

MINUTES, Tuesday, May 12, 2015

5:45 p.m. Executive Session

6:30 p.m. Regular School Board Meeting-Williams Administrative Building, Board Room

5:45 p.m. Executive Session. MOTION by Mack, seconded by Williamson, and carried to enter into executive session to discuss personnel (SDCL-1-25.1) and employee negotiations (SDCL-1-25.4).

Executive Session ended at 6:15 p.m.

Regular board meeting called to order at 6:38 p.m.

Board Members Present: Bob Burns, Dennis Chowen, Joseph Urbaniak, Shelli Grinager, Courtney Mack, Chad Legner, and Don Williamson; Bryce Richter arrived at 6:00 p.m.; Curt Nupen absent.

District Personnel Present: Don Kirkegaard, Lon Harter, Bev Rosenboom, Ann Nonnast, Jeff Ward, Kris Hubbard, Brett Burditt, Dave Olson, Deb Wilburn-Kerstiens, Jeff Simmons, Mike Paris, Joe Schaffer, Elke King, Juanita Delbridge, Darla DeKraai, and Cody King.

Others Present: Deb Holland/Meade County Times and Tribune, Charlie Wheeler, Eldon M. Rice, SBHS students, Enning/Union Center students and community members.

Pledge of Allegiance.

Consent Agenda. MOTION by Grinager, seconded by Richter, and carried to approve the Consent Agenda:

- a) Agenda
- b) Minutes of Regular Meeting on April 14, 2015 and Special Board Meeting on April 29, 2015
- c) Claims for Payment
- d) In-District Transfer Request
- e) ASBSD Property Liability Fund and Workers Compensation Fund Renewals
- f) Surplus Property

Open Forum. Eldon M. Rice introduced himself and gave a brief summary of his candidacy for school board.

Recognitions. Students of the Month for April are given in each principal's reports.

The Sturgis Williams Middle School National History Day team of Josie Kaufman, Elisabeth Ortiz, Ben Ziebarth, Brady Buchholz and Danika Gordon placed 2nd in the Junior Performance Category at the History Day contest held in Brookings, SD on April 22, 2015.

The Character Education word of the month for May is "Integrity," which involves honesty, honor, reliability, and standing up for one's beliefs.

Programs.

Enning/Union Center Community Project: Students presented the community project that they completed for the 2014-15 school year. All donations and proceeds will benefit the Central Meade Community Center.

FFCLA: Teens as Teacher, along with FCCLA members and Hometown Heroes presented their projects and SD Youth Foundation Scholarship requirements.

