

MINUTES, Monday, March 11, 2019
5:00 p.m. Executive Session; 5:30 p.m. Regular School Board Meeting
Williams Administrative Building, Board Room

Board Members Present: Joseph Urbaniak, Courtney Mack, Bryce Richter, Tracy Konst, Charlie Wheeler, Cody Weber, Dennis Chowen, Bob Burns, and Curtis Johnson.

District Personnel Present: Jeff Simmons, Brett Burditt, Jeff Ward, Ann Nonnast, Dave Olson, Bev Rosenboom, Chantal Ligtenberg, Ethan, Dschaak, Joe Williams, Pete Wilson, Chrissy Peterson, Deb Wilburn, Rhonda Ramsdell, Todd Battles, Katy Jutting, Matthew Mott, Eric Johnson, Sandy Buchholz, Mike Jones, Brittany Horton, and Jonathan Hanson

Others Present: Rodeo Club members, Meade County Fair Board members and community members.

Executive Session, 5:00 p.m.: MOTION by Chowen, seconded by Mack, and carried to approve to enter into executive session to discuss personnel (SDCL-1-25-2.1) and marketing/negotiations (SDCL-1-25-2.5)

Executive session ended at 5:10 p.m.

Regular board meeting convened at 5:30 p.m.

Pledge of Allegiance

MOTION by Mack, seconded by Urbaniak, and carried to amend the agenda and remove Action Item 7f: Central Meade County School Garage Project.

Consent Agenda: MOTION by Chowen, seconded by Burns, and carried to approve the consent agenda as presented:

a. Agenda

b. Minutes of Regular Meeting, February 11, 2019

c. Claims for Payment: AB Wld, Sply 425.03; AJ Sply, Sply 191.61; Advc Pymt, Offcls 6197.73; Agrpr, Rpr 1819.00; Amzn, Sply 1048.40; Amrcn Inn, Ldgng 346.00; Amck Snd, Rpr 1230.41; Apple, Sply 92.45; Arch Inc, Prfsnl Fees 6990.00; Armstrng, Srv 391.84; Bttrs Pls, Sply 144.90; Bnnt Trnsprtn, Srv 5300.00; Bntz Equip, Rprs 46.02; Bst By, Sply 207.99; Bst Wstrn, Trvl 55.00; Blk Hwk Wtr, Utlty 69.50; BH Chmcl, Sply 1056.97; BH Enrgy, Utlty 41532.10; BH Pst Cntrl, Srv 270.00; BH Pnr, Pblshng 171.30; BHSS, Ttn 27810.81; BH Urgnt Cr, Physcls 255.00; BH Wndshld Rpr, Rpr 1060.00; Blck Art, Sply 1703.24; Cmpblls, Sply 564.81; Csy Ptrsn Assoc, Srvs 26926.26; Csh-Wa, Food 29027.33; CBH, Rpr 41.00; Cntrl Md Ctr, Fac Rntl 390.00; Cntry Bsns, Lse 290.16; Cntrylnk, Utlty 47.40; Chldrn Hm, Ttn 1918.98; Cty Smmrst, Utlty 160.33; Clbhs Htl, Ldgng 896.00; Coke, Sply 1527.25; Cmmtch, Lse 3041.04; Crsrd Htl, Ldgng 919.90; DE Sply, Sply 216.67; DR Srv, Rpr 1325.72; Dkta Pttrs, Sply 104.80; Days Inn, Ldgng 380.00; Dean Foods, Milk 5984.21; Dlt Dntl, Ins 11559.66; Dmnos, Food 136.91; Dude Sol, Rpr 279.57; Ennng Prpn, Utlty 1999.50; ESTR Pblctn, Sply 130.00; Flinn, Sply 617.25; Flitt, Books 141.79; Food Srv, Sply 307.61; Pryr Smnrs, Reg 128.00; Gldn Wst, Utlty 496.81; Grnd Elec, Utlty 612.52; Hgn Wndw, Rpr 153.06; Hggrty Msc, Rpr 402.73; Hrbr Frt, Sply 78.75; Hrlw Bus, Srv 121507.93; Hauff, Sply 119.85; Herff Jones, Dplma 819.04; Hillyrd, Sply 54.44; Hbby Lbby, Sply 17.03; Jghtn Mffln, Wrkbk 196.09; Infnt Cmps, Srv 75.00; Intntnl Litrcy, Srv 102.00; Intrqst Dtctn, Srv 675.00; Jcbs Auto, Rprs 46.18; Jhnsn Cntrls, Equip 13922.95; Jones Schl, Sply 336.00; Kck Strt, Sply 191.76; Kffr Sntn, Srv 901.18; J. Light, Rfnd 46.95; Lghtng Mntnc, Sply 250.14; Ls Ends Cng, Srv 200.00; Lowes, Rprs 258.73; Lynns, Sply 1181.28; MB Cln, Cntrct 6419.81; Mkpma, Sply 37.49; Marco, Lse 1735.41; Mcdrt, Srv 4377.50; Md Food, Food 1529.60;

