

MINUTES, Monday, May 9, 2016

4:30 p.m. Executive Session

6:30 p.m. Regular School Board Meeting-Williams Administrative Building, Board Room

Board Members Present: Courtney Mack, Bryce Richter, Curt Nupen, Mike Isaacson, Charlie Wheeler, Dennis Chowen, Corey Johnson, and Dennis Chowen; Bob Burns arrive at 4:45 p.m.

4:30 p.m. Executive Session. MOTION by Mack, seconded by Chowen, and carried to enter into executive session to discuss employee negotiations (SDCL-1-25.4) and marketing/negotiations (SDCL-1-25.5).

Executive Session ended at 5:30 p.m.

Regular board meeting called to order at 5:36 p.m.

District Personnel Present: Don Kirkegaard, Bev Rosenboom, Ann Nonnast, Jeff Ward, Kris Hubbard, Brett Burditt, Dave Olson, Chrissy Peterson, Pete Wilson, Joe Schaffer, Chad Hedderman, and Cody King.

Others Present: Deb Holland/Meade County Times and Tribune, Eldon M. Rice, Meade County Fair Association representatives and community members.

Pledge of Allegiance.

Consent Agenda. MOTION by Nupen, seconded by Burns, and carried to approve the Consent Agenda with the following changes to the agenda to add the Meade County Fair Association to the discussion items following Item 7d-City of Sturgis Proposal for District High School Property:

- a) Agenda
- b) Minutes of Regular Meeting on April 11, 2016 and Special Board Meeting on April 27, 2016
- c) Claims for Payment
- d) Open Enrollment and In-District Transfer Request
- e) Student Assignment Request
- f) ASBSD Property Liability Fund and Workers Compensation Fund Renewals
- g) Volunteers
- h) Surplus Property

Open Forum. Eldon M. Rice commented on his support of failed House Bill 1008.

Recognitions. Students of the Month for April are given in each principal's reports.

The Character Education word of the month for May is "Integrity," which involves honesty, honor, reliability, and standing up for one's beliefs.

Programs. Brett Burditt presented the preliminary budget for 2016-17.

Financial Reports. MOTION by Mack, seconded by Chowen, and carried to approve the monthly financial reports, Exhibit A, B, C, and D as presented. Claims for Payment May 2016; Autsm Smmr Inst, A. Johnson Reg, 130.00; AB Weld, Supp, 395.65; AJ Supp, Supp, 327.80; Actn Mech, Supp, 184.68; Advcd Pymnts, Track, 1646.00; Amrcnn, Ldgng, 261.11; Amick Snd, Reprs, 1095.56; Andrsn Envrnmntl, D. Draine Trning, 650.00; Archtctr Inc, Design, 31493.36; Athlct Net, Track, 65.00; BF Ms, Vcl Cntst, 34.00; Bntz Eqpt, Parts, 1085.35; Best Buy, Ipad Case, 25.24; Bst Wstrn, M. Paris Ldgng, 318.03; Bst Wstrn, K. Ortiz Ldgng, 183.98; Bst Wstrn, M. Paris Ldgng, 93.99; Brschbch Eqpt, Grate, 140.40; Bj's Instrmnt Rpr, Rprs, 120.00; BH Energy, Elctrcty, 41995.63; BH Urgnt, Physcls, 140.00; Blick Art, Supp, 366.69; BCCC, Golf, 150.00; Brafford, M, Mileage, 298.20; Byte Spd, Monitor, 115.00; Cmpbll Sply, Supp, 151.34;

