

REGULAR MEETING

Meade School District 46-1

Williams Administrative Building, Board Room

May 8, 2017

Board members present: Bryce Richter, Bob Burns, Charlie Wheeler, Courtney Mack, Curtis Johnson, Joe Urbaniak, Dennis Chowen, Corey Johnson and Mike Isaacson.

4:30 p.m. Executive Session.

MOTION by Chowen, seconded by Urbaniak, and carried to go into executive session to discuss employee negotiations (SDCL-1-25.4) and marketing/negotiations (SDCL-1-25.5).

5:30 p.m. Regular meeting reconvenes.

District personnel present: Don Kirkegaard, Bev Rosenboom, Joe Schaffer, Mike Paris, Pete Wilson, David Olson, Chad Hedderman, Chantal Ligtenberg, Jeff Ward and Chrissy Peterson

Pledge of Allegiance.

Consent Agenda. MOTION by Chowen, seconded by Wheeler, and carried to approve the consent agenda as presented:

- a) Agenda
- b) Minutes of Regular Meeting on April 10, 2017 and Special Board Meeting on April 17, 2017
- c) Claims for Payment
- d) Open Enrollment, In-District Transfer Request and Student Assignment Request
- e) ASBSD Property Liability Fund and Workers Compensation Fund Renewals
- f) Volunteers
- g) Surplus Property

Conflict of Interest. No waivers presented for board action.

Recognitions. Students of the Month for April are given in each principal's reports. The Character Education word of the month for May is "Integrity," which involves honesty, honor, reliability, and standing up for one's beliefs.

Financial Reports. MOTION by Urbaniak, seconded by Mack, and carried to approve the financial reports and Claims for Payment May 8, 2017; 3e Elctrc Engrng, Rpr, 423.14; A&B Wldng, Supp, 2815.97; A&J Spply, Supp, 466.25; Acte Rgn V Regstrtn, Rgstrtn, 1500.00; Actn Mchncl, Rprs, 697.32; Advncd Pymnts, Trck, 3290.25; Amzn, Cbls, 173.97; Amrcnn, Trvl, 297.80; Amck Snd, Rprs, 375.07; Anderson, J, Trnsprtn, 987.84; Archtctre Inc, Dsgn, 63012.43; Armstrng Extngushr, Serv, 168.00; Audio Vdeo Sltns, Supp, 112.00; Baymnt Inn, Ldgng, 117.51; Belle Frche Schl Dist, Stdnt Trsnprt, 340.43; Berberick, D, Judge, 125.00; Bst Wstrn, Ldgng, 134.00; Bst Wstrn, Ldgng, 95.99; BH Chmcl, Supp, 2339.50; BH Enrgy, Elctrcy, 136611.41; BH Pst Cntrl, Serv, 135.00; BH Spcl Serv, Tuition, 35979.38; BH Wrks, Serv, 620.40; Brdr Stts Elc Spply, Supp, 355.32; Brwn Indstrs, Pins, 129.00; Buchholz, S, Rfnd, 254.00; Burns, R, Trvl, 1192.28; Byte Spd, Supp, 1078.00; Cmpbl's Spply, Supp, 703.18; Crrll's Applnce & Vcms, Blts, 15.00; Crrt Tp Indstrs, Lght, 89.33; Cbh Cprtve, Rprs, 511.59; Cdw, Supp, 672.26; Cdr Shre Rsrt, Ldgng, 269.85; Cntrl Mde Co Comm Ctr, Rntl, 165.00; Cntrylnk, Phones, 333.38; Chrry Brry Ygrt Br, Food, 455.00; Chrs Spply Cmpny, Supp, 491.16; Clsng Serv Cntr, Rprs, 548.72; Clmte Cntrl Systms, Rprs, 759.79; Clbhse Htl, Ldgng, 282.00; Cca-Cla