Mnrnds, Rprs 58.02; Md-Amrca, Sply 759.75; Midco, Utlty 5179.13; Mdcntnt Tstng, Tstng 20.00; Mstr GS, Rprs 94.05; MDU, Utlty 4921.73; Msc, Sply 298.04; Ntl Frnscls, Dues 20.60; Nwcstl Ldg, Ldngng 561.00; Nies & Karra, Srvs 667.50; NW Pipe, Sply 216.60; Fire Mrshl, Insp 270.00; OTC, Sply 12.85; Ovrhd Dr, Rprs 319.60; Pan O Gold, Bread 2694.25; C. Parsons, Trnsprtn 463.68; Prsn, Sply 1825.12; Prfrmnc Auto, Rprs 223.42; Pete Lien, Sply 132.50; Cty Pdmnt, Utlty 742.75; Ptny Bws, Sply 169.56; Prre Trnst, Trnsprtn 30.00; Prcsn Mrcscp, Rpr 941.50; Quill, Sply 1852.14; RCS, UC Prjct 123057.27; Rpd Fr, Rpr 385.00; Rlly Gd Stff, Sply 664.07; Rfs, Utlty 249.00; Rnhrt Foods, Food 12553.40; Rchtrs, Rprs 49.92; Ricoh, Lse 5115.77; Rckngtree, Srv 2300.00; RPS Rpd, Trvl 64.00; Sbrs Ins, BR Ins 5316.00; Sam, Sply 731.99; Schlstc, Books 145.00; Schlstc Mgs, Subsc 173.26; Schl Spclty, Sply 475.91; SD Bndmstr, Reg 387.00; SD Dpt ED, Food 1539.50; SD Dpt Hmn, Ttn 20521.39; SD Hgh Schl Act, Sply 296.00; SDMEA, Reg 245.00; Srvll, Splys 1672.46; Shpk, Sply 194.98; SNA, Mmbrshp 46.00; R. Stabile, Srvs 75.00, Strgs Ace, Sply 345.57; Stgs Mtrsprts, Rprs 37.95; NAPA, Sply 213.17; Strgs Tire Pros, Rprs 178.09; Cty Strgs, Utlty 6285.63; Sbwy, Food 36.60; Sun Life, Ins 3016.67; Super 8, Ldngng 1603.18; Swt Trts, Food 813.00; Taxi Srv, Srv 66.31; Tem Tech, Rprs 1206.24; Tie, Reg 5075.00; Tow Tec, Srv 75.00; Trng Rm, Rpr 197.50; Trbvll Elec, Rprs 669.36; UBER, Trvl 63.25; Untd Arlns, Trvl 30.00; Vast, Utlty 126.04; Vrzn, Utlty 308.88; Vsble Dffc, Cln Ctrct 8750.00; Wlmrt, Sply 348.13, Wrkes, Rprs 250.00; Wllmrk, Ins 196479.30; Wst Rvr Elec, Utlty 1488.04; Wex, Fuel 2821.02; WW Wtr, Utlty 66.00; Wllm Mcgll, Sply 134.11, WPS, Sply 173.80

Expenditures: Gen Fund 461565.67; Cap Outlay 28487.07 Spec Serv 86939.75; Pension 0.00; Debt Serv 0.00; Capital Projects Union Center 130863.27; Food Serv 63651.45; Enterprise 2222.30; Total \$772911.22. Payroll: Elem 530480.53; MS 264679.13; HS 217511.33; Dist Wide 264553.21; Spec Serv 239901.16; Capital Outlay 0.00; Pension 0.00; Food Serv 65181.33; Concessions 493.12; Capable Kids 4347.76; Driver's Ed 0.00; Summer School 0.00; Travel 0.00; Supp 0.00; Total \$1587965.86