Cbh Coop, Rprs, 303.49; Cdw-G, Supp, 301.96; Cntrylnk, Phones, 314.44; Chrry Brry, Frzn Ygrt, 902.00; Chrs Spply, Supp, 191.35; Clbhse Htl, Ldgng, 312.00; Coke, Bvrgs, 2797.96; Cmptr Vllge, Rprs, 1103.70; Cl Cncpts, Airfare, 572.00; Crssrds Htl, Ldgng, 485.94; Dkta Bsnss, Copiers, 3641.66; Dakota Eqpt, Supp, 29.94; Dkta Hrdwr, Supp, 463.84; Days Inn, Ldgng, 346.44; Dean Food, Milk, 7239.83; Drbrn Ntnl Life, Life Ins, 914.72; Dmnos, Food, 1006.00; Enning Prpne, Prop, 2185.00; Envrnmntl Prod, 1813.80; Fthr Flngn, Books, 506.92; Flnn Scntfc, Supp, 1303.03; Fltt, Books, 236.91; Fltt, Books, 1809.22; FSA, Food, 2330.69; Frmn Elctrc, Lights, 750.00; Gldn Wst Tch, Supp/Rprs, 850.44; Gldn Wst Tele, Phones, 327.71; Gov Inn, Lodgng, 79.00; Grnd Elctrc Coop, Elctrcy, 899.76; Grnscpe, Lndscpng, 1897.76; Grcry Mrt, Supp, 231.53; Hggryts, Books, 96.74; Harlows Bus, Bus Serv, 100036.28; Hauff MdAmrca Sprts, Supp, 277.22; Hubbard, B, Legal Serv, 300.00; Intrstte Bttry, Supp, 142.80; Jacobs Auto Rpr, Rprs, 38.45; Jerrys Rfrgrtn, Rprs, 241.50; John Deere, Rprs, 1085.35; Jhnsn Cntrls, Mnmt Systm, 20586.20; Keffeler, J, Ref, 300.00; Kffr San, Refuse, 264.37; Ladybug Prss, Mag, 19.95; Learning A-Z, Subscrptn, 109.95; Lighting Maint, Supp, 16.02; Lightspd Tech, Redcatt, 1310.00; Lynns, Food, 1789.89; MB Cleaning, PVE Clnng, 7916.67; Master Tchr, Bells, 405.27; Mcdirt Exc, Snw Rmvl, 613.75; Mcgas Prpne, Supp, 7.00; Mcleod's Prntng, Electn Boxes, 80.96; Meade Schl Food, Cap Kids Food, 1226.28; Menards, Supp, 757.32; Mid-Amrcn Chem, Supp, 315.29; Mdcntnnt Tstng, Tstng, 38.00; MDU, Gas, 14063.03; Msc Indstrl, Supp, 1812.51; NCS Prsn, Books, 1190.84; Neff Co, Ltrrs, 531.40; Nrthlnd Trst Serv, Intrst, 141745.00; Owens, Supp, 285.70; Pan O Gld Bkng, Bread, 3309.88; Paramo, S, Stump Rmvl, 931.50; Pearson Edu, Books, 483.45; Phonak, Roger X, 202.50; Piedmont, Water, 646.00; Pizza Ranch, Pizza, 139.00; Pma Fnncl, Principal, 151515.15; Popplers Music, Cntst, 290.45; Property Mngmnt, Flag, 25.10; Quill, Supp, 581.50; Rapid City Jnl, Ads, 603.02; Rlly Gd Stff, Supp, 27.98; Refuse Sol, Refuse, 558.00; Reinhart, Food, 39781.00; Richters Tire, Rprs, 112.99; Ricoh, Copiers, 888.21; Ricoh, Printers, 1556.45; Rckngtree, Snw Rmvl, 405.00; Rshmre Office Supp, Supp, 234.38; Sam's Club, Supp, 1404.04; SASD, Reg, 365.00; Schneider, G, Schlrshp, 500.00; Schlstic Read, Books, 60.00; Schl Spclty, Supp, 343.84; School Spclty, Supp, 2020.96; Sctt Ptrsn Mtrs, Rpr, 32.45; Sctt Ptrsn Mtrs, Rpr, 34.45; SD Dept Hmn Serv, Tuition, 13678.79; Sd Elctrc Cmmssn, J. Adams Dues, 40.00; SDHSAA, Books, 387.00; SDAEOP Conf, Reg, 210.00; SDMEA, Apps, 351.00; Sears, M, Refund, 254.00; Servall, Mops, 1440.34; Shopko, Supp, 238.47; Smith, T, Refund, 24.55; SNA Mmbrshp, Dues, 40.50; Snap On, Tool, 479.95; Socl Stds Schl Serv, Supp, 53.76; Spearfish Schl Dist, Tuition, 1120.68; Napa, Supp, 200.22; Sturgis Ut Dept, Water, 4516.42; Subway, Food, 259.00; Summit Signs, Signs, 121.00; Tchrs Pay Tchrs, Books, 108.50; Tie Office, Conf, 2380.00; Tierney Bro, Projctrs, 1916.88; Trugreen, Lawn care, 1101.50; Trbvll Elctrc, Parts, 879.84; United Rntls, Lift, 219.66; Valley Sun Htng, Cntrl board, 109.01; Vanway Trophy, Ribbons, 177.00; Vast, Phones, 1204.48; Verizon, Cell Phone, 119.55; Vs Athltcs, Track Nmbrs, 119.10; Walmart, Supp, 328.20; Warne Chmcl, Supp, 18.50; Waste Not Rcyng, Rcyng, 344.50; Wtrwrks Plmbng, Maint, 315.68; Wellmark, Ins, 186426.23; Wellmark, Ins, 325.50; Wlls Frgo, Supp, 195.48; Wst Rvr Elctrc, Elctrcy, 1064.02; Wex Bnk, Fuel, 3038.98; Whtwd City, Water, 66.00; Wulf, K, Reimb, 3210.48; Znr Blsr, Books, 497.00;

