

MINUTES, Monday, February 8, 2016  
5:30 p.m. Regular School Board Meeting-Williams Administrative Building, Board Room

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Regular board meeting called to order at 5:30 p.m.

Board Members Present: Bryce Richter, Joseph Urbaniak, Corey Johnson, Curt Nupen, Charlie Wheeler, Dr. Michael Isaacson, and Bob Burns. Absent: Dennis Chowen and Courtney Mack.

District Personnel Present: Don Kirkegaard, Brett Burditt, Kris Hubbard, Bev Rosenboom, Ann Nonnast, Joe Schaffer, Ethan Dschaak, Jeff Ward, David Olson, Chantal Ligtenberg, Pete Wilson, Chad Hedderman, Deb Kerstiens, Cody King, and Kristi Ortiz.

Others Present: Architecture Incorporated representatives, Department of Game, Fish & Parks representatives, Sturgis Public Works Director Rick Bush, and community members.

News Media Present: Deb Holland, Meade County Times-Tribune.

Pledge of Allegiance.

Consent Agenda. MOTION by Nupen, seconded by Burns, and carried to approve the Consent Agenda but with the order of the action items changed so that item 5F (Architecture Incorporated Agreement for SBHS Remodel Project) and item 5G (Authorization for Bids for SBHS Remodel Project) be moved to the beginning of the actions items.

Consent Agenda

- a. Agenda
- b. Minutes of Regular Meeting, January 11, 2016
- c. Claims for Payment
- d. Volunteer
- e. Open Enrollment Requests
- f. Student Assignment Requests

Open Forum. Rena Hymans and Kristi Ortiz addressed the school board requesting the board to consider the application for cooperative soccer sponsorship from the Newell School District. The cooperative agreement would allow students from Newell School to practice and compete in soccer with the Meade School District students.

Recognitions. The Character Education trait for the month of February is "Courtesy," which includes graciousness, politeness, consideration, and good manners.

Programs. Game, Fish & Parks presented a check for \$2,000 to Meade School District for their share of the liquidated damages and taxable costs collected for the unlawful killing of a trophy white-tailed deer in Meade County.

Steve Jastram of Architecture Incorporated presented final SBHS floor plans for the high school front entrance and administrative offices remodel project

Jeff Ward presented the results on the baseline technology assessment which was conducted November 9 through December 3, 2015.

Architecture Incorporated Agreement for SBHS Remodel Project. MOTION by Burns, seconded by Wheeler, and carried to approve the agreement with Architecture Incorporated for the Sturgis Brown High School remodel project.

Authorization for Bids for Sturgis Brown High School Remodel Project. MOTION by Burns, seconded by Urbaniak, and carried to authorize Brett Burditt to advertise for bids for the SBHS remodel project. Bids will be opened on Thursday, March 24, 2016 at 10:00 a.m. and considered at a special board meeting.

