpr, Rpr 135.00; Fnc Crfrs, Imprvmnts 10898.00; Fllrt Wldng, Srvs 6520.00; Flnn Scntfc, Sply 65.30; Flncy Mtrs, Sply 26.95; Frll Bus Srv, Srvcs 1008.00; Frnkln Plnrr, Sply 68.88; T. Frnsen, Rfnd 50.00; Gt Rdy \$ Kndrgrtn, Sply 58.00; Glss Shp, Sply 4116.86; Gldn Wst, Utly 499.56; K. Gordon, Lnch Rfnd 64.15; Grhm Tr, Rprs 995.70; Grnd Elctrc, Utly 129.60; Gtr Cntr, Equip 634.74; A. Hamman, Lnch Rfnd 150.65; Hrkns Bckh, Rprs 6821.91; Hrlw Bus, Srvs 128233.56; Hauff, Sply 465.00; Hrtlnd Schl, Equip 1189.00; Hggtry Ltrcy, Equipmnt 431.95; Innvtv Offc, Sply 5634.14; Intl Plstc, Sply 2111.34; Jcbs Auto, rprs 191.18; JW Pppr, Sply 1084.98; Kffr Sntn, Utly 754.61; Kncht, Sply 526.08; Lrng A-Z, Lsns 708.00; Lrng W/T Trs, Sply 2954.11; Lbrty Chvrlt, Sply 142.02; Ls Endz Clng, Cntrct 19264.75; Lynns, Sply 14.97; Mrc, Lse 4753.39; N> Mayer, Lnch Rfnd 117.50; Mcgrw,

Sbscrptn 255.99; Md Fd, Fd 395.22; Mgr Chm, Srvs 1695.00; Mnrds, Sply 1522.51; Mdc, Utly 6521.98; Mdcntnt Tstng, Tstng 317.00; Mrcnn, Sply 215.00; MDU, Utly 1795.59; Msyl, Lcnsng 558.62; My Gnrtm, sply 323.55; Newell Schl, Rgstrn 80.00; Nies & Karras, Srvs 794.22; NW Pipe, Sply 152.03; Omni Chr, Sply 169.23; Orllys, Sply 16.68; Pn O Gld, Brd 912.22; PAR, Sply 224.00; Prsn Edctn, Sply 125.00; Prfrmnc Hlth, Sply 79.22; H. Phillips, Lnch Rfnd 70.36; Prr Schl, Rgstrn 35.00; Prschl Box, Sply 38.90; Quill, Sply 4997.05; Rsmssn, Imprvmnts 115003.05; Rfs, Utly 482.90; Rnhrt Foods, Food 25869.17; Ricoh, Lse 3705.07; Rddll, Equip 9086.95; Rvrsd, Mntr 149.00; Rnngs, Sply 53.98; Rshmr Offc, Sply 59.95; Sam's, Sply 371.76; Snd Crk Prntng, Srvcs 243.65; Savvas, Txtbks 743.27; Schl Spclty, Sply 3887.95; SD Hmn, Ttn 14065.88; Snr Wly, Sply 150.00; Srvll, Mops 1279.57; Shrwn Wllms, Sply 283.97; SNA, Mmbrshp 143.50; SODAKSACA, Rgstrn 685.00; Slr Snd, Sply 1079.28; SDCTE, Rgstrn 255.00; Sprfsh Schl, Rgstrn 30.00; D. Speidel, Lnch Rfnd 100.30; Stn Hstn, Sply 106.25; Stt Sply, Sply 108.73; Strgs Ace, Sply 945.25; Strgs Napa, Sply 229.22; Strgs Tr, Rprs 45.50; Cty Strgs, Utly 7720.24; Smmt Fr, Rprs 223.00; Smmt, Rprs 1260.21; Sn Lf, Ins 3283.25; Sprm Schl, sply 167.23; B Swartz, Rprs 425.00; Tchrs Pay Tchrs, Sply 247.08; Tie Offc, Ttn 350.00; Toms Ts, Sply 124.80; Trmch, Eqpmnt 18762.35; Trng Rm, Sply 1240.53; Trvl Ins, Trvl 41.37; Trgrn, Lwn Cr 551.25; Untd Arlms, Trvl 327.40; VAMC, Utly 5973.54; Vnwy, Sply 49.80; Vast, Utly 114.38; Vrzn, Utly 120.90; Vsbl Dffrc, Cntrct 9225.00; Wlcr, Sply 243.25; Wlmrt, Sply 404.55; Wllmrk, Ins 199168.50; Wst Msc, Eqpmnt 62.38; WR Elctrc, Utly 1209.12; WEX, Fuel 2747.20; WW Wtr, Utly 66.00; Wnnr HS, Rgstrn 60.00; Zoom. Sply 2020.35