Expenditures: Gen Fund 383108.05; Cap Outlay 208504.42; Spec Serv 47204.44; Pension 0.00; Debt Serv 141745.00; Food Serv 64259.29; Enterprise 4594.17; Total \$849415.37.
Payroll: Elem 495034.82; MS 140957.78; HS 206813.48; Dist Wide 223847.32; Spec Serv 200750.53; Capital Outlay 0.00; Pension 3856.81; Food Serv 62160.28; Concessions 567.87; Capable Kids 3668.11; Driver's Ed 0.00; Summer School 0.00; Travel 1093.27; Supp 53.25; Total \$1338803.52.

Cash Recap: April 2016: General Fund: Begin Bal 4478209.55; Petty Cash 100.00; Restricted Cash 100956.67; Cash Change 1500.00; Advance Pymt 15000.00; Cash in Bank 458228.00; Investments PSBK 3902424.88; Investments CD over 90 Days 1011094.57; Transfer In 0.00; Revenue: Local Taxes 383422.39; Other Sources 32607.52; State 475266.35; Federal 92416.46; Other Local Sources 15551.50; Total Revenue 999264.22; To Be Acct'd For: 5477473.77; Transfer Out 0.00; Expenditures 1443812.75; Ending Bal April 30, 2016: 4033661.02; Petty Cash 100.00; Restricted Cash 101345.99; Cash Change 1500.00; Adv Pymt

15000.00; Cash in Bank 373260.11; Investments Savings, 3542454.92; Investments CD over 90 Days 1011094.57; Capital Outlay: Begin Bal 2840546.49; Cash in Bank 0.00, Investments PSBK 2840546.49; Transfer In 0.00, Revenue Local Taxes 262243.60; Other Sources 604.16; State 0.00; Federal 0.00; Other Local Sources 254.82; Total Revenue 263102.58; To Be Acct'd For: 3103649.07; Transfer Out: 0.00; Expenditures 23430.84; Ending Bal 3080218.23; Cash in Bank 0.00, Investments Savings 3080218.23; Spec Serv: Begin Bal -42983.47; Cash in Bank 25918.36; Investments PSBK -68901.83; Revenue: Local Taxes 119467.46; Other Sources 284.64; State 30226.00; Federal 43166.00; Other Local Sources 5635.60; Total Revenue 198779.70; To Be Acct'd For 155796.23; Expenditures 247639.07; Ending Bal -91842.84; Cash in Bank 33292.91; Investments Savings -125135.75; Pension Levy: Begin Bal 1139124.61; Cash in Bank 0.00; Investments PSBK 1139124.61; Revenue Local Taxes 26224.83; Other Sources 60.42; State 96.10; Other Local Sources 0.00; Total Revenue 26381.35; To Be Acct'd For 1165505.96; Expenditures 3856.81; Ending Bal 1161649.15; Cash in Bank 0.00, Investments Savings 1161649.15; Food Service: Begin Bal 358340.66; Cash in Bank 92060.60; Investments PSBK 266280.06; Revenue: State 0.00; Federal 62498.60; Other Sources 70785.94; Total Revenue 133284.54; To Be Acct'd For 491625.20; Expenditures 108492.32; Ending Bal 383132.88; Cash in Bank 116830.79; Investments Savings 266302.09; Enterprise: Begin Bal 103480.74; Cash in Bank 26719.61; Investments PSBK 76761.13; Revenue: Federal 0.00; State 0.00; Other Sources 7160.56, Total Revenue 7160.56; To Be Acct'd For 110641.30; Transfer out 0.00, Expenditures 4526.89, Ending Bal 106114.41; Cash in Bank 29396.93, Investments Savings 76717.48; Trust & Agency: Begin Bal 416155.88; Cash in Bank 3222184.52; Investments PSBK 42527.93; Investments CD 51443.43; Revenue Other Sources 44246.19; Total Revenue 44246.19; To Be Acct'd For 460402.07; Expenditures 42773.40; Ending Bal 417628.67; Cash in Bank 323413.07; Investments Savings 42762.58; Investments CD 51453.02.