Financial Reports. MOTION by Urbaniak, seconded by Isaacson, and carried to approve the monthly financial reports as presented. February Claims for Payment: A&B Weld, O2 Cylinders, 447.97; A&J Supp, Welding, 1268.44; Adva Paym, Officials, 6950.94; Alldata, Subscription, 975.00; Americinn, Ldging, 538.65; Amick Sound, Alarms/Repair, 3291.00; Arch Inc, Design, 15550.00; Armstrong Exting, Maint, 1436.00; Beck Motor, Suburban, 42240.00; BJ's Instru Repair, Repairs, 230.00; BH Chem, Supp, 6930.56; BH Pest, Roach, 135.00; BHP, Electricity, 39426.94; BH Special Serv, Tuition, 319889.09; BHSU, Entry, 175.00; BH Urgent Care, Physical, 70.00; BH Weekly, Subscrip, 52.00; Border States, Supp, 382.14; Campbell's, Supp, 717.22; Capstone Press, Books, 1018.57; Careersafe, OSHA, 325.00; Casey Peterson, Audit, 4720.88; Cash-Wa, Concessions, 243.80; CDW-G, Supp, 385.63; Cenex, Fuel, 892.84; Central Meade Comm Ctr, Rent, 165.00; Centurylink, Phone, 374.76; Cherry Berry, Yogurt, 1540.00; Child Adult Nutri, Commodities, 3938.85; Childrens Home, Tuition, 10070.19; Chris Supply, Battery, 279.44; Climate Control, Repairs, 659.08; Coca-Cola, Beverages, 4035.12; Comm Door, Supp, 76.00; Cool Concepts, Airfare, 482.00; DR Service, Repairs, 457.26; Dakota Busin, Lease, 6554.58; Dakota Hardware, Supp, 942.87; Dakota Potters, Art Supp, 621.00; Days Inn, Ldging, 283.40; Dean Foods, Beverages, 7204.06; Dearborn, Premiums, 936.92; Elm Springs Comm Hall, Rent, 75.00; Enning Propane, Propane, 4867.95; Evans, Samantha, Refund, 19.95; Film Clips, Videos, 165.00; Fitness Factory, Equip, 2431.00; FSA, Food, 2092.61; Freeman Elec, Transformer, 1095.50; Golden West Tech, Keyboard, 38.76; Golden West Tele, Phone, 282.94; Grand Electric, Electricity, 428.63; Grocery Mart, Food/Supplies, 32.26; Harlow's, Bussing, 101970.15; Heartland Paper, Supp, 2224.48; Heinemann, Books, 49.00; Hereford Comm Hall, Rent, 110.00; Hillyard, Hose, 63.11; Hubbard, Bruce, Legal Service, 300.00; Independent Window, Window, 120.00; Interstate Battery, Battery, 155.40; Jerry's Refrig, Repairs, 145.00; Key City Glass, Glass, 13.00; Kieffer Sani, Refuse, 190.54; Library Store, Supp, 411.13; Light Maint, Supp, 228.00; LRP Publ, Conf, 1245.00; Lynns, Food/Supplies, 765.78; MB Cleaning, Cleaning, 7916.67; Macgill, Supp, 376.33; McDirt, Snow Removal, 7616.25; Meade School, Supp, 37.62; Menards, Supp, 170.24; Midco Testing, Testing, 49.00; Miller, David, Sinks, 100.00; MDU, Natural Gas, 23315.33; City Piedmont, Water, 526.00; Music Corner, Repairs, 25.00; NASCO, Supp, 119.28; NW Parkway, Toll, 8.35; NW Pipe, Supp, 221.80; Otis Elevator, Maint, 1328.52; Pan O Gold, Bread, 2437.97; Pearson, Forms, 468.52; Permabound, Books, 20.04; Phonak, Repairs, 157.39; Quill, Supp, 316.31; Rapid Chevrolet, Parts, 70.39; RC Journal, Minutes, 581.28; Rapid Fire Protection, Inspection, 350.00; Really Good Stuff, Supp, 50.92; Refuse Solutions, Refuse, 706.00; Reinhart, Food/Supplies, 40076.84; Richters Tire, Fuel Pump, 513.17; Ricoh, Lease, 1039.49; Ricoh, Lease, 245.42; Rockingtree, Snow Removal, 2901.25; Roger Fryes, Pain, 39.99; Rushmore Office, Supp, 910.52; Sam's Club, Supp, 363.54; Sand Creek, Envelopes, 85.75; SASD, Regist, 60.00; Scholastic, Magazine, 275.55; School Specialty, Supp, 829.28; Scott Peterson Motors, Repairs, 455.20; SD Counseling Assoc, Regist, 185.00; SD Human Services, Tuition, 30937.85; SD Historical Soc, Kit, 35.00; SDIAAAA, Regist, 180.00; Servall, Mops, 1149.43; Seton, Supp, 14.45; SNA, Dues, 77.00; SD Overhead Doors, Repairs, 284.86; Spearfish School, Tuition, 2241.36; Stan Houston, Supp, 90.47; Napa, Belt, 39.34; Sturgis Utility, Water, 4151.73; Super 8, Ldging, 319.96; Swartz, Bruce K, Piano Tuning, 65.00; Swsh Mount Hood, Supp, 77.64; Temp Tech, Repairs, 27144.02; Tie Office, Online Class, 1950.00; Tierney Brothers, Projector, 1437.66; Tom's Ts, Uniforms, 239.76; Tooltopia, Supp, 31.14; Trebron, Supp, 7087.50; Turbiville Indus Elec, Supp, 438.03; US Games, License, 447.00; VAMC, Water, 1234.66; Vanway, Medals, 55.52; Vast, Phones, 1073.07; Verizon, Cell Phone, 84.82; Walmart, Supp, 230.61; Wellmark BC/BS, Premiums, 186151.87; Wellmark BC/BS, Flex Benefits, 325.50; Wells Fargo, Supp, 526.78; West River Elec, Electricity, 2320.35; West Water Serv, Cleaning, 840.00; Wex, Fuel, 111.09; Wex, Fuel, 4005.98; Whitewood City, Water, 66.00. Total \$976,849.05.

