

MINUTES, Tuesday, October 11, 2016

5:30 p.m. Regular School Board Meeting-Williams Administrative Building, Board Room

Regular board meeting called to order at 5:30 p.m.

Board Members Present: Bryce Richter, Joseph Urbaniak, Curtis Johnson, Dennis Chowen, Mike Isaacson, Bob Burns, Courtney Mack and Charlie Wheeler; Corey Johnson was absent.

District Personnel Present: Don Kirkegaard, Brett Burditt, Chantal Ligtenberg, Jeff Ward, Joe Schaffer, Bev Rosenboom, Chad Hedderman, Pete Wilson, Deb Wilburn-Kerstiens, Ann Nonnast, David Olson, Chrissy Peterson, Karen Johnson and Guyla Ness

Others Present: Deb Holland/Meade County Times and Tribune

Consent Agenda. MOTION by Chowen, seconded by Wheeler, and carried to approve the consent agenda.

- a. Agenda
- b. Minutes: Regular Meeting, September 12, 2016 and Special October 4, 2016 Meeting
- c. Claims for Payment
- d. Open Enrollments & In-District Requests
- e. Adult Volunteers

Recognitions. The October Character Trait of the month is "Responsibility," which includes accountability, thinking before taking action, and doing what you are supposed to do.

Program. Guyla Ness presented the South Dakota Accountability Report for the district.

Financial Reports. MOTION by Urbaniak, seconded by Burns, and carried to approve the financial reports, Exhibit A, B, C, and D as presented and Claims for Payment October 11, 2016; 329 Dsgn, Sub, 179.76; 3e Elctrc Engrng, Serv, 5724.23; A&B Wldng, Supp, 1320.67; A&J Clthng, Unfrms, 705.57; A&J Spply, Supp, 693.45; Advncd Pymnts, Offcls, 5368.46; Arbrn Athltcs, Supp, 3849.99; All Stte Sgn, Sign, 42.95; Amzn, Supp, 133.39; Amrcnn, Ldg, 232.35; Amck Snd, Serv, 161.00; Apple, Ipads, 20470.90; Arbuckle, D, Rfnd, 43.70; Arby's, Meals, 18.57; Archtctrl Spclts, Rprs, 903.31; Armstrng Extngshr, Mtnc, 203.06; Austin, A, Rfnd, 50.00; BH Phto/Vdeo, Supp, 1888.60; Bymnt Inn, Ldg, 440.00; BH Chmcl, Supp, 259.89; BH Enrgy, Elctrcy, 42234.23; BH Pst Cntrl, Serv, 510.00; BH Spcl Srv, Serv, 314775.00; BH Urgnt Cre, Physcls, 280.00; BH Wndshld Rpr, Rprs, 50.00; Blnd Gy, Supp, 1843.00; Bys Twn Prss, Pstrs, 46.95; Brnpp, Brnpp, 2325.00; Bldng Sprnklr, Rprs, 731.42; Bllwckrs, Food, 170.00; Cmpblls Spply, Supp, 292.70; Crrsfe, Osha, 725.00; Cse 4 Lrng, Sftwr, 75.00; Cdw-G, Supp, 1518.59; Cntr Fr Dsblts, Rgstrtn, 260.00; Cntrylnk, Phn Srvce, 333.48; Chrry Brry, Frzn Ygrt, 1290.00; Chrs Spply Co, Supp, 353.90; Clmte Cntrl Systms, Rprs, 189.90; Cca-Cla Btting, Bvrgs, 3447.36; Cmmrcl Dr & Spclts, Prts, 102.40; Cmmrcl Ktchn Prdcts, Stove, 154.68; Cmptr Vilge, Rprs, 2026.50; Cnstrctve Plythngs, Supp, 59.94; Cl Cncpts, Arfre, 599.00; Crscnt Elctrc Spply, Supp, 872.94; Crssroad's Htl And Cnvntn, Ldng, 566.93; Clnx, Supp, 2952.98; Dkta Bsns Cntr, Tnr, 1719.97; Dkta Eqpmnt Rntl, Rntl, 318.94; Dkta Hrdwre, Prts, 808.45; Dean Fds, Bvrgs, 5557.60; Drbrn Ntnl Lfe, Lf Ins, 937.77; Dmpsy's Rstrnt, Meal, 45.16; Dmnos, Pizza, 269.94; Dghrty & Cmpny, Fees, 1000.00; Erth Ntwrks, Supp, 335.00; Evn-Mr, Wrkbks, 131.96; Fstnl Co, Supp, 89.34; FC Orgnztnl Prdcts, Supp, 58.61; Fntie, Eqpmnt, 1813.00; Flnn Scntfc, Supp, 615.93; Flrng Amrca, Serv, 1444.25; Fltt Sftwre, Txts, 457.05; Fndng Fthrs, Admssns, 945.00; Frd Pryr Smnrs, Rgstrtn, 158.68; Gnpro Pwr Systms, Rprs, 489.20; Glbl Eqpmnt, Fltrs, 169.80; Gldn Wst Tch, Rprs, 3062.66; Grnd Elctrc Coop, Elctrcy, 176.39; Grmm's Pmp & Indstrl, Fltr, 190.09; Grcry Mrt, Food, 84.47; Gryphn Hse, Books, 33.27; Hggrty's Msc Wrks, Supp, 46.26; Hndwrng Wtht Trs, Wrkbks, 434.82; Hrlw's Schl Bs Serv, Trnsprtn, 116101.83; Hauff Md-Amrca

