

MINUTES, Monday, February 11, 2019  
4:30 p.m. Executive Session; 5:30 p.m. Regular School Board Meeting  
Williams Administrative Building, Board Room

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Board Members Present: Joseph Urbaniak, Courtney Mack, Bryce Richter, Tracy Konst, Charlie Wheeler, Cody Weber, Dennis Chowen, Bob Burns, and Curtis Johnson.

District Personnel Present: Jeff Simmons, Brett Burditt, Todd Palmer, Jeff Ward, Ann Nonnast, Dave Olson, Bev Rosenboom, Chantal Ligtenberg, Joe Williams, Pete Wilson, Chrissy Peterson, Deb Wilburn, Rhonda Ramsdell, Adam Lalicker, and Katy Jutting.

Others Present: Rodeo Club members, Casey Petersons, Ltd., Deb Holland/BH Pioneer, and community members.

Executive Session, 4:28 p.m.: MOTION by Chowen, seconded by Mack, and carried to approve to enter into executive session to discuss personnel (SDCL-1-25-2.1).

Executive session ended at 5:08 p.m.

Regular board meeting convened at 5:30 p.m.

### Pledge of Allegiance

Consent Agenda: MOTION by Richter, seconded by Chowen, and carried to approve the consent agenda as presented:

a. Agenda

b. Minutes of Regular Meeting on January 14, 2019

c. Claims for Payment: AB Wld, Sply 377.35; AJ Sply, Sply 242.70; Actn Mchncl, Rpr 535.44; Advnc Pymt, Refees 5925.41; AGRPR, Rpr 6955.00; Alldata, Sftwr 975.00; Alrc, Sply 377.00; Amzn, Sply 1756.94; Amrcn Engrng, Srvs 332.75; Amck Snd, Mntrng 498.56; A Anderson, Lnch Rfnd 99.10; Apple, Sply 227.45; Arch Spclty, Sply 553.64; Arch Inc, Srv 2490.00; Armstrng Ext, Rpr 2153.63; T Arneson, Ref 150.00; ASCD, Reg -313.00; BH Pht, Sply 740.88; Bnnt Trnsprtn, Srv 1500.00; J bergstrom, Lnch Rfnd 16.60; S Birmingham, Lnch Rfnd 29.50; Rmkta Htl, Ldgng 55.00; Bio Corp, Sply 569.88; BH Chmcl, Sply 9656.04; BH Enrgy, Utlty 42459.23; BH Escrw, Pymnt 170023.56; BH Pst Cntrl, Srv 135.00; BH Pnr, Pblshng 125.66; BHSS, Ttn/Srv 26510.57; Bkck Art, Sply 3890.22, BSN Sprt, Equip 2800.00; Byte Spd, Equip 1118.00; Cmpbls, Rprs 21.28; Cpstn Prs, Books 546.74; Cash-Wa, Food 27745.60; CBH, Sply 75.00; CDW, Sply 1082.20; Md Co Comm Ctr, Rntl 2370.00; Cntry Bsns, Ls 313.02; Cntrylnk, Utlty 47.40; Chldrn Hm, Ttn 2345.42; Chrs Sply, Equip 516.19; Cty Smmrst, Utly 162.43; Coca Cola, Sply 5353.50; Cmmtch, Srvs 3401.04; Dkt Equip, Sply 35.00; Days Inn, Ldgng 255.00; Dn Fd, Milk 6948.55; Dlt Dntl, Ins 11276.52; Dmc, Chrs 1962.61; Edctnl Tstng, Srv 55.00; EMC Ntnl, Ins 3665.22; Enng Prpn, Utlty 1860.00; ETS, Srvs 55.00; Flnn Scntfc, Sply 487.08; Flt, Books 3864.88; MD FD Srv, Sply 3225.30; Fn & Fnctn, Sply 413.88; Gldn Wst, Utlty 487.57; Grnd Elec, Utlty 548.53; Hggtry, Rpr 104.95; K Hamm, Lnch Rfnd 27.50; S Harden, Lnch Rfnd 30.85; Hrlw Bs, Srv 124079.72; HrtInd Ppr, Sply 1392.64; Hrff Jns, Dplm 1196.81; Ifixit, Sply 23.81; JJ Optcl, Sply 10.00; Jry Refrgtn, Rprs 107.00; Jhn Dr Fncl, Rprs 1363.00; Jstns, Athlc Lttrs 344.27; JW Ppr, Sply 359.99; K Keffler, RR Ref 100.00; Kffr Sntn, Utlty 901.18; S Landeau, Lnch Rfnd 179.30; Lghtng Mntnce, Sply 647.67; Lynns, Sply 369.90; MB Clin, Cntrct 6419.81; Mrc, Ls 1735.42; Md Fd Srv, Mls 1875.50; Mnrds, Sply 218.75; Md-Amrcn Rsrch, Sply 1224.19; Midco, Utlty 5415.17; Mdcntnt Tstng, Tstng 20.00; MDU, Utlty 21534.39; MSC, Sply 500.93; Ntnl Blsa, Sply 104.91; NW Pipe, Rpr 42.70; Offc Fire Mrshl, Inspctn 120.00; Otis, Cntrct 1476.00; S Overstreet, Lnch Rfnd 29.50; Pn Gld, Brd 2636.28; Pypl, Sply 155.03; Prsn Clncl, Sply 509.40; Prmbnd, Books 461.48; Cty Pdmnt, Utlty 458.75; Ptny Bws, Pstg 700.83; Prncpls Cnfrnc, Reg 300.00; Qull, Sply 1402.87; RCS, UC Prjct 183142.78; RDO, Rpr 410.08; Rnhrt