Financial Reports. MOTION by Chowen, seconded by Richter, and carried to approve the monthly financial reports, Exhibit A, B, C, and D as presented. Claims for Payment May 2015: A&B Welding, cylinders, 640.84; Ace Steel, supplies, 67.26; Adkins Laurie, book refund, 15.00; Adv Payments, entry fees, 2400.00; Amazon, books, 209.40; Americinn, Idg, 115.90; Amick Sound, alarm monitoring, 161.00; Apple Inc, Macbooks, 48180.00; Baseline Surveying, prof serv, 575.00; Best Western Ramkota, Idg, 279.97; BH Chemical, supplies/motor, 6744.33; BH Pest Control, spraying, 135.00; BHP, electricity, 38422.99; BH Special Serv, tuition, 10718.90; Brafford M, mileage, 203.50; Brown Industries, pins, 152.50; Campbell's, supplies, 35.48; CBH Coop, maint/repairs, 115.00; CDW-G, supplies, 264.43; Cedar Shore Resort, Idg, 367.80; Cenex Fleet, fuel, 435.35; Centurylink, phones, 350.16; Cherry Berry, yogurt, 990.00; Childrens Home Society, tuition, 3610.71; Chris Supply, batteries/supplies, 348.22; CHS Training, class, 614.80; Coca-Cola Bottling, beverages, 4247.71; Comfort Inn, Idg, 83.29; Commercial Door, key, 30.00; Computer Village, supplies, 369.40; Crescent Electric, lamp, 138.84; D&R Service, repairs, 4760.56; Dakota Business, copier leases/toner, 8081.43; Dakota Edu Consulting, strategic planning, 6179.00; Dakota Equipt Rental, supplies, 83.45; Dakota Hardware, supplies, 671.38; Dale's Tire, tires, 228.68; Dean Foods, milk, 10013.74; Dearborn Natl Life, insur premiums, 998.42; Equipt Service Pro, upgrade kit, 278.34; ESTR Publ, forms, 104.00; Flinn Scientific, supplies, 438.74; Follett Title Wave, books, 1027.26; Genpro Energy, LED lights, 30612.30; Golden West Tech, Avaya phones/hard drives, 1293.50; Golden West Tele, phones, 785.97; Great Western Tire, tires, 584.20; Grocery Mart, food/supplies, 334.34; Haggerty's Music, repairs/supplies, 517.65; Harlow's Bus Service, busing, 99415.98; Hauff Mid-America, supplies/equipt, 3154.70; Heartland Paper, utensils, 349.50; Heinemann, writing resource, 1112.68; Hillyard, brushes, 34.62; Hubbard Bruce, legal serv, 300.00; Interstate All Battery, backup, 279.60; Jambonz Grill, luncheon, 41.50; Jerry's Refrig, repairs, 187.50; JJ & Zak, books, 340.00; Johnson Controls, pumps, 1605.90; Jones School Supply, supplies, 95.50; Lighting Maint, supplies, 118.44; Lynns Dakotamart, food/supplies, 1928.74; M & B Cleaning, janitorial, 4126.50; Master Teacher, bells, 390.67; Meade Food Serv, snacks, 456.10; Menards, supplies, 172.87; Midcontinent Testing, water testing, 18.00; MDU, utilities, 14472.18; Northland Trust, principal/interest, 141910.00; NWest Pipe, repair kits/water filters, 1199.07; Owen's Interstate, belts/oil, 99.12; Pan O Gold Baking, food, 2945.78; Pioneer Drama, play, 21.25; Pitney Bowes, cartridges/rental agreement, 222.77; PMA Financial, series 2010B, 151515.15; Pro Ed, forms, 95.70; Quill, iPad supplies/paper, 580.38; RC Journal, publications, 306.08; Rapid Fire, prof serv, 350.00; Refuse Solutions, refuse, 1041.00; Reinhart Foods, food/supplies, 50677.78; Richters Tire, repair/maint, 400.17; Ricoh USA, copier leases, 1110.92; River Lodge, Idg, 59.00; Rushmore Office, supplies/notary seal, 379.29; Sam's Club, food/supplies, 216.24; School Specialty, furniture/supplies, 1487.92; Schooldude.Com, maint contract, 1990.00; SD Ag Heritage Museum, regis, 75.00; SD Dept Of Human Services, non-federal match, 7697.65; SDAEOP, conf regis, 255.00; SDSNA, dues, 100.00; Servall, mops/aprons/mats, 1271.85; Shoener Machine, tools, 3832.55; SNA, dues, 119.50; Someone's In The Kitchen, culinary equip, 125.71; Spearfish Schools, tuition, 976.64; Speedy Lube, maint, 49.98; Sturgis City, false alarm, 50.00; Sturgis Napa, cylinder/supplies, 653.09; Sturgis Utility Dept, water/sewer, 3300.09; Subway, food, 343.70; Swartz Bruce, prof serv, 390.00; SWSH Mfg, supplies, 703.60; Think! Toner, toner, 261.89; Tie Office, BHOLC fees/regis, 1450.00; TA/HS, Idg/transp, 431.77; Turbiville Industrial, motors, 457.11; US Foods, food/supplies, 3880.25; VAMC, water, 1592.16; Vast Broadband, phones, 873.49; Verizon, cell phone, 142.01; Walmart, supplies, 594.48; Wellmark BC/BS, health premiums/flex benefits, 186617.34; Wells Fargo Remit, fees/chrgs, 55.77; West River Electric, electricity, 1058.10; Wex Bank, fuel, 5637.03; Whitewood City, water, 67.10; Grand Total \$893,287.20.