Btling Co, Drnks, 3420.39; Cmmrci Ktchn Prdcts, Supp, 843.00; Commtch, Srvllnc, 9468.30; Crscnt Elctrc Supply, Serv, 25.00; Dailey, T, Rfnd, 254.00; Dkta Bsnss Cntr, Lease, 2064.72; Dkta Hrdwre, Supp, 665.70; Dkta Spply Grp, Prts, 113.00; Dean Foods, Milk, 6124.72; Dean Krtz Cnstrctn, Rmdl, 204285.54; Dckr Eqpmnt, Gate, 344.31; Dscntmgs, Mugs, 470.90; Emc Ntnl Life, Ins, 1685.88; Fnce Crftrs, Fencing, 427.42; Fltt Schl Sltns, Books, 1270.89; Fontenot, S, Trnsprt, 134.32; Fthlls Seed, Supp, 1751.11; Gldn Wst Tech, Rprs, 785.55; Golden West Tlcmnctns, Serv, 424.23; Grnd Elctrc Coop, Elctrcy, 349.76; Grnscope, Sprnklr, 4944.45; Grcry Mrt, Supp, 221.24; Hggtry's Msc Wrks, Supp, 66.37; Hrlw's Schl Bs Serv, Serv, 114941.67; Hff Md-Amrca Sprts, Supp, 281.20; Hde, Covers, 1145.00; Hrtlnd Ppr Cmpny, Supp, 389.40; Hrtlnd Schl Sltns, Scnr, 403.00; Hllyrd, Prts, 39.72; Holiday Inn - Sprfsh, Ldgng, 86.99; Hubbard, B, Serv, 300.00; Ifxt.Cm, Tools, 55.64; Jrry's Rfrgrtn, Rprs, 281.50; Kck Strt, Supp, 24.48; Kdbttr Bks, Bks, 12.95; Kffr Snttn, Refuse, 441.34; Krslynn Cycle & Ftnss, Wheels, 94.36; Lghtng Mntnnc, Lghts, 60.00; Lynns Dktrt, Supp, 2194.53; M & B Clng, Serv, 23239.59; Mcgll And Cmpny, Supp, 329.74; Martinson, D, Judge, 125.00; Mstr Tchr, Bells, 543.12; Mcdrt Excvt, Serv, 700.00; Mcgs Prpne, Supp, 7.00; Mcl'd's Prntng & Ofce Spply, Envlp, 338.82; Mde Schl Fd Srvc, Meals, 612.20; Mnrds, Prts, 94.26; Mdco Bsnss, Intrnt, 3250.00; Mdcntnt Tstng, Tstng, 38.00; MDU, Heat, 17357.57; Ntnl Ggrphc, Mgzns, 45.00; Natl Assn Of Schl Nrss, Mmbrshp, 140.00; Nero, J, Judge, 125.00; Nrthlnd Trst Serv, Intrst Pymt, 141910.00; Nrthwst Ppe Ftnngs, Prts, 917.67; Opn Tp, Supp, 56.30; Pn O Gld