

MINUTES, Monday, September 14, 2015

5:30 p.m. Regular School Board Meeting-Williams Administrative Building, Board Room

Regular board meeting called to order at 5:30 p.m.

Board Members Present: Bryce Richter, Courtney Mack, Joseph Urbaniak, Corey Johnson, Curt Nupen, Dennis Chowen, Mike Isaacson, Bob Burns, and Charlie Wheeler.

District Personnel Present: Don Kirkegaard, Bev Rosenboom, Kris Hubbard, Brett Burditt, Joe Schaffer, Chantal Ligtenberg, Jeff Ward, Ethan Dschaak, Mike Paris, Chad Hedderman, Pete Wilson, Chrissy Peterson, Deb Kerstiens, Ann Nonnast, David Olson, Ethan Dschaak, and Cody King

Others Present: SBHS FFA students

Consent Agenda. MOTION by Chowen, seconded by Mack, and carried to approve the consent agenda.

- a. Agenda
- b. Minutes, August 10, 2015
- c. Claims for Payment
- d. Open Enrollment and In-District Transfer Requests
- e. Student Assignment Requests
- f. District Volunteer

Recognitions. The Character Education Word of the Month for September is "sportsmanship" which includes equality, justice, taking turns, playing by the rules, and treating all people fairly.

Financial Reports. MOTION by Mack, seconded by Burns, and carried to approve the financial reports, Exhibit A, B, C, and D as presented and Claims for Payment: 329 Design, Subscription, 139.03; 3e Electric, Generator Repair, 325.30; AB Welding, Cylinder Rental, 2511.62; AJ Clothing, Uniform, 44.95; Action Mech., Maintenance, 6297.74; Adams, Valve, 19.62; Adv. Paym., VB Official, 2139.70; Agile Sports, Video, 1799.00; Amick Sound, Alarm, 259.88; Andrews, Tim , Lunch Refund, 216.20; Architectural Specialties, Windows, 2250.45; Armstrong Extinguisher, Maintenance, 188.78; ASBSD, Conference, 675.00; Audio Video, Remodel, 20104.00; Barnes/Noble, Books, 159.92; Bartlett, Teresa , Refund, 50.00; BH Chem., Supplies, 5217.18; BH Conf., Conference, 550.00; BH Drywall., Mud Block, 3676.32; BH Pest, Roach Treatment, 397.50; BHP, Electricity, 61022.26; BH Special Serv, Tuition, 298356.91; Blick Art, Supplies, 2506.27; Blue Devil , Detail, 487.00; Border States, Electrical, 62.08; Brainpop, Access, 2295.00; Brandon Valley, Dues, 2326.50; Butler Window, Cleaning, 448.80; Byte Speed, Monitor, 129.00; Cable Comm., Water Line, 1622.44; Campbell's, Supplies, 708.14; CDW-G, Supplies, 30772.87; Cedar Shore, Ldging, 101.95; Cenex, Gas Charges, 4493.32; Centurylink, Phone Service, 374.08; Childrens Home, Tuition, 5422.41; Chris Supply, Supplies, 574.43; Climate Control, Repair, 4220.96; Cobra, Participants, 250.00; Coke, Beverages, 2798.91; Cody, Cory, Refund, 50.00; Commtech, Repair, 160.00; DR Enterp., Painting, 2458.56; DR Serv., Repair, 470.19; Dakota Busin., Lease, 3765.20; Dakota Hardware, Supplies, 643.81; Dakota Kustom, Sand Blast, 679.50; Dakota Sealants, HS Gym, 34000.00; Dakota Supply, Supplies, 2080.00; Dale's Tire, Tires, 1033.76; Dean Foods, Beverages, 3435.46; Dearborn, Premiums, 885.76; Deer Mountain, Repair, 530.96; Don's Carpet, Carpet, 6476.50; Dynamic Resources, Assessment, 193.00; Explore Learning, Renewal, 799.00; Farm Service, Grunwald Floor, 313.00; Fastenal Co., Bolts, 61.98; Father Flanagan's, Training, 10758.89; Fence Crafters, Replace Fence, 2376.00; Follett, Software, 4041.40; FSA, Food/Supplies, 1302.53; Golden West Tech, Supplies/Maint., 7748.34; Golden West Tele., Phone Service, 761.71; Gopher Sports, Supplies, 3813.34; Greenscape, Sprinkler, 10435.49; Harlow's,