Personnel. MOTION by Mack, seconded by Urbaniak, and carried to approve the following personnel items:

Contracts (Certificated): Kelli Grubl, teacher, Sturgis Elementary, \$33,675.00, eff. for the 2016-17 school year; Cierra McTaggart, teacher, Enning/Union Center, \$33,675.00, eff. for the 2016-17 school year; Desiree Luedke, teacher, Sturgis Elementary, \$35,425.00, eff. for the 2016-17 school year; Kirby Jones, teacher, Elm Springs, \$33,675.00, eff. for the 2016-17 school year; Courtney Krul, teacher, Whitewood Elementary & Rural Schools, \$42,269.00, eff. for the 2016-17 school year; Jenna Helget, counselor, Whitewood Elementary, SWMS, & Rural, \$38,225.00, eff. for the 2016-17 school year; Angela Haarsager, special education teacher, Sturgis Brown High School, \$37,196.00, eff. for the 2016-17 school year.

Contract (Extracurricular): Darla Aspen, assistant HS volleyball coach, Sturgis Brown High School, \$2,827.00, eff. for the 2016-17 school year; Ashley Johnson, assistant HS volleyball coach, Sturgis Brown High School, \$2717.00, eff. for the 2016-17 school year; DeVee Dietz, assistant MS volleyball coach, Sturgis Williams Middle School, \$1,722.00, eff. for the 2016-17 school year; Tim McCann, strength and conditioning coach, Sturgis Brown High School, .5 FTE, \$1,935.00, eff. for the 2016-17 school year; Mike Bierle, strength and conditioning coach, Sturgis Brown High School, .5 FTE, \$1,935.00, eff. for the 2016-17 school year.

New Hire (Support Staff): Donna Sterkel, general food service worker, Piedmont Valley Elementary, \$9.50/hour, eff. 4/11/2016.

Retirement (Support Staff): Joyce Potter, custodian, Sturgis Brown High School, eff. 5/31/2016.

Resignations (Certificated): Debby Neiman, teacher, Sturgis Elementary, eff. at the end of the 2015-16 school year.

Resignation (Support Staff): Candy Reynolds, general food service worker, Piedmont Valley Elementary, eff. 4/11/2016; Marsha Plymale, head custodian, Sturgis Brown High School, eff. 5/5/2016; Jeremy Schummer, custodian, Sturgis Williams Middle School, eff. 5/18/16; Grace Keefe, general food service worker, Sturgis Brown High School, eff. 5/26/2016.

Resignation (Extracurricular): Chris Koletzky, strength and conditioning coach, Sturgis Brown High School, eff. at the beginning of the 2016-17 school year; Darla Aspen, assistant MS volleyball coach, Sturgis Williams Middle School, eff. at the end of the 2015-16 school year; Jon Swan, Junior class adviser, Sturgis Brown High School, eff. at the end of the 2015-16 school year.

Change in Hourly Rate (Support Staff): Maranda McGillivray, accounts payable, \$18.00 to \$18.50, eff. 5/1/2016.