Sprts, Supp, 8055.65; Hrtlnd Ppr Co, Supp, 4632.10; Hnmnn, Wrkbks, 262.90; Hillyrd, Supp, 14552.55; Hghtn Mffln Hrcrt, Onln Sub, 18120.00; Hubbard, B, Serv, 300.00; Hmn Rltns Mda, Supp, 164.95; Intrstte All Bttry Cntr, Bttrs, 819.40; Ivrsn Cnstrctn, Cncrt, 8630.00; Jamf Sftwre, Rgstrtn, 799.00; Jrry's Rfrgrtn, Rprs, 180.00; Jhnsn Cntrls, Rprs, 9177.34; Ky Cty Glss, Rprs, 247.00; Kffr Santtn, Rfs, 191.45; Kncht Hme Cntr, Sdng, 449.22; Kncht's, Pllt, 120.11; Kuta Sftwre, Sftwr, 575.00; Kyprs Cnsltn, Book, 51.75; L&L Insltn, Supp, 71.16; Lkeshre Lrng, Tmrs, 34.98; Lghtng Mntnnc, Supp, 160.51; Lulu Entrprses, Supp, 52.23; Lynns, Food, 365.86; M & B Clnng, Serv, 23570.33; Mcgrw Hill Rdng, Wrkbks, 920.66; Mcgraw-Hill Schl Edu, Texts, 68892.77; Mnrds, Supp, 1285.94; Mchl Frdrck, Books, 24.00; Md Cntrl Edu Coop, Tuition, 300.00; Midco, Intrnt, 3250.00; Mdcntnt Tstng, Serv, 19.00; Mdwst Prdcts, Supp, 82.91; Mbymx, Lcns, 396.00; Mccsn Crk Cntry Clb, Prctc Rnd, 520.00; MDU, Ntrl Gas, 1738.66; Mvie Lcnsng, Lcns, 360.00; Nsco, Supp, 545.65; Nt'l Ggrphc, Sub, 123.75; Ncs Prsn, Scl Stds Srs, 710.10; Nff Co, Supp, 211.68; Ntc Lrng, Rgstrtns, 55.00; Nrth Cntrl Supp, Slr, 120.00; Nrthwst Ppe Fttngs, Prts, 233.49; Hrtlnd Pymnt, Annl Fee, 2616.75; Odysseywre, Prgrm, 15800.00; Orntl Trdng, Supp, 229.30; Own's Intrstte Sles, Supp, 475.51; Pn O Gld Bkng, Brd, 2247.08; Ppa Jhn's, Pzza, 210.00; Prsn Edctn, Wrkbks, 162356.59; Phnk, Sup, 68.39; Ptny Bwes, Pstg, 26.35; Plnktn Schl Dist, Tuition, 2373.14; Pppls Msc Stre, Msc, 1037.70; Prjctr Scrn Stre, Screen, 548.99; Qll, Supp, 5866.50; Rmkta, Ldng, 183.98; Rmkta, Ldng, 427.23; Rpd Cty Jrnl, Mnts, 947.36; Ratzak, D, Rfnd, 25.20; Rltywrks, Supp, 41.00; Rgncy Cp & Gwn, Unfrms, 9036.96; Rnhrt, Food, 37858.79; Rhoden, C, Reimb, 53.25; Rchtrs Tre & Exhst, Rprs, 39.99; Rch, Cpr Ls, 2588.74; Rch, Cpr Ls, 3355.37; Rshmre Office Spplly, Supp, 418.90; Sm's Clb, Supp, 1740.48; Snd Crk Prntng, Evnlps, 157.50; Schlstc, Mgzns, 1541.29; Schl Ntrtn Assn, Rgstrtn, 40.00; Schl Spclty, Supp, 29460.46; Sctt Ptrsn Mtrs, Rprs, 42.65; Sctt Ptrsn Mtrs, Rprs, 156.00; Sctt Ptrsn Mtrs, Car, 15624.50; Scrpss Natl Splng Bee, Rgstrtn, 152.50; Sd Dept Of Hmn Srvcs, Nn Fed Mtch, 11385.98; Sd Dept Of Rev, Tstng, 331.00; Sd Lbrry Assn, Rgstrtn, 215.00; Sd Stte Hstrcl Scty, Kit, 35.00; Sdaeop, Rgstrtns, 400.00; Sdasfaa, Rgstrtns, 55.00; Sears, Supp, 259.89; Srvll, Twls/Mps, 1385.11; Skillpth Smnrs, Rgstrtn, 249.00; Scl Thknng, Book, 37.51; Sodaksaca, Confnc, 890.00; Sprt Tme, Supp, 176.43; Sprts Unlmt, Bsktbl Gl, 1039.90; Stn Hstn Eq, Slcn, 118.47; Stps To Ltrcy, Txbks, 78.75; Napa, Supp, 336.94; Strgs Tie Co, Supp, 32.00; Strgs Utltly Dept, Wtr, 5686.81; Strgs, Cty Of, Plc Offcr, 10812.50; Sburst Dgtl, Sub, 299.85; Spr 8, Ldng, 937.72; Temp Tech, Rprs, 495.57; Txbk Wrhse, Books, 336.30; Tie Office, Tuition, 4750.00; Trny Brthrs, Elmo, 539.00; Tm's Ts, Shrts, 1858.25; Trst & Agncy/Hs, Fndrsr, 114.00; Trbvll Indstrl Elctrc, Cpctr, 8.22; Us Pst Office, Pstg, 14.55; Us Pstl Serv, Pst Offc Bx, 48.00; Vnwy Trphy & Awrd, Sgn, 242.40; Vst, Phns, 1141.37; Vrnz, Cll Phne Serv, 364.70; W "R' U, , 20119.21; Wlmrt, Supp, 1848.40; Wrne Chmcl Eqpmnt, , 314.90; Wllmrk, Ins Prm, 196999.66; Wllmrk, Bnfts, 575.50; Wlls Frgo Remit, Ldng, 1069.76; Wst Rvr Elctrc, Elctrcy, 1008.04; Wstrn Prvntn Resrce Cntr, Rgstrtn, 30.00; Wex Bnk, Gs Chrgs, 4647.12; Whtwd Cty Wtr, Wtr, 72.60; Who's Hbby, Supp, 79.95.