Expenditures: Gen Fund 312255.41; Cap Outlay 1180477.82; Spec Serv 9078.67; Pension 0.00; Debt Serv 0.00 Food Serv 39988.95; Enterprise 2909.16; Total \$1544710.01. Payroll: Elem 479931.14; MS 138494.12; HS 199935.16; Dist Wide 228792.39; Spec Serv 189871.07; Capital Outlay 0.00; Pension 3856.81; Food Serv 51673.29; Concessions 1865.59; Capable Kids 3009.94; Driver's Ed 0.00; Summer School 0.00; Travel 1458.43; Supp 286.30; Total \$1299174.24.

Cash Recap: January 2016: General Fund: Begin Bal 5703734.56; Petty Cash 100.00; Restricted Cash 101384.34; Cash Change 1500.00; Advance Pymt 15000.00; Cash in Bank 345981.33; Investments PSBK 5239768.89; Investments CD over 90 Days 1011053.02; Transfer In 0.00; Revenue: Local Taxes 62038.31; Other Sources 34070.38; State 481534.00; Federal 143518.10; Other Local Sources 32281.69; Total Revenue 753442.48; To Be Acct'd For: 6457177.04; Transfer Out 0.00; Expenditures 1366213.61; Ending Bal January 31, 2016: \$5,090,963.43; Petty Cash 100.00; Restricted Cash 100954.89; Cash Change 1500.00; Adv Pymt 15000.00; Cash in Bank 115090.99; Investments Savings, 4858317.55; Investments CD over 90 Days 1011053.02; Capital Outlay: Begin Bal 3928493.93; Cash in Bank 36464.22, Investments PSBK 3892029.71; Transfer In 0.00, Revenue Local Taxes 27794.18; Other Sources 1149.10; State 0.00; Federal 0.00; Other Local Sources 254.20; Total Revenue 29197.48; To Be Acct'd For: 3957691.41; Transfer Out: 0.00; Expenditures 1151330.98; Ending Bal 2806360.43; Cash in Bank 29146.84, Investments Savings 2777213.59; Spec Serv: Begin Bal 622749.82; Cash in Bank 20345.82; Investments PSBK 602404.00; Revenue: Local Taxes 12716.18; Other Sources 534.34; State 30226.00; Federal 43089.00; Other Local Sources 8038.39; Total Revenue 94603.91; To Be Acct'd For 717353.73; Expenditures 199188.90; Ending Bal 518164.83; Cash in Bank 60665.65; Investments Savings 457499.18; Pension Levy: Begin Bal 1121904.43; Cash in Bank -64.58; Investments PSBK 1121969.01; Revenue Local Taxes 2779.56; Other Sources 117.22; State 0.00; Other Local Sources 102.61; Total Revenue 2999.39; To Be Acct'd For 1124903.82; Expenditures 3856.81; Ending Bal 1121047.01; Cash in Bank 0.00, Investments Savings 1121047.01; Food Service: Begin Bal 340815.04; Cash in Bank 146063.53; Investments PSBK 194751.51; Revenue: State 0.00; Federal 46208.00; Other Sources 65044.84; Total Revenue 111252.84; To Be Acct'd For 452067.88; Expenditures 91039.39; Ending Bal 361028.49; Cash in Bank 126255.49; Investments Savings 234773.00; Enterprise: Begin Bal 94160.79; Cash in Bank 21096.68; Investments PSBK 73064.11; Revenue: Federal 0.00; State 0.00; Other Sources 14807.46, Total Revenue 14807.46; To Be Acct'd For 108968.25; Transfer out 0.00, Expenditures 7784.69, Ending Bal 101183.56; Cash in Bank 28112.68, Investments Savings 73070.88; Trust & Agency: Begin Bal 434243.00; Cash in Bank 339368.44; Investments PSBK 43440.75; Investments CD 51433.81; Revenue Other Sources 59220.96; Total Revenue 59220.96; To Be Acct'd For 493463.96; Expenditures 61104.31; Ending Bal 432359.65; Cash in Bank 335384.74; Investments Savings 45537.74; Investments CD 51437.17.