Bussing, 103721.26; Harrison, Jim , Refund, 25.00; Harveys Lock Shop, Keys, 8.40; Heinemann, Textbooks, 2691.48; Hills Septic Service, Maintenance, 670.00; Holiday Inn, Ldging, 210.00; Horst Acoustical, Tile, 17219.19; Hubbard, Bruce, Legal Services, 300.00; Iverson's, Construction, 65358.77; Johnson Controls, Maintenance, 498.68; JW Pepper, Music, 62.99; Key City Glass, Repair, 200.00; Kieffer Sani., Garbage, 190.54; Kopplin, Holly, Start Up, 1500.00; KRCS, Tower Rent, 720.00; Laduke,Faye, Training, 272.00; Learning Zone, Supplies, 242.68; Lexia, Reading, 12370.00; Lynns, Food/Supplies, 321.43; MB Cleaning, Cleaning, 11665.17; Macgill, Supplies, 81.70; Mack, Courtney , Refund, 50.00; Magical Present., Balance, 374.99; Mcleod's, Envelopes, 190.02; Food Service, Inservice, 3250.00; Medco, Supplies, 244.03; Menards, Supplies, 2482.03; MARC, Finish, 1605.06; Midco. Comm., Phone Service, 1150.00; Midco. Testing, Water Testing, 18.00; Midwest Playscapes, Playworld, 20866.52; MDU, Natural Gas, 2125.41; Movie Licensing, License, 342.00; Naeop, Dues, 50.00; Geography Bee, Registration, 100.00; NCS, Supplies, 1387.11; Newkirk, Supplies, 37.97; NW Pipe, Supplies, 827.02; Olson, Colleen , Refund, 50.00; OTP, Supplies, 513.15; Owen's, Supplies, 387.16; Pan O Gold, Bread, 703.65; Park Supply, Supplies, 79.15; Pizza Hut, Pizza, 47.50; Pizza Ranch, Pizza, 130.00; Premier, Planners, 1577.25; Quill, Supplies, 1188.95; Quiz Equip., Registration, 984.00; Ramkota, Ldging, 735.92; RC Journal, Advertise, 694.40; Reading Horizons, Kits, 620.00; Refuse Solutions, Garbage, 1934.00; Reinhart, Food/Supplies, 30403.74; Renaissance, Subscription, 13028.40; Resources/Reading, Supplies, 173.24; Richters, Repair, 231.44; Ricoh, Lease, 516.50; Ricoh, Lease, 351.13; Rilling, Tracy, Refund, 125.00; River Lodge, Ldging, 222.00; Roger Frye's, Paint, 1215.86; Rushmore Office, Supplies, 3872.15; Sam's Club, Supplies, 2536.64; Sand Creek, Letterhead, 108.75; Sandine, Stacy , Refund, 50.00; Sani Chem, Squeegee, 70.00; SASD, Membership, 1326.00; Scholastic, Supplies, 9178.13; School Outfitters, Supplies, 549.13; School Specialty, Supplies, 4056.18; Scott Peterson, Repair, 169.90; Scripps, Registration, 143.50; SDASP, Registration, 195.00; SD Human Serv., Tuition, 15499.56; SDHSAA, Fees, 2714.53; SDAEOP, Membership, 75.00; SDASBO, Conference, 80.00; Servall, Towels, 1061.24; Sheraton, Ldging, 595.00; Shiffler Equip., Supplies, 948.83; Shopko, Supplies, 29.99; Sign Express, Sign, 15.00; SNA, Membership, 77.00; Sodaksaca, Conference, 900.00; Speedy Lube, Repair, 131.96; Stan Houston, Blade, 9.97; Stansbury, Kim, Refund, 38.50; Sturgis Coffee, Coupons, 56.20; Sturgis Motorsports, Power Washer, 1075.00; Napa, Belt, Jack, 510.61; Sturgis Utility, Water, 3436.12; Success By Design, Planners, 975.30; Super 8, Ldging, 529.92; Surveymonkey, Subscription, 250.00; Swisher, Supplies, 1452.00; Teacher Resources, Supplies, 132.08; Teacher Direct, Supplies, 48.78; Think! Toner, Toner, 438.76; Time Mgmt, Upgrade, 247.50; Tom's Ts, T-Shirts, 4111.25; Town N Country, Electrical, 26.24; Training Room, Supplies, 1550.20; Trend Enterprises, Supplies, 97.34; Truenorth, Steel, 428.00; Trugreen, Lawn Care, 200.00; Univ Of Sioux Falls, Training, 1260.00; Valley Implement, Mower, Belt, 192.77; Vast, Phones, 2094.82; Verizon, Cell Phone, 257.08; Vocabularyspellingcity, Membership, 60.00; WRU, PVE Modular, 20867.16; Walmart , Supplies, 65.01; Watertree, Softner, 3934.34; Bc/Bs, Premiums, 175788.81; BC/BS, Premiums, 310.00; Wells Fargo, Supplies, 4163.61; Werlinger Auto, Repair, 11843.90; West Music, Risers, 2613.00; West River Elec., Electricity, 493.43; West River, Feee, 39800.00; Wex, Fuel, 254.02; Wex, Gas Charges, 1207.30; WW City, Water, 81.22; Woodstock, Wood, 391.73; Yuill, Lavon , Refund, 25.00. Total \$1,206,788.75.