Cash Recap for month ending August 31, 2021: General Fund: Begin Bal 5654817.58; Petty Cash 100.00; Cash Change 00.00; Advance Pymt 16489.81; Cash in Bank 928361.50; Investments PSBK 4709866.27; Unemployment Savings 10811.13; Investments in CD 560831.34; Investments in CD over 90 Days 1060055.60; Transfer In 0.00; Revenue: Local Taxes 36896.37; Other Sources 129651.17; State 915768.00; Federal 53153.00; Other Sources 30960.51; Total Revenue 1166429.05; To Be Acct'd For: 6821246.63; Transfer Out 0.00; Expenditures 1812354.21; Ending Bal August 31, 2021: 5008892.42; Petty Cash 100.00; Cash Change 2000.00; Advance Pymt 16489.81; Cash in Bank 818608.46; Investments Savings 4171694.15; Unemployment Savings 10811.22; Investments CD 560831.60; Investments CD over 90 Days 1060055.60; Capital Outlay: Begin Bal 2481600.91; Cash in Bank 0.00; Investments PSBK 2481600.91; Investments CD over 90 Days 2500934.93; Transfer In 0.00, Revenue Local Taxes 26040.22; Other Sources 220.44; State 0.00; Federal; Other 16.31, Total Revenue 26276.97; To Be Acct'd For: 2507877.88; Transfer Out: 0.00; Expenditures 853032.57; Ending Balance: 1654845.31; Cash in Bank: 0.00; Invest, Savings: 1654854.31; Investments CD 2501123.97; Spec Serv: Begin Bal 1247503.02; Cash in Bank - 11175.78; Investments Savings 1258678.80; Revenue Local Taxes 13756.79; Other Sources 117.23; State 45085.00; Federal 1307.00; Other Sources 856.24; Total Revenue 61122.26; To Be Acct'd For 1308625.28; Expenditures: 235525.26; Ending Bal: 1073100.02; Cash in Bank: 50537.12; Investment, Savings 1022562.90; Investments, CD 0.00; Food Service: Beg Bal 621938.65; Cash Change 194.00; Cash in Bank 53842.88; Investments, Savings 568095.77; Revenue: State 0.00; Federal 32354.70; Other Sources 2140.54; Total Revenue 34495.24; To Be Acct'd For 656433.89; Expenditures 62194.84; End Bal August 31: 594239.05; Cash Change 194.00; Cash In Bank 26137.68; Investments, Savings 568101.37; Enterprise: Beg Bal 130921.47; Cash Change 00.00; Cash in Bank 98717.50; Investments, Savings 32203.97; Revenue; Other Sources 63818.32; Total Revenue 63818.32; To Be Acct'd For 194739.79; Expenditures 38035.29; End Bal August 31: 156704.50; Cash Change 2000.00; Cash in Bank 124500.20; Investment, Savings 32204.30; Custodial: Beg Bal 301682.29; Cash in Bank 105094.23; Investments, Savings 146588.06; Investments, CD 50000.00; Revenue: Other Sources 22429.92; Total Revenue 22429.92; To Be Acct'd For 324112.21; Expenditures 18649.29; End Bal August 31: 305462.92; Cash In Bank 146145.55; Investments, Savings 109317.37; Investment CD 50000.00;

- d) Open Enrollment Applications & In-District Transfer Requests
- e) Volunteers
- f) Line of Administrative Authority

Waiver Authorization Pursuant to SDCL 3-23-3: No waivers submitted.

Open Forum: No Open Forum.

Recognitions: The Character Education Word of the Month for September is “sportsmanship” which includes equality, justice, taking turns, playing by the rules, and treating all people fairly.