Fds, Food 11815.28; Ricoh, Ls 2782.82; Rvrsd Tch, Equip 15906.52; Rckngtr, Srv 1405.00; Rshmr Offc, Sply 23.44; Sam's, Sply 2131.85; Schlstc, Sbscrptn 173.26; Schl Ntrn, Mmbrshp 186.00; Schl Offtrs, Sply 69.16; Dpt of Ed, Food 1406.50; SD Hmn, Ttn 14193.68; Srvl, Sply 1604.29; Shpk, Sply 142.71; Slvrstn Grp; Fee 2500.00; Spdy Lb, Rpr 93.48; Ace Hrdwr, Sply 103.49; Stg Chmbr, Mmbrshp 115.00; Stg Ecnmc, Mmbrshp 250.00; Napa, Rpr 15.73; Cty Strgs, Utlty 4759.75; Smmt, Grvl 1337.15; Sn Lf, Ins 3332.79; Swt Trt, Food 990.50; Tem Tech, Cntrct 8228.50; Tie Offc, Ttn 5375.00; Trny Brthrs, UC Prjct 7088.26; Toms T, Shrts 41.10; Untd Rntl, Inspctn 135.00; VAMC, Utlty 5076.48; Vnwy Trphy, Mdls 27.00; Vast, Utlty 115.39; Vrzn, Utlty 324.24; Vsble Dffrc, Cng 8750.00; Wlmrt, Sply 354.66; Wllmrk, Ins 192028.75; Wst Rvr Elctrc, Utlty 1429.21; Wstrn Stts Fire, Ins 1205.00; WW Cty Wtr, Utlty 66.00.

Expenditures: Gen Fund 342158.19; Cap Outlay 840506.81 Spec Serv 416272.27; Pension 0.00; Debt Serv 0.00; Capital Projects Stagebarn 9102.20, Union Center 11670.00; Food Serv 52453.12; Enterprise 7175.89; Total \$1679338.48. Payroll: Elem 507146.70; MS 250422.37; HS 217154.60; Dist Wide 273613.671; Spec Serv 232307.27; Capital Outlay 0.00; Pension 0.00; Food Serv 65881.29; Concessions 554.44; Capable Kids 4208.22; Driver's Ed 0.00; Summer School 0.00; Travel 0.00; Supp 0.00; Total \$1551288.56.