Cash Recap: February 2019: General Fund: Begin Bal 4251590.06; Petty Cash 100.00; Advance Pymt 15000.00; Cash in Bank 674280.57; Investments PSBK 3560709.49; Investments CD 0.00; Investments CD over 90 Days 1022889.61; Transfer In 0.00; Revenue: Local Taxes 150669.65; Other Sources 33136.28; State 1003750.02; Federal 63035.21; Other Local Sources 26436.62; Total Revenue 1280059.36; To Be Acct'd For: 5531649.42; Transfer Out 00.00; Expenditures 1595130.06; Ending Bal February 28, 2019: 3936519.36; Petty Cash 100.00; Cash Change 1500.00; Advance Pymt 15000.00; Cash in Bank 774025.15; Investments Savings 3145894.21; Investments CD 0.00; Investments CD over 90 Days 1022889.61; Capital Outlay: Begin Bal 3366494.25; Cash in Bank 0.00; Investments PSBK 3366494.25; Transfer In 00.00, Revenue Local Taxes 106302.59; Other Sources 745.91; State 0.00; Federal 0.00; Other 1607.64, Total Revenue 108656.14; To Be Acct'd For: 3475150.39; Transfer Out: 0.00; Expenditures 37731.38; Ending Balance: 3437419.01; Cash in Bank: -1715.41; Invest, Savings: 3439134.42; Spec Serv: Begin Bal 493055.72; Cash in Bank 7810.61; Investments PSBK 485245.11; Revenue Local Taxes 57288.76; Other Sources 364.69; State 40483.00; Federal 42734.00; Other Sources 6093.72; Total Revenue 146964.17; To Be Acct'd For 640019.89; Expenditures: 282108.75; Ending Bal: 357911.14; Cash in Bank: 8426.76; Investment, Savings 349484.38; Pension Levy: Begin Bal 300293.71; Cash in Bank 0.00; Investments, PSBK 300293.71; Investments Over 90 Days 4250000.00; Revenue: Local Taxes 0.00; Other Sources 142.14; Federal 0.00; Other Sources 131.68 Total Revenue 273.82; To Be Acct'd For 300567.53; Transfer Out 0.00; End Bal Feb 28: 399545.91; Cash In Bank 0.00; Investment, Savings 300567.53; Investments Over 90 425000.00; Food Service: Beg Bal 380701.09; Cash in Bank 69065.37; Investments, PSBK 311635.72; Revenue: State 0.00; Federal 67518.91; Other Sources 66927.91; Total Revenue 134446.82; To Be Acct'd For 515147.91; Expenditures 115602.00; End Bal Feb 28: 77102.30; Cash In Bank 13860.00; Investments, Savings 311772.31; Enterprise: Beg Bal 79156.25; Cash in Bank 15941.66; Investments, PSBK 63214.59;

Revenue; Other Sources 8825.64; Total Revenue 8825.64; To Be Acct'd For 87981.89; Expenditures 10879.59; End Bal Feb 28: 77102.30; Cash in Bank 13860.00; Investment, Savings 63242.30; Unemployment: Beg Bal 17868.49; Cash Change: 0.00; Cash In Bank 17868.49; Revenue: Other Sources 0.00; Total Revenue 0.00; To Be Acct'd For 17868.49; Expenditures 0.00; End Bal 17868.49; Cash in Bank 0.00; Trust & Agency: Beg Bal 444505.79; Cash in Bank 189452.21; Investments, PSBK 224672.97; Investments, CD 30380.61; Revenue: Other Sources 38932.28; Total Revenue 38932.28; To Be Acct's For 483438.07; Expenditures 64628.31; End Bal Feb 28: 418809.76; Cash In Bank 168933.00; Investments, Savings 236931.97; Investments, CD 12944.79

d. Personnel: New Hire (Certificated): Derris Buus, special education teacher, Sturgis Elementary, \$45,161.00, eff. for the 2019-20 school year; Makenzie Skovlund, special education teacher, Sturgis Elementary, \$40,575.00, eff. for the 2019-20 school year; Jana Swedin, teacher, Piedmont Valley Elementary, \$40,575.00, eff. for the 2019-20 school year; Rebecca Weber, teacher, Piedmont Valley Elementary, \$45,975.00, eff. for the 2019-20 school year.

Contract (Administration): Joseph Williams, assistant principal, Sturgis Brown High School, \$71,670.00, eff. for the 2019-20 school year.

Change in Assignment/Wage (Support Staff): Alicia Harris, food service worker to head cook, Sturgis Elementary, \$10.75/hour to \$11.50/hour; eff. 2/18/2019; Deone Horton, site manager, Piedmont Valley Elementary, level 1 certification to level 2 certification, \$12.60/hour to \$12.85/hour, eff. 2/11/2019.

Resignation (Certificated): Amanda Hoffman, special education teacher, Stagebarn Middle School, eff. at the end of the 2018-19 school year; Sidney Garner, special education teacher, Stagebarn Middle School, eff. at the end of the 2018-19 school year.