Expenditures: Gen Fund 456477.42; Cap Outlay 162714.86; Spec Serv 51445.40; Debt Service 141910.00; Food Serv 72426.53; Enterprise 8312.99; Total \$893287.20. Payroll: Elem 451410.24; MS 135530.58; HS 209279.84; Dist Wide 237075.17; Spec Serv 188570.33; Capital Outlay 0.00; Pension 6526.65; Food Serv 58219.33; Concessions 568.16; Capable Kids 3331.87; Driver's Ed 0.00; Travel 1284.14; Supp 545.21; Total \$1292341.52.

Cash Recap: April 2015: General Fund: Begin Bal 5070357.58; Petty Cash 100.00; Restricted Cash 101037.40; Cash Change 1500.00; Advance Pymt 15000.00; Cash in Bank 365676.74; Investments PSBK 4587043.44; Investments CD over 90 Days 1006013.51; Transfer In 0.00; Revenue: Local Taxes 325506.72; Other Sources 35907.06; State 435102.60; Federal 88649.03; Other Local Sources 18569.35; Total Revenue 903734.76; To Be Acct'd For: 5974092.34; Transfer Out 0.00; Expenditures 1352968.13; Ending Bal April 30, 2015: \$4621124.21; Petty Cash 100.00; Restricted Cash 101432.79; Cash Change 1500.00; Adv Pymt 15000.00; Cash in Bank 54773.63; Investments Savings, 4448817.79; Investments CD over 90 Days 1001479.45; Capital Outlay: Begin Bal 2051006.65; Cash in Bank 0.00, Investments PSBK 2051006.65; Transfer In 0.00, Revenue Local Taxes 213235.45; Other Sources 701.17; State 0.00; Federal 0.00; Other Local Sources 182.18; Total Revenue 214118.80; To Be Acct'd For: 2265125.45; Transfer Out: 0.00; Expenditures 21099.73; Ending Bal 2244025.72; Cash in Bank 0.00, Investments Savings 2244025.72; Spec Serv: Begin Bal 165156.71; Cash in Bank 15764.96; Investments PSBK 149391.75; Revenue: Local Taxes 97116.41; Other Sources 334.13; State 25387.00; Federal 30060.00; Other Local Sources 6413.16; Total Revenue 159310.70; To Be Acct'd For 324467.41; Expenditures 224303.98; Ending Bal 100163.43; Cash in Bank 731.96; Investments Savings 99431.47; Pension Levy: Begin Bal 995448.82; Cash in Bank 0.00; Investments PSBK 995448.82; Revenue Local Taxes 21324.30; Other Sources 77.11; State 0.00; Other Local Sources 82.03; Total Revenue 21483.44; To Be Acct'd For 1016932.26; Expenditures 6526.65; Ending Bal 1010405.61; Cash in Bank 0.00, Investments Savings 1010405.61; Food Service: Begin Bal 297395.65; Cash in Bank 89645.93; Investments PSBK 207749.72; Revenue: State 0.00; Federal 64647.76; Other Sources 64902.09; Total Revenue 129549.85; To Be Acct'd For 426945.50; Expenditures 117515.94; Ending Bal 309429.56; Cash in Bank 41658.10; Investments Savings 267771.46; Enterprise: Begin Bal 87433.41; Cash in Bank 27829.95; Investments PSBK 59603.46; Revenue: Federal 0.00; State 0.00; Other Sources 5728.90, Total Revenue 5728.90; To Be Acct'd For 93162.31; Transfer out 0.00, Expenditures 4948.77, Ending Bal 88213.54; Cash in Bank 18604.43, Investments Savings 69609.11; Trust & Agency: Begin Bal 384483.31; Cash in Bank 295745.68; Investments PSBK 30641.32; Investments CD 58096.31; Revenue Other Sources 32915.12; Total Revenue 32915.12; To Be Acct'd For 417398.43; Expenditures 45203.01; Ending Bal 372195.42; Cash in Bank 285668.17; Investments Savings 28430.94; Investments CD 58096.31.