Personnel. MOTION by Urbaniak, seconded by Nupen, and carried to approve the following personnel items: New Hire (Support Staff): Maranda McGillivray, accounts payable, \$18.00/hour, eff. 2/08/2016; Grace Keefe, food service general worker, \$9.50/hour, Sturgis Brown High School, eff. 1/28/2016.

Professional Contract (Support Staff): Deb Luger, \$20.00/hour as needed, eff. 2/8/2016.

Change of Assignment (Support Staff): Sarah Smyle, change of job duties, \$12.06/hour to \$13.00/hour, eff. 8/10/2015.

Retirement (Certificated Staff): Marlene Kotab, teacher, Whitewood Elementary, eff. at the end of the 2015-16 school year; Robin Strain, teacher, Sturgis Brown High School, eff. at the end of the 2015-16 school year; Linda Johnson, special education teacher, Sturgis Elementary, eff. at the end of the 2015-16 school year.

Resignation (Certificated Staff): Dorothy Novak, teacher, Sturgis Williams Middle School, eff. at the end of the 2015-16 school year; Karyl Boldt, counselor, Sturgis Williams Middle School, eff. at the end of the 2015-16 school year.

Resignation (Support Staff): Leigh Norman, food service general worker, Sturgis Brown High School, eff. 01/25/2016.

Water Connection to Supply City Wastewater Treatment Facility. MOTION by Burns, seconded by Urbaniak, and carried to approve the request from the City of Sturgis to make a permanent connection to the Sturgis Brown High School water supply pipe, contingent on the City placing the meter at the point of connection.

School Board Election Polling Places. MOTION by Wheeler, seconded by Urbaniak, and carried to approve the polling places for the June 7, 2016 school board election as presented.

Associated School Boards Protective Trust Board of Directors Candidacy. MOTION by Urbaniak, seconded by Nupen, and carried to approve Bryce Richter to run for a position on the Associated School Boards Protective Trust Board of Directors.

Amend 2016-17 School Calendar. MOTION by Burns, seconded by Urbaniak, and carried to amend the 2016-17 school calendar; moving the December 2, 2016 staff in-service to November 4, 2016 and adding an additional in-service day on April 24, 2017.

Approve 2016-17 Rural Calendar. MOTION by Urbaniak, seconded by Burns, and carried to approve the 2016-17 rural calendar as presented.

Casey Peterson & Associates, LTD Audit Fees for FY16 and FY17. MOTION by Wheeler, seconded by Urbaniak, and carried to approve the audit fees from Casey Peterson & Associates, LTD for June 30, 2016 for \$23,500, plus actual travel expenses and June 30, 2017 for \$25,000 plus actual travel expenses.

City of Sturgis Zoning Variance Request. MOTION by Nupen, seconded by Wheeler, and carried to approve the zoning variance request from the City of Sturgis for 2109 Cooper Loop.

Baseball Cooperative Agreement with Newell School District. MOTION by Nupen, seconded by Urbaniak, and carried to approve the baseball cooperative agreement with Newell School District.

School Board Policy. Second reading of new board policy EJ: Service Animal Policy.

ASBSD School Board Recognition Week. South Dakota School Board Recognition Week is February 15-19, 2016. All board members were acknowledged for their dedication to Meade School District.

Legislative Update and Cracker Barrel Sessions. Mr. Kirkegaard discussed the details of Governor Daugaard's educational reform proposal which would increase the sales tax by a half-penny and dedicate \$40 million for property tax relief and help increase South Dakota's average teacher salary.

Sturgis Soccer Cooperative with Newell School District. The board members discussed the application for cooperative sponsorship from the Newell School District for soccer.

Staffing for 2016-17 School Year. Mr. Kirkegaard discussed moving the 4<sup>th</sup> and 5<sup>th</sup> graders from Enning to Union Center to address the increase in student numbers. Enning would be K-3 and

Union Center would be 4<sup>th</sup>-8<sup>th</sup> grade. The changes would require an additional 1.0 FTE teacher at Union Center.

Reports. Brett Burditt announced the hiring of Maranda McGillivrey as the new accounts payable person in the Business Office.

Bryce Richter reported that the land committee is expecting a letter from the City of Sturgis regarding any proposals for the land surrounding the high school.

Superintendent Don Kirkegaard reported that they will be meeting with a firm to discuss contracted custodial service for SBHS and Piedmont Valley Elementary.

7:44 p.m. Adjournment. MOTION by Urbaniak, seconded by Burns, and carried to adjourn.

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Bryce Richter, President

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Brett Burditt, Business Manager

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Jill Meirose, Recorder