Approve 2016-17 and 2017-18 MEA Negotiated Agreement. MOTION by Burns, and seconded by Wheeler, and carried to approve the 2016-17 and 2017-18 MEA Negotiated Agreement as presented. Base salary being set at \$39,675.00 and returning teachers to receive a \$6,000 raise for the 2016-17 school year.

Issue Teacher Contracts. MOTION by Wheeler, seconded by Burns, and carried to authorize the issuance of teacher contracts for the 2016-17 school year.

Administrative Contracts. MOTION by Nupen, seconded by Chowen, and carried to authorize the issuance of administrator contracts for the 2016-17 school year.

Support Staff/Professional Technical Salary & Benefits. MOTION by Mack, seconded by Urbaniak, and carried to approve the support staff and professional/technical compensation package. Raises for the 2016-17 school year are based on a 4% or 75¢, whichever is greater increase.

Insurance Renewal Rates. MOTION by Urbaniak, seconded by Nupen, and carried to approve the insurance renewal with Wellmark. The insurance plan/rates increased 2.13% for July 1, 201-December 31, 2017.

Unemployment insurance Fund. MOTION by Burns, seconded by Urbaniak, and carried to approve the balance in the unemployment account to be transferred to a separate fund 56-Unemployment Insurance Fund.

SDHSAA Ballot/Board of Directors Election. MOTION by Chowen, seconded by Wheeler, and carried to support Kelly Messmer, Harding County High School, for the Division I Representative; and vote yes on the proposed amendment #1, Section 10: Control of Eligibility of Students.

Behavior Management Systems MOU. MOTION by Mack, seconded by Urbaniak, and carried to approve the Behavior Management Systems MOU as presented.

Parks Limited, Inc. Lease. MOTION by Nupen, and seconded by Burns, and carried to table action on the Parks Limited, Inc. lease until the June board meeting.

June Board Meeting/Public Hearing for Budget. MOTION by Mack, seconded by Chowen, and carried to set the public input meeting for 6:00 p.m., June 13, 2016 at the Williams Administrative Building board room.

Early Release on May 26, 2016. MOTION by Chowen, seconded by Urbaniak, and carried to approve a two hour early release for Meade School District schools on May 26, 2016.

School Board Candidate Form. Sturgis Chamber of Commerce is hosting a candidate forum for the four candidates. The forum will be held at the County Commissioner's Room on Tuesday, May 17, 2016 at 5:30 p.m. You may read the biographies of the seven candidates in the May 2016 In Touch issue.

Employee Recognition and Retirement Reception. A public reception will be held Wednesday, May 11, 2016 to honor the Meade School District employees who are retiring, those who have worked 15, 20, 30 and 35 years, and those who have been selected as teacher of the year and professional technical/support staff of the year.

Surplus Auction on May 10, 2016. The district will take part in a surplus auction with the City of Sturgis on May 10, 2016 at SBHS East Campus. Bertolotto Real Estate & Auction Company will conduct the auction.

City of Sturgis Proposal for District High School Property. Mayor Mark Carstensen presented the City of Sturgis's proposal for purchasing district property. MOTION by Chowen, seconded by Wheeler, and carried to set a joint public input meeting with the City of Sturgis for May 23, 2016 at 7:00 p.m. at the Sturgis Brown High School west gym.

Network Administrator Job Description. This was the second reading of the district's job description for network administrator. No changes have been made since the first reading in April.

SBHS Remodel Update. Asbestos was discovered in the existing floor tile and adhesive. The district is planning to remove the required tile to allow for installation of the new plumbing.

Reports. Dave Olson, assistant Sturgis Elementary principal, reported that the student council was selling bracelets for a fund raiser for one of the students.

Courtney Mack reported on the Close-up trip to Washington DC and what a great opportunity this is for Sturgis Brown High School students.

Superintendent Don Kirkegaard discussed the Smarter Balanced assessment that was just completed in April. Mr. Kirkegaard also mentioned House Bill 1214 which addresses conflict of interest.

7:31 p.m. Adjournment. MOTION by Chowen, seconded by Wheeler, and carried to adjourn.

Bryce Richter, President

Brett Burditt, Business Manager

Jill Meirose, Recorder