Personnel. MOTION by Grinager, seconded by Mack, and carried to approve the following personnel items:

Contracts (Certificated): Roxann Engel, counselor, Sturgis Brown High School, \$41,361.00, eff. for the 2015-16 school year.

Contract (Extracurricular): Darla Aspen, assistant MS volleyball coach, Sturgis Williams Middle School, \$1,792.00, eff. for the 2015-16 school year; Carsey Barden, assistant MS boys basketball, \$1,810.00, eff. for the 2015-16 school year; Laura Carpenter, assistant HS volleyball coach, \$2,992.00, eff. for the 2015-16 school year; Ekenna Any-Gafu, assistant HS football coach, Sturgis Brown High School, \$2,717.00, eff. for the 2015-16 school year; Wade Ginsbach, assistant HS track coach, Sturgis Brown High School, \$2,992.00, eff. for the 2015-16 school year; Kristin Cammack, head MS cross country coach, Sturgis Williams Middle School, \$2,064.00, eff. for the 2015-16 school year.

New Hire (Support Staff): Joshua Nelson, custodian, Piedmont Valley Elementary, \$10.50/hour, eff. April 27, 2015.

Resignations (Certificated): Carol-Anne Mulloy, teacher, rural, eff. at the end of the 2014-15 school year; Michelle Lammers, counselor, Sturgis Brown High School, eff. at the end of the 2014-15 school year; Haley Davenport, special education teacher, Sturgis Williams Middle School, eff. at the end of the 2014-15 school year; Don Lyon, assistant principal, Sturgis Brown

High School, eff. at the end of the 2014-15 school year; Joseph Royall-McKeown, teacher, Sturgis Williams Middle School, eff. May 8, 2015.

Retirement (Support Staff): Denele Long, administrative assistant, Buildings & Grounds Department, eff. June 30, 2015

Resignation (Support Staff): Melissa Godsil, paraprofessional, Sturgis Elementary, eff. May 20, 2015; Todd Beyer, custodian, Piedmont Valley Elementary, eff. 3/12/2015; Karen Bielefeld, administrative assistant, Sturgis Brown High School, eff. 5/27/2015.

Resignation (Extracurricular): Colin McCampbell, assistant HS track coach, Sturgis Brown High School, eff. for the 2015-16 school year; Dave Olson, assistant HS wrestling coach, Sturgis Brown High School, eff. for the 2015-16 school year; Wade Ginsbach, assistant MS track coach, Sturgis Williams Middle School, eff. for the 2015-16 school year; Joseph Royall-McKeown, head MS cross country coach and assistant MS track coach, eff. 5/8/15.

Military Leave of Absence: Cooper Stanforth, teacher, Piedmont Valley Elementary, eff. 4/29/2015.

ASBSD Statement of Loss. MOTION by Grinager, and seconded by Legner, and carried to approve the ASBSD statement of loss. Final payment would consist of the amount owed for change order #3 for \$5,895.00 and an additional \$15,000.00 towards the TSP fees. The total final payment is \$20,895.00.

Architecture Incorporated Contract. MOTION by Williamson, seconded by Grinager, and carried to approve the contract with Architecture Incorporated.

Administrative Contracts. MOTION by Mack, seconded by Legner, and carried to authorize the issuance of administrator contracts for the 2015-16 school year.

Support/Professional Technical Staff Salary & Benefits. MOTION by Chowen, seconded by Grinager, and carried to approve the support and professional technical staff compensation package. There were no changes to the staff benefit package and raises for the 2015-16 school year are based on a 3.8% increase.

Insurance Renewal Rates. MOTION by Richter, seconded by Mack, and carried to approve the insurance renewal with Wellmark. The insurance plan/rates increased 4.49% for July1, 2015-December 31, 2016.