Expenditures: Gen Fund 522425.09; Cap Outlay 329075.77; Spec Serv 362367.67; Pension 0.00; Debt Serv 0.00; Food Serv 76007.35; Enterprise 8873.29; Total \$1298749.17. Payroll: Elem 545708.48; MS 158910.05; HS 221561.65; Dist Wide 242323.08; Spec Serv 215888.63; Capital Outlay 0.00; Pension 199.56; Food Serv 60219.60; Concessions 1729.55; Capable Kids 3075.26; Driver's Ed 0.00; Summer School 456.30; Travel 416.27; Supp 859.67; Total \$1451348.10.

Cash Recap: September 2016: General Fund: Begin Bal 4757002.28; Petty Cash 100.00; Restricted Cash 0.00; Cash Change 00.00; Advance Pymt 15000.00; Cash in Bank 394915.99; Investments PSBK 4345486.29; Investments CD over 90 Days 1012590.43; Transfer In 0.00; Revenue: Local Taxes 124148.00; Other Sources 25955.25; State 517494.00; Federal 65505.00; Other Local Sources 38683.10; Total Revenue 771785.35; To Be Acct'd For: 5528787.63; Transfer Out 0.00; Expenditures 1558672.94; Ending Bal September 30, 2016: 3970114.69; Petty Cash 100.00; Restricted Cash 0.00; Cash Change 1500.00; Adv Pymt 15000.00; Cash in Bank 602833.27; Investments Savings 3350681.42; Investments CD over 90 Days 1012590.43; Capital Outlay: Begin Bal 3104872.84; Cash in Bank 0.00; Investments PSBK 3104872.84; Transfer In 0.00; Revenue