Expenditures: Gen Fund 95447.26; Cap Outlay 280368.51; Spec Serv 5277.16; Pension 0.00; Food Serv 2176.22; Enterprise 2601.14; Total \$385870.29. Payroll: Elem 385410.77; MS 118516.09; HS 171514.17; Dist Wide 245433.24; Spec Serv 154480.84; Capital Outlay 0.00; Pension 4082.74; Food Serv 10304.69; Concessions 896.40; Capable Kids 0.00; Driver's Ed 0.00; Summer School 0.00; Travel 48.30; Supp 106.50; Total \$1090793.74.

Cash Recap: August 2015: General Fund: Begin Bal 5937613.40; Petty Cash 100.00; Restricted Cash 101781.54; Cash Change 0.00; Advance Pymt 15000.00; Cash in Bank 408633.85; Investments PSBK 5412098.01; Investments CD over 90 Days 1008509.42; Transfer In 0.00; Revenue: Local Taxes 52203.61; Other Sources 183209.90; State 464404.43; Federal 73183.00; Other Local Sources 51326.06; Total Revenue 824327.00; To Be Acct'd For: 6761940.40; Transfer

Out 0.00; Expenditures 1038706.76; Ending Bal August 31, 2015: \$5723233.64; Petty Cash 100.00; Restricted Cash 101782.46; Cash Change 0.00; Adv Pymt 15000.00; Cash in Bank 356605.85; Investments Savings, 5249745.33; Investments CD over 90 Days 1008509.42; Capital Outlay: Begin Bal 2819478.56; Cash in Bank