Medical Cannabis Administration Plan – First Reading of School Board Policy: JHCDE: This is the first reading of new School Board Policy: JHCDE.

Medical Cannabis – Second Reading of School Board Policies: JHCD, GBED, JFCG/JFCH/JFC: This is the second reading of Medical Cannabis. School Attorney, Eric Nies gave a review on the newly enacted medical cannabis state law and the updated school policies.

Board Legal Questions for School Attorney: Board members were given the opportunity to ask school attorney, Eric Nies any legal related questions, specifically the process that the Board would like to use for a superintendent search.

COVID-19 Update: Mr. Kirkegaard provided an update on recent COVID-19 numbers within the district. The district has had a total of 88 positive student and staff COVID-19 cases.

Financial Reports: MOTION by J. Vig, seconded by D. Vig, and carried to approve the Financial Reports as presented.

Bus Route Change Requests: MOTION by Nachtigall, seconded by Wheeler, and carried to approve the recommendation from the transportation committee to add an additional route at Timberwood Estates (Frontier Loop) neighborhood in the Piedmont area at a cost of \$16,006.78.

Superintendent Search: MOTION by Koontz, seconded by Odegaard, and carried for Board members to hire a search firm for the superintendent search. MOTION by Koontz, seconded by Spring, and carried to invite Dakota Education Consulting/ASBSD, McPherson & Jacobson and Ray and Associates for presentations at the Special School Board meeting that will be held on Wednesday, October 6, 2021. MOTION passed 7-2. Wheeler and D. Vig oppose.

Meade County Apportionment: MOTION by Wheeler, seconded by Odegaard, and carried to authorize Brett Burditt to pay the Meade County Auditor’s \$79,001.83 for the overpayment of county apportionment fines.

Advertising Contract: MOTION by Nachtigall, seconded by D. Vig, and carried to approve the three-year advertising contract with Pioneer Bank & Trust.

ESSER 3 Funding Budget Amendment: MOTION by Wheeler, seconded by Nachtigall, and carried to approve the changes to the ESSER 3 Funding Budget Amendment as presented.

Special Education Comprehensive Plan: MOTION by Wheeler, seconded by Nachtigall, and carried to approve the Special Education Comprehensive Plan as presented.

Loose Endz Cleaners Agreement: MOTION by Nachtigall, seconded by D. Vig , and carried to approve the extension of the service agreements with Loose Endz for the 2021-22 year for services at Piedmont Valley Elementary and Sturgis Elementary.

Johnson Controls, Inc. Contract Renewal: MOTION by Wheeler, seconded by Koontz, and carried to approve the one-year renewal contract with Johnson Controls, Inc.

Five-Year Capital Outlay: The buildings and grounds committee met prior to the board meeting to discuss capital outlay projects over the next five years. The committee provided an update to the Board.

Preliminary Fall Enrollment: Preliminary numbers at the end of the first week of school indicate that district-wide enrollment has increased. The unofficial count was taken Monday, September 13. An official count will be taken Friday, September 24, 2021.

Jenter Property Purchase Agreement: School Attorney, Eric Nies developed a draft purchase agreement with Dr. Jenter for the land adjacent to the Stagebarn Middle School for possible future development.

Stagebarn MS Billboard Lease: Business Manager, Brett Burditt has received letters from outside advertising agencies with an interest in advertising along I-90 near Stagebarn MS.

Reports:

- a) Administrators - Nothing new to report.
- b) Board Members – Mr. Wheeler questioned why Scooper Cards aren't being sold by students. Mrs. Koontz mentioned she received a phone call from a member of the student council wanting to make the Board members aware that they are welcome to participate in the homecoming parade. Mr. Odegaard mentioned Stagebarn MS students have been bussed to Sturgis in the past to attend the homecoming parade. At this time there will be no bussing as school will be dismissing two hours early.
- c) BHSSC – Mr. Wheeler stated that there was no new news as they are in the process of working on their budgeting.
- d) Superintendent – Mr. Kirkegaard clarified that the high school will be bussing students that will be participating in the floats, band members and activity team floats but not the general student population.

8:30 p.m. Adjournment: MOTION by Nachtigall, seconded by J. Vig, and carried to adjourn.

Joseph Urbaniak, President

Brett Burditt, Business Manager

Tanya Ludwick, Recorder