Local Taxes 58688.88; Other Sources 870.76; State 0.00; Federal 0.00; Other Local Sources 49324.30; Total Revenue 108883.94; To Be Acct'd For: 3213756.78; Transfer Out: 0.00; Expenditures 547926.70; Ending Bal 2665830.08; Cash in Bank 44576.61; Investments Savings 2621253.47; Spec Serv: Begin Bal 481048.81; Cash in Bank 28812.41; Investments PSBK 452236.40; Revenue: Local Taxes 26741.10; Other Sources 400.04; State 58009.00; Federal 38400.00; Other Local Sources 9.17; Total Revenue 123559.31; To Be Acct'd For 604608.12; Expenditures 225680.46; Ending Bal 378927.66; Cash in Bank 44540.95; Investments Savings 334386.71; Pension Levy: Begin Bal 1137385.22; Cash in Bank 0.00; Investments PSBK 1137385.22; Revenue Local Taxes 5868.97; Other Sources 87.08; State 0.00; Other Local Sources 31.34; Total Revenue 5987.39; To Be Acct'd For 1143372.61; Expenditures 199.56; Ending Bal 1143173.05; Cash in Bank 0.00, Investments Savings 1143173.05; Food Service: Begin Bal 418041.26; Cash in Bank 67088.95; Investments PSBK 350952.31; Revenue: State 0.00; Federal 0.00; Other Sources 58504.83; Total Revenue 58504.83; To Be Acct'd For 476546.09; Expenditures 116173.77; Ending Bal 360372.32; Cash in Bank 9410.39; Investments Savings 350961.93; Enterprise: Begin Bal 99403.42; Cash in Bank 10426.28; Investments PSBK 88977.14; Revenue: Federal 8305.13; State 0.00; Other Sources 0.00; Total Revenue 8305.13; To Be Acct'd For 107708.55; Transfer out 0.00, Expenditures 9554.83, Ending Bal 98153.72; Cash in Bank 9174.16, Investments Savings 88979.58; Unemployment: Begin Bal 100592.07; Transfers in 0.00; Investments PBSK 20592.07; Investments over 90 Days 80000.00; Revenue: Other Sources .85; Total Revenue .85; To Be Acct'd For 100592.92; Expenditures 0.00; Ending Bal 100592.92 Cash in Bank 0.00; Investments, Savings 20595.92; Investments CD over 90 days 80000.00; Trust & Agency: Begin Bal 402076.76; Cash in Bank 312212.13; Investments PSBK 40037.49; Investments CD 49827.14; Revenue Other Sources 97120.49; Total Revenue 97120.49; To Be Acct'd For 499197.25; Expenditures 49190.43; Ending Bal 450006.82; Cash in Bank 353824.18; Investments Savings 46631.67; Investments CD 49550.97

Flexible Spending Agreement. MOTION by Burns, seconded by Chowen, and carried to approve the Flexible Spending Agreement as presented.

Personnel. MOTION by Wheeler, and seconded by Mack, and carried to approve the personnel item as presented: New Hire (Support Staff): Rebecca Smyle, general food service worker, Sturgis Brown High School, \$10.25/hour, eff. 9/19/2016; Nerrissa Landoll, playground/noon supervisor, Sturgis Elementary, \$10.75/hour, eff. 8/29/2016; Jennifer Word-Dennis, special education paraprofessional, Sturgis Elementary, \$10.75/hour, eff. 9/26/2016; Josh Grosch, custodian, Sturgis Williams Middle School, \$11.45/hour, eff. 10/11/2016; Tina Vallette, general food service worker, Piedmont Valley Elementary, \$10.25/hour, eff. 10/6/2016.

Contracts (Extracurricular): Ann Shaw, rural coach, \$760.00, eff. for the 2016-17 school year; Amy Wilcox, rural coach, \$680.00, eff. for the 2016-17 school year; Megan Long, rural coach, \$780.00, eff. for the 2016-17 school year; Jamie Spring, rural coach, \$680.00, eff. for the 2016-17 school year; Shelane Graham, rural coach, \$780.00, eff. for the 2016-17 school year; Troy Wilcox, rural coach, \$720.00, eff. for the 2016-17 school year; Clint Hammerstrom, rural coach, \$720.00, eff. for the 2016-17 school year; John Nachtigall, rural coach, \$740.00, eff. for the 2016-17 school year.

Amendment of Contract (Certificated): Karen Johnson, additional administrative duties, Piedmont Valley Elementary, \$5,000.00, eff. for the 2016-17 school year.

Change in Assignment (Support Staff): Rhonda Ramsdell, change from general food service worker to food service site manager, Piedmont Valley Elementary, \$11.02/hour to \$12.02/hour, eff. 9/19/2016

Resignation (Support Staff): Alicia Salazar, playground/noon supervisor, Sturgis Elementary, eff. 8/29/2016; Cindy Jorgenson, general food service worker, Sturgis Brown High School, eff. 8/29/2016.