Bkng, Brd, 1607.10; Prk Spply Of Amrca, Supp, 171.76; Prmbnd, Books, 224.60; Pdmnt, Cty Of, Water, 1058.68; Plnknton Schl Dstrct, Serv, 4436.74; Pma Fnncl Ntwrk, Prncpl, 151515.15; Prfrce, Supp, 383.04; Qll, Supp, 346.77; Rmda Inn, Ldgng, 1070.00; RC Jrnl, Advrtsng, 883.85; Rfse Sltns, Refuse, 231.00; Rnhrt Fdsrvce, Food, 53746.20; Rnrr & Asso, Survying, 1275.00; Rchtrs Tre & Exhst, Serv, 30.00; Ricoh, Copier Lease, 2591.43; Ricoh, Copier Imgs, 3099.25; Rckngtree Lndscpes, Lawn Care, 3417.98; Rgr Fry's Pnt & Spply, Paint, 265.90; Rshmre Ofce Spply, Supp, 283.76; Sm's Clb, Supp, 1027.05; Sasd, Rgstrtn, 480.00; Schlstc, Subscrptns, 2660.51; Schl Ntrtn Assn Of Sd, Mmbrshp, 88.00; Schl Outftr, Supp, 59.51; Schl Spclty, Supp, 1082.31; Sd Dept Of Hmn Serv, Serv, 24465.92; Sd Stte Unvrsty, Rgstrtn, 390.00; Srvll, Mops, 1385.57; Shpko, Supp, 284.91; Sprfsh Schl Dstrct, Tuition, 1968.40; Spdy Lbe, Rprs, 64.98; Sprts Illstrd Kds, Mgzns, 59.85; Strgs Npa, Parts, 106.55; Strgs, City Of, Water, 19899.45; Sbwy, Lunch, 335.50; Swartz, B, Rprs, 70.00; T&M Phtgrphy, Supp, 385.95; Tmptrt Tech, Rprs, 348.86; Tie Ofce, Tuition, 1400.00; Trny Brthrs, Eqpmnt, 3912.16; Trust & Agency/Hs, Cnfrnc, 55.00; Usd-Cntr For Dsblts, Rgstrtn, 300.00; Vnwy Trphy & Awrd, Awrds, 145.48; Vst, Phones, 1773.75; Vrzn, Phones, 138.91; Vs Athlctcs, Supp, (40.00); Wlmrt, Supp, 94.23; Wlmrt, Prts, 46.83; Wmr's Dnr & Dnts, Treats, 37.70; Wllmrk BC/BS, Health Ins, 185496.97; Wllmrk BC/BS, Bnfts, 399.00; Wlls Fargo Remit, Trvl, 1703.79; Wex Bnk, Fuel, 108.48; Wex Bnk, Fuel, 4379.05; Whtwd Cty Wtr, Water, 66.00; Williams & Assctes Archtctre, Design, 1394.80; Wulf, K, Rural Miles, 3144.96; Ythlght, Books, 131.78