Resignation (Extracurricular): Courtney Pitsor, head middle school cross country coach and head middle school track coach, Stagebarn Middle School, eff. at the end of the 2018-19 school year; Josie Huber, assistant middle school track coach, Sturgis Williams Middle School, eff. at the end of the 2018-19 school year; Jennifer Mayer, assistant middle school volleyball coach, Stagebarn Middle School, eff. at the end of the 2018-19 school year.

e. Open Enrollment

Conflict of Interest Waivers: No waivers presented.

Recognitions: Students of the Month are listed in each principal's reports. The Character Education word of the month for March is "Cooperation," which involves help, assistance, support, teamwork, and working together.

Eric Johnson will introduce Skyler Eisenbraun, a 12th grader at Sturgis Brown High School qualified for the National Tournament in Original Oratory. This is the third year in a row that Sturgis has qualified a student for the National Tournament and the second year to win the Small School District Qualifier Sweepstakes Award.

Presentations: Ryan Casteel presented a proposal from the Rodeo Club's to move the current rodeo grounds out to the high school campus.

The district's math committee presented their recommendation for the new math curriculum, enVision. All materials will be on display at community libraries for the next 30 days.

Financial: MOTION by Mack, seconded by Chowen, and carried to approve the financial reports as

presented.

Graduation Requirements: MOTION by Burns, seconded by Chowen, and carried to approve the Sturgis Brown High School graduation requirements as presented.

Apple Lease Agreement: MOTION by Richter, seconded by Johnson, and carried to approve the Apple lease agreement as presented. Total cost of the agreement is \$2,148,690.25.

Amend 2018-19 Capital Outlay Budget: MOTION by Mack, seconded by Urbaniak, and carried to amend the 2018-19 capital outlay budget from \$1,690,011.00 to \$2,790,011.00 to pay the first installment of the Apple lease.

Sturgis Brown High School Roundhouse Roof Replacement: MOTION by Johnson, seconded by Burns, and carried to advertise for bids for the Sturgis Brown High School roundhouse roof project. Bids will be opened on April 3, 2019.

Piedmont Valley Elementary Custodial Service: MOTION by Mack, seconded by Chowen, and carried to advertise for a two-year contract beginning on July 1, 2019 and ending on June 30, 2021, for custodial services for Piedmont Valley Elementary. Bids will be open on April 25, 2019.

SBHS Weight Room Capital Outlay Project: MOTION by Burns, seconded by Chowen, and carried to authorize the business office to hire an architect for the SBHS weight room capital outlay project and advertise for bids if the project exceeds \$50,000.00.

Newell Soccer Coop Agreement: MOTION by Urbaniak, seconded by Mack, and carried with Bryce Richter abstaining, to approve the Newell Soccer Coop Agreement as presented.

Prepare for 2019-20 Negotiations: The negotiations committee, Charlie Wheeler, Bob Burns, Curtis Johnson and Dennis Chowen, will meet in March to begin preparing for negotiations.

DOE Audit Acceptance Letter: The South Dakota Department of Education accepted the district's audit report for the fiscal year ending June 30, 2018.

School Board Policy EFC/JNB: Child Nutrition Program Financial Rights & Responsibilities: The district has over \$6,600.00 of delinquent food service accounts. After several attempts to make arrangements with the families, the district will turn the accounts over to collections. All delinquent accounts are being handled according to the School Board Policy EFC/JNB. Food Service Director Rhonda Ramsdell discussed that students are never refused lunch because of lack of payment, but the accounts being turned over to collections, are families who refuse to make any contact with the district.

Board of Equalization: The following board members represent the school district: Dennis Chowen, Sturgis Board of Equalization; Charlie Wheeler, Summerset Board of Equalization; Curtis Johnson, Piedmont Board of Equalization; and Tracy Konst, Whitewood Board of Equalization.

April Board Meeting Culinary Arts Dinner: Sturgis Brown High School Culinary Arts students will be serving dinner prior to the April board meeting. Dinner will be served in the Sturgis Williams Middle School library at 5:15 p.m. with the board meeting to follow at 6:30 p.m. in the Williams Administrative Building board room.

Staff Appreciation Reception: The staff appreciation reception will be held on Wednesday, May 8, 2019.

Reports: Bev Rosenboom invited board members and the public to attend the Rural Oratory

Contest on March 31, 2019.

Bob Burns reported on the DOT meeting which discussed I-90 Exit 46 (Elk Creek Road) interchange issues and DOT possibly delaying the project because of impact improvement could have on businesses along the corridor.

Charlie Wheeler reported on the BHSSC.

Superintendent Jeff Simmons reported on the Opal meeting which discussed the Keystone XL Pipeline and security issues surrounding possible protests.

7:10 p.m. MOTION by Mack, seconded by Chowen, and carried to adjourn.

Charlie Wheeler, President

Brett Burditt, Business Manager

Jill Meirose, Recorder