SDHSAA Ballot/Board of Directors Election. MOTION by Grinager, seconded by Chowen, and carried to support Gary Darrow, Edgemont School District for the Small School Group Board of Education representative; Moe Ruesink, Sioux Valley High School, for the East River At-Large representative; and Bud Postma, Madison High School, for the Division II Representative; and vote yes on the proposed amendment constitutional changes #1.

June Board Meeting/Public Hearing for Budget. MOTION by Richter, seconded by Legner, and carried to set the public input meeting for 7:00 p.m., June 9, 2015 at the Williams Administrative Building board room.

Casey Peterson & Associates contract for FY2015 & FY2016. MOTION by Grinager, seconded by Legner, and carried to approve the Casey Peterson & Associates FY2015 & FY2016 contract for \$22,000.00 per year plus additional expenses.

Board Policies. MOTION by Richter, seconded by Legner, and carried to approve school board policies GBK/KGC: Tobacco-Free Schools, JFCG/JFCH/JFCI: Comprehensive Drug Prevention Policy and new school board policy JHCDB: Epinephrine Auto-Injectors as presented.

Athletic Training Rules. MOTION by Legner, seconded by Grinager, and carried to approve the 2015-16 Athletic Training Rules as presented.

Danielson Evaluation. MOTION by Mack, seconded by Legner, and carried to approve the Danielson Evaluation for the 2015-16 school year.

Rural Calendar. MOTION by Richter, seconded by Urbaniak, and carried to approve the alternative calendar for the rural schools as presented.

Rural Teacher. MOTION by Grinager, seconded by Richter, and carried to approve the addition of 1.0 FTE teacher position at Opal to meet the student population anticipated for the 2015-16 school year.

Issuance of High School Assistant Principal Contract. MOTION by Chowen, seconded by Mack, and carried to issue the Sturgis Brown High School assistant principal contract to Chad Hedderman.

Custodial Contract for Piedmont Valley Elementary. MOTION by Chowen, seconded by Richter, and carried to accept the bid from M&B Cleaning for \$95,000.00 for the custodial services for Piedmont Valley Elementary for the 2015-16 school year.

School Board Election. School board election is Tuesday, June 2, 2015. You may read the biographies of the seven candidates in the May 2015 In Touch issue.

Employee Recognition & Retirement Reception. A public reception will be held Wednesday, May 13, to honor the Meade School District employees who are retiring, those who have worked 15, 20, 30 and 35 years, and those who have been selected as teacher of the year and professional technical/support staff of the year.

Surplus Auction. The district will take part in a surplus auction with the City of Sturgis and Meade County on May 14, 2015 at 9:00 a.m. at the Fair Building at Sturgis Brown High School.

Strategic Planning. Dr. Rick Melmer consolidated the input/surveys into four goal areas with implementation timelines: Academic Preparation, Professional Development, Human Resources, and Facilities & Technology.

City of Sturgis TIFD #11. The City of Sturgis proposed Tax Increment District #11 (expanding the boundaries) is associated with the development and improvements related to new business construction, as well as constructing storm water facilities, sidewalks and streetlights to the proposed development of Scott Peterson Motors and residents in the S. Baldwin and Hillside Court areas.

Meade County Fair Board & Agfest Committee. The Meade County 4-H is requesting to hold a 3-D shoot at the 4-H building and the surrounding property on Saturday, August 15, 2015.

Preliminary Budget for 2015-16. The preliminary budget for 2015-16 school year was presented for the board's review.

Reports. Principal Lon Harter thanked the district and board members for their support during his 31 years at Meade School District.

Principal Jeff Simmons thanked the district and board members for the experience and support throughout his tenure.

Superintendent Don Kirkegaard discussed the graduation ceremony at Sturgis Brown High on Sunday, May 17, 2015 at 2:00 p.m. and invited everyone to attend the staff retirement and recognition reception on Wednesday, May 13, 2015.

7:39 p.m. Adjournment. MOTION by Mack, seconded by Richter, and carried to adjourn.

Robert Burns, President

Brett Burditt, Business Manager

Jill Meirose, Recorder