20895.00, Investments PSBK 2798583.56; Transfer In 0.00, Revenue Local Taxes 25190.77; Other Sources 278.22; State 0.00; Federal 0.00; Other Local Sources 219.75; Total Revenue 25788.74; To Be Acct'd For: 2845267.30; Transfer Out: 0.00; Expenditures 280368.51; Ending Bal 2564898.79; Cash in Bank 0.00, Investments Savings 2564898.79; Spec Serv: Begin Bal 664952.31; Cash in Bank 46558.33; Investments PSBK 618393.98; Revenue: Local Taxes 11496.88; Other Sources 175.85; State 32525.00; Federal 40222.00; Other Local Sources 156.17; Total Revenue 84575.90; To Be Acct'd For 749528.21; Expenditures 159758.00; Ending Bal 589770.21; Cash in Bank 32855.98; Investments Savings 556914.23; Pension Levy: Begin Bal 922053.81; Cash in Bank 0.00; Investments PSBK 922053.81; Revenue Local Taxes 2519.09; Other Sources 37.82; State 0.00; Other Local Sources 79.45; Total Revenue 2636.36; To Be Acct'd For 924690.17; Expenditures 4082.74; Ending Bal 920607.43; Cash in Bank 0.00, Investments Savings 920607.43; Food Service: Begin Bal 278518.25; Cash in Bank 25575.55; Investments PSBK 252942.70; Revenue: State 0.00; Federal 0.00; Other Sources 51441.57; Total Revenue 51441.57; To Be Acct'd For 329959.82; Expenditures 12481.09; Ending Bal 317478.73; Cash in Bank 44512.41; Investments Savings 272966.32; Enterprise: Begin Bal 90016.09; Cash in Bank 10840.05; Investments PSBK 79176.04; Revenue: Federal 0.00; State 0.00; Other Sources 346.60; Total Revenue 346.60; To Be Acct'd For 90362.69; Transfer out 0.00, Expenditures 3497.54, Ending Bal 86865.15; Cash in Bank 7682.26, Investments Savings 79182.89; Trust & Agency: Begin Bal 338438.25; Cash in Bank 252360.09; Investments PSBK 33298.24; Investments CD 52779.92; Revenue Other Sources 129149.10; Total Revenue 129149.10; To Be Acct'd For 467587.35; Expenditures 83646.72; Ending Bal 383940.63; Cash in Bank 294131.86; Investments Savings 37819.32; Investments CD 51989.45.

Line of Administrative Authority. MOTION by Nupen, seconded by Isaacson, and carried to approve the line of administrative authority as presented with the addition of Cheryl Delzer to the Whitewood Elementary line of administrative authority for the 2015-16 school year.

Non-School Athletic Activity Agreements. MOTION by Nupen, seconded by Urbaniak, and carried to approve the Sturgis High School Baseball non-school athletic activity agreement as presented.

Personnel. MOTION by Burns, and seconded by Wheeler, and carried to approve the personnel items and contract amendments for teachers who advanced on the salary structure:

Contract Amendments: Heather Tullis, MA +12 to MA +24, \$700; Elke King, BA +12 to MA, \$3,550; Amy Wicks, BA +12 to BA +24 \$441 (\$550 @ .80FTE); Missy Urbaniak, BA +12 to BA +24, \$550; Mary Ann Stenbak, BA to MA, \$4,050; Teresa Barlett, BA to BA +24, \$1,050; Anne Miller, MA +12 to MA +24, \$700; Michael Roddis, MA to MA +12 \$600; Melissa Kistler, BA +24 to MA, \$3,000; Colin McCampbell, BA +12 to MA, \$3,550; Stephanie Baker, BA +24 to MA \$3,000; Andria Williams, BA +12 to BA +24, \$550; Brittainy Covell, BA +24 to MA, \$3,000; Joe Hammer, BA +12 to BA +24, \$550; Paige Guy, BA +24 to MA, \$3,000; Severson, Beth, BA +12 to BA +24, \$550; Sherri O'Brien, BA +24 to MA, \$3,000.

New Hire (Certificated): Michelle Ludens, teacher, Piedmont Valley Elementary, \$34,675.00, eff. 8/24/2015; and Shawn Koontz, counselor, Sturgis Brown High School, \$38,225.00, \$4,271.00, eff. 8/12/2015.