Expenditures: Gen Fund 437382.62; Cap Outlay 384511.00; Spec Serv 101854.08; Pension 0.00; Debt Serv 141910.00; Capital Projects 64287.43; Food Serv 65335.03; Enterprise 5567.90; Total \$1200848.06. Payroll: Elem 573298.73; MS 168562.54; HS 225884.26; Dist Wide 245169.79; Spec Serv 234062.84; Capital Outlay 0.00; Pension 0.00; Food Serv 65579.01; Concessions 1570.11; Capable Kids 3392.15; Driver's Ed 0.00; Summer School 0.00; Travel 970.40; Supp 0.00; Total \$1518489.83.

Cash Recap: April 2017: General Fund: Begin Bal 3853212.77; Petty Cash 100.00; Cash Change 1500.00; Advance Pymt 15000.00; Cash in Bank 1312518.31; Investments PSBK 2444094.46; Investments CD 80000.00; Investments CD over 90 Days 1014088.51; Transfer In 17381.54; Revenue: Local Taxes 342557.43; Other Sources 52908.33; State 701333.00; Federal 96764.68; Other Local Sources 17383.60; Total Revenue 1210947.04; To Be Acct'd

For: 5081541.35; Transfer Out 17381.54; Expenditures 1525892.49; Ending Bal April 30, 2017: 3538267.32; Petty Cash 100.00; Cash Change 1500.00; Adv Pymt 15000.00; Cash in Bank 583001.64; Investments Savings 2858665.68; Investments CD 80000.00; Investments CD over 90 Days 1014088.51; Capital Outlay: Begin Bal 2818316.42; Cash in Bank 912965.48, Investments PSBK 1905350.94; Transfer In 17381.54, Revenue Local Taxes 233021.72; Other Sources 11247.08; State 0.00; Federal 0.00; Other Local Sources 34.52; Total Revenue 244303.32; To Be Acct'd For: 3080001.28; Transfer Out: 0.00; Expenditures 275979.35; Ending Bal 2804021.93; Cash in Bank 1398636.47; Investments Savings 1405385.46; Spec Serv: Begin Bal 31261.18; Cash in Bank -56513.02; Investments PSBK 87774.20; Revenue: Local Taxes 132729.67; Other Sources 5180.25; State 30957.00; Federal 57633.00; Other Local Sources 11816.62; Total Revenue 238316.54; To Be Acct'd For 269577.72; Expenditures 243021.51; Ending Bal 26556.21; Cash in Bank 26556.21; Investments Savings 0.00; Pension Levy: Begin Bal 1373624.71; Cash in Bank 1372882.54; Investments PSBK 742.17; Revenue Local Taxes 0.00; Other Sources 1124.71; State 0.00; Other Local Sources 0.00; Total Revenue 1124.71; To Be Acct'd For 1374749.42; Expenditures 0.00; Ending Bal 1374749.42; Cash in Bank 1373624.71, Investments Savings 1124.71; Food Service: Begin Bal 390295.15; Cash in Bank 101335.66; Investments PSBK 288959.49; Revenue: State 0.00; Federal 73414.81; Other Sources 61680.58; Total Revenue 135095.39; To Be Acct'd For 525390.54; Expenditures 119160.76; Ending Bal 406229.78; Cash in Bank 117263.19; Investments Savings 288966.59; Enterprise: Begin Bal 112244.65; Cash in Bank 26703.39; Investments PSBK 85541.26; Revenue: Federal 0.00; State 0.00; Other Sources 5208.06; Total Revenue 5208.06; To Be Acct'd For 117452.71; Transfer out 17381.54, Expenditures 6133.13, Ending Bal 93938.04; Cash in Bank 8394.68, Investments Savings 85543.36; Unemployment: Begin Bal 17705.44; Transfers in 0.00; Cash in Bank 17705.44; Investments PBSK 0.00; Investments over 90 Days 0.00; Revenue: Other Sources 180.25; Total Revenue 180.25; To Be Acct'd For 17885.69; Expenditures 0.00; Ending Bal 17885.69; Cash in Bank 17885.69; Investments Savings 0.00; Trust & Agency: Begin Bal 371432.02; Cash in Bank 275817.41; Investments PSBK 46049.30; Investments CD 49565.31; Revenue Other Sources 35126.94; Total Revenue 35126.94; To Be Acct'd For 406558.96; Expenditures 43794.37; Ending Bal 362764.59; Cash in Bank 267471.77; Investments Savings 45541.74; Investments CD 49751.08.

Preliminary Budget. MOTION by Burns, seconded by Urbaniak, and carried to publish the preliminary budget as presented.

Personnel. MOTION by Curtis Johnson, seconded by Chowen, and carried to approve the following: New Hire (Certificated): Emily Lisko, teacher, Sturgis Brown High School, \$40,575.00, eff. for the 2017-18 school year; Brianna Larson, teacher, Sturgis Brown High School, \$42,825.00, eff. for the 2017-18 school year.

New Hire (Extracurricular): Ward Anderson, assistant high school football coach, Sturgis Brown High School, \$3,510.00, eff. for the 2017-18 school year; Brianna Larson, high school FFA advisor, \$4,838.00, eff. for the 2017-18 school year.

New Hire (Support Staff): Jeffrey Moser, custodian, Sturgis Elementary, \$11.25/hour, eff. 5/01/2017; Crystal Bruce, playground/lunchroom supervisor, \$10.75/hour, eff. 4/28/2017.

Resignation (Certificated): Michael Hagen, teacher, Sturgis Brown High School, eff. at the end of the 2016-17 school year.

Resignation (Support Staff): Cara Wise, administrative assistant, Piedmont Valley Elementary, eff. 06/09/2017.