Resolution 2016. MOTION by Curtis Johnson, seconded by Burns, and carried to approve Resolution 2016 authorizing the execution, terms, issuance, sale and payment of limited tax general obligation certificates in the principal amount, not to exceed, ten million dollars (\$10,000,000). The Resolution does not obligate the Board but authorizes Toby Morris from Dougherty & Company LLC to begin the process.

Resolution 2017. MOTION by Mack, seconded by Wheeler, and carried to approve Resolution 2017 authorizing the execution, terms, issuance, sale and payment of limited tax general obligation certificates in the principal amount, not to exceed, ten million dollars (\$10,000,000). The Resolution does not obligate the Board but authorizes Toby Morris from Dougherty & Company LLC to begin the process.

Architecture Incorporated Authorization. MOTION by Chowen, seconded by Burns, and carried to authorize Architecture Incorporated to proceed with the project and develop the blue prints/bid documents for a possible new Stagebarn middle school.

Construction Manager at Risk. MOTION by Mack, seconded by Burns, and carried to approve Scull Construction as Construction Manager at Risk for the Stagebarn middle school project and authorize Mr. Kirkegaard to work with Scull Construction to negotiate a contract. The contract will be reviewed by legal counsel and presented to the Board for their approval.

Official Fall Enrollment. Official count was taken on September 30, 2016 for the 2016-17 school year. Meade School District enrollment numbers have increased approximately 150 students from the prior school year.

ASBSD Regional Meeting. School board members and administrators are invited to the ASBSD 2016 regional meeting on Wednesday, October 19, 2016. The meeting will be held at the Lead-Deadwood School District offices.

ASBSD Delegate Assembly. The ASBSD Delegate Assembly is Friday, November 18, 2016 at 1:00 p.m. at Ramkota River Center in Pierre, SD. Mike Isaacson is the district's delegate and will attend the assembly; Bob Burns is the alternate delegate.

ASBSD School Law Seminar. ASBSD School Law Seminar is Wednesday, October 12, 2016 in Rapid City. Don Kirkegaard, Brett Burditt, and Ann Nonnast are attending the seminar.

November Legislative Round Table. The board will invite area legislators for a dinner/meeting on November 14, 2016 with our regular board meeting to follow. Dinner will be served at 5:15 p.m. with legislative round table to follow. The regular school board meeting will start at 6:30 p.m.

Projected Rural Attendance. Bev Rosenboom, Whitewood Elementary & rural principal, provided projected enrollments for the rural schools through 2018.

Annual Audit. Casey Peterson and Associates will be conducting the district's annual audit, October 24-28, 2016.

Juvenile Justice Meeting. On September 28, 2016, area school districts, state's attorneys from Butte, Meade and Lawrence counties, as well as legislators from Districts 29 and 31 met to discuss

the Juvenile Justice Reform package as well as other important issues facing our schools and communities.

October 4, 2016 Special Board Meeting. A special October board meeting was held on October 4, 2016 at the Central Meade County Community Center in Union Center. A brief five-year capital outlay budget was discussed as well as, capital outlay projects for the rural schools.

Land Purchase. The district has a signed purchase agreement with Dr. Jenter, purchasing 6.032 acres for \$800,000.00 plus Jenter's charitable contribution of 1.968 adjoining acres. The transaction is scheduled to be finalized in January 2017.

Homecoming Parade Route. The homecoming parade route has changed due to the construction on main street. Parade line-up begins at 1:00 p.m. Groups/sections will begin line up at the old Sturgis Sale Barn lot that is below the Sturgis Medical Center building on Ballpark Road. The homecoming parade will be on October 14, 2016.

City of Sturgis Parks Recreational Trails Program. The City of Sturgis Parks Department has received Recreation Trails Program money from the State of South Dakota to construct a trail that connects with the trail currently ending at the west drive of Sturgis Brown High School. The City is asking permission to build a short section of the trail connector on Meade School District Property. The City is still considering the best option for extending the bike path and will notify the district with final plans.

Reports. Jeff Ward reported that the AdvancEd review will conduct board interviews on Monday, January 23, 2017.

Joe Schaffer reminded the board that the legislative dinner will prepared by the SBHS Culinary Arts class on November 14, 2016 at the middle school library. Mr. Schaffer also invited board members to eat lunch with department members from the USDA, who will be eating lunch at SHBS and Piedmont Valley Elementary to celebrate National School Lunch Week.

Superintendent Kirkegaard commented on the October 7, 2016 staff in-service.

7:27 p.m. Adjournment. MOTION by Chowen, seconded by Wheeler, and carried to adjourn.

Bryce Richter, President

Brett Burditt, Business Manager

Jill Meirose, Recorder