New Hire (Support Staff): Tyra Austin, paraprofessional, Whitewood Elementary, \$10.00/hour, eff. 8/24/2015; Don Paulson, custodian, Elm Springs, \$9.00/hour, eff. 8/25/2015; Jennifer Oedekoven,

nurse, district-wide, \$23.00/hour, eff. 8/12/2015; Jamie Hatch, STOP room coordinator, Sturgis Elementary, \$11.00/hour, eff. 8/25/2015; Lisa Anderson, special education paraprofessional, SWMS, \$10.00/hour, eff. 8/25/2015; Stephanie Wood, playground supervisor, Sturgis Elementary, \$10.00/hour, eff. 8/31/2015; Goldie O'Dell, special education paraprofessional, Piedmont Valley Elementary, \$10.00/hour, eff. 8/25/2015; Leigh Norman, general food service worker, SBHS, \$9.50/hour, eff. 8/24/2015; Carla Walker, playground supervisor, Piedmont Valley Elementary, \$10.00/hour, 8/31/2015; Douglas Katchmark, custodian, SBHS, \$10.50/hour, eff. 8/31/2015; Marsha Ford, administrative assistant, Sturgis Elementary, \$11.00/hour, eff. 8/31/2015; Becky Killinger, playground supervisor, Piedmont Valley Elementary, \$10.00/hour, eff. 8/31/2015; Randi Pogue, library paraprofessional, Sturgis Elementary, \$10.00/hour, eff. 8/21/2015; Mary Isaacs, general food service worker, Whitewood Elementary, \$9.50/hour, eff. 9/10/2015.

Resignation (Support Staff): Denise Rieniets, food service general worker, Sturgis Elementary, eff. 8/28/2015; Shelley Loftus, special education paraprofessional, Sturgis Elementary, eff. 8/25/2015; Jeremy Weisbrod, custodian, SBHS, eff. 9/2/2015; Shonda Jolley, administrative assistant, Sturgis Elementary, eff. 9/11/2015; Carlos Llorens, computer technician, Curriculum and Technology, eff. 9/10/2015.

High School Grazing & Haying Lease. MOTION by Chowen, seconded by Johnson, and carried to approve extending the grazing lease for one year under the existing lease terms with Mr. and Mrs. Lauing.

MEA Negotiated Agreement-RIF Policy. MOTION by Mack, seconded by Burns, and carried to approve the Reduction in Force (RIF) staff assessment tool as presented.

Set Date for September Special Board Meeting. MOTION by Chowen, seconded by Burns, and carried to set the date and time for the September special board meeting for Tuesday, September 15, 2015 at 11:30 p.m.

Board Policies: GDBC, GDBDA*, GDBDB*, GDBDD*, AND GDN. MOTION by Burns, seconded by Urbaniak, and carried to approve the board policies GDBC, GDBDA*, GDBDB*, GDBDD*, and GDN as presented.

SDHSAA 2015 Election-Division I Representative. MOTION by Nupen, seconded by Mack, and carried to approve Dr. Brian Maher from the Sioux Falls School District as SDHSAA Division I Representative.

Special Education Comprehensive Plan. MOTION by Mack, seconded by Chowen, and carried to approve the Special Education Comprehensive Plan as presented.

Preliminary Fall Enrollment. Preliminary numbers at the end of the first week of school indicate that district-wide enrollment has increased. Official enrollment will be September 25, 2015.

2014-15 Annual Report. The Annual Report for 2014-15 and it is available on the district website.

Reports. Chantal Ligtenberg reported on the student accident that occurred at the beginning of the school year. Ms. Ligtenberg encouraged all parents to drop off children at cross walks and designated areas at Sturgis Elementary.

Michael Isaacson commended Piedmont Valley Elementary on a successful ice cream social event.

Charlie Wheeler praised the high school for the lunch protocol for the 2015-16 school year.

Courtney Mack reported on the Black Hills Special Services Coop monthly meeting.

Superintendent Kirkegaard gave a brief report on the insurance coverage and hail damage to district vehicles.

Mr. Kirkegaard reported on enrollment numbers for the ABC and Capable Kids after school programs.

6:20 p.m. Adjournment. MOTION by Mack, seconded by Chowen, and carried to adjourn.

Bryce Richter, President

Brett Burditt, Business Manager

Jill Meirose, Recorder