Resignation (Extracurricular): Michela Meredith, Special Olympics coach, eff. at the end of the 2016-17 school year. Michael Hagen, assistant varsity football coach and assistant track and field coach, eff. at the end of the 2016-17 school year.

Sturgis Intermediate School Change Order #5. MOTION by Mack, seconded by Urbaniak, and carried to approve the Sturgis Intermediate School Change Order #5, for an additional cost of \$1,436.00.

SBHS Business Building Roof Project Bids. MOTION by Burns seconded by Isaacson, and carried to accept the bid from Iverson Construction for \$39,500 for the SBHS Business Building roof project.

Support Staff Salary & Benefits. MOTION by Mack, seconded by Curtis Johnson, and carried to authorize the support and professional/technical staff compensation package as presented. Support and professional-technical staff raises for the 2017-18 school year are based on a 3% or 50¢ increase, whichever is greater.

June Board Meeting/Public Hearing for Budget. MOTION by Chowen, seconded by Wheeler, and carried to set the public input meeting for 6:00 p.m., June 12, 2017, Williams Administrative Building boardroom.

July Annual Board Meeting Date Change. MOTION by Mack, seconded by Chowen, and carried to change the date for the July board meeting to July 17, 2017.

Staffing at Piedmont Valley Elementary. MOTION by Urbaniak, seconded by Wheeler, and carried to approve the addition of 1.0 FTE teacher for Piedmont Valley Elementary for the 2017-18 school year.

No School for Students at Sturgis Elementary, May 26, 2017. MOTION by Mack, seconded by Burns, and carried to approve Friday, May 26, 2017 as a teacher workday for Sturgis Elementary staff.

Early Release on May 26, 2017. MOTION by Urbaniak, seconded by Burns, and carried to approve a two-hour early dismissal for Meade School District schools on Friday, May 26, 2017.

ALICE Training. MOTION by Mack, seconded by Urbaniak, and carried to approve ALICE Training as an additional component to the districts emergency preparation plan.

School Board Policy EFC/JNB. MOTION by Chowen, seconded by Burns, and carried to approve School Board Policy EFC/JNB: Child Nutrition Program Financial Rights & Responsibilities as presented.

SDHSAA Ballot. MOTION by Curtis Johnson, seconded by Burns, and carried to support Randy Soma from Brookings High School, for the Division II Representative; and vote yes on the proposed Amendment 1: Transfer of Athletic Eligibility for SDHSAA Open Enrollment Students.

Employee Recognition and Retirement Reception. The district will hold a retirement and recognition reception on Wednesday, May 10, 2017 to honor the Meade School District employees who are retiring, those who have worked 15, 20, 30 and 35 years, and those who have been selected as teacher of the year and professional technical support staff of the year.

Surplus Auction, May 16, 2017. The district will take part in a surplus auction with the City of Sturgis on May 16, 2017 at SBHS East Campus. Bertolotto Real Estate & Auction Company will conduct the auction.

SD Department of Education Accreditation Review Compliance Notification. The South Dakota Department of Education Accountability and Accreditation notified the district that they have successfully completed the comprehensive accreditation review.

Northwest Educational Assessment. The Northwest Educational Assessment (NWEA) provides a quarterly assessment for grades K-12 in the areas of reading, language arts, math, and science. The assessment aligns with our approved content standards and provides baseline and growth data, as well as possible intervention strategies. The administration has reviewed NWEA and is proposing to utilize the assessment in lieu of our Renaissance products.

Reports. Bob Burns talked about the TIE Conference and the presentation on K-12 computer programming.

Courtney Mack discussed the PARENTS-ONLY Cyber-Safety Informational presentation by Hollie Strand, Computer Forensic Examiner from the Pennington County Sheriff's Office.

Superintendent Kirkegaard talked about possible landscaping options for the Stagebarn middle school project.

6:30 p.m. MOTION by Chowen, seconded by Burns, and carried to adjourn.

Bryce Richter, School Board President

Brett Burditt, Business Manager

Maranda McGillivray, Recorder