Cash Recap: January 2019: General Fund: Begin Bal 4830502.63; Petty Cash 100.00; Advance Pymt 15000.00; Cash in Bank 493199.95; Investments PSBK 4320702.68; Investments CD 0.00; Investments CD over 90 Days 1022889.61; Transfer In 0.00; Revenue: Local Taxes 52829.04; Other Sources 35475.38; State 750270.00; Federal 63234.26; Other Local Sources 13723.09; Total Revenue 915531.77; To Be Acct'd For: 5746034.40; Transfer Out 00.00; Expenditures 1494444.34; Ending Bal January 31, 2019: 4251590.06; Petty Cash 100.00; Cash Change 1500.00; Adv Pymt 15000.00; Cash in Bank 674280.57; Investments Savings 3560709.49; Investments CD 0.00; Investments CD over 90 Days 1022889.61; Capital Outlay: Begin Bal 4189511.75; Cash in Bank 0.00; Investments PSBK 4189511.75; Transfer In 00.00, Revenue Local Taxes 34171.86; Other Sources 1463.33; State 0.00; Federal 0.00; Other 1607.79, Total Revenue 37242.98; To Be Acct'd For: 4226754.73; Transfer Out:0.00; Expenditures 860260.48; Ending Balance: 3366494.25; Cash in Bank: 0.00; Invest, Savings: 3366494.25; Spec Serv: Begin Bal 665772.69; Cash in Bank 48587.40; Investments PSBK 617185.29; Revenue Local Taxes 17101.46; Other Sources 726.61; State 40483.00; Federal 42760.00; Other Sources 5192.66; Total Revenue 106263.73; To Be Acct'd For 772036.42; Expenditures: 278980.70; Ending Bal: 493055.72; Cash in Bank: 7810.61; Investment, Savings 485245.11; Pension Levy: Begin Bal 299998.80; Cash in Bank 0.00; Investments, PSBK 299998.80; Investments, CD over 90 Days 425000.00; Revenue: Other Sources 151.49; Other Sources 143.42; Total Revenue 294.91; To Be Acct's For 300293.71; Transfer Out 0.00; End Bal Jan 31: 300293.71; Investment, Savings 300293.71; Investments Over 90 4250.00; Food Service: Beg Bal 358873.06; Cash in Bank 47386.17; Investments, PSBK 311486.89; Revenue: State 0.00; Federal 42655.89; Other Sources 83756.87; Total Revenue 126412.76; To Be Acct'd For 485285.82; Expenditures 105411.62; End Bal Jan 31 379874.20; Cash In Bank 68238.48; Investments, Savings 311635.72; Enterprise: Beg Bal 77277.41; Cash in Bank 11241.87; Investments, PSBK 66035.54; Revenue; Other Sources 11576.02; Total Revenue 11576.02; To Be Acct'd For 88853.43; Expenditures 9697.18; End Bal January 31: 79156.25; Cash in Bank 15941.66; Investment, Savings 63214.59; Unemployment: Beg Bal 17862.94; Cash Change: 0.00; Cash In Bank 17862.94; Revenue: Other Sources 5.55; Total Revenue 5.55; To Be Acct'd For 17868.49; Expenditures 0.00; End Bal 17868.49; Cash in Bank 17868.49; Trust & Agency: Beg Bal 451526.92; Cash in Bank 190235.77; Investments, PSBK 230579.60; Investments, CD 30711.55; Revenue: Other Sources 60890.72; Total Revenue 60890.72; To Be Acct's For 512417.64; Expenditures 67911.85; End Bal January 31: 444505.79; Cash In Bank 189452.21; Investments, Savings 224672.97; Investments, CD 30380.61

d. Personnel: New Administrative Contract: Chad Hedderman, principal, Sturgis Williams

Middle School, \$82,500.00, eff. for the 2019-20 school year; Brittan Porterfield, principal, Whitewood Elementary/Rural Schools, \$65,000.00, eff. for the 2019-20 school year. Contract Amendment (Extracurricular): Jonathan Hanson, assistant boys' basketball coach, Sturgis Williams Middle School, \$1,894.00, eff. for the 2018-19 school year. New Hire (Support Staff): Kathleen Rosane-Gunnare, food service worker, Piedmont Valley Elementary, \$10.75/hour, eff. 1/28/2019; Dena Strand, food service worker, Sturgis Williams Middle School, 10.75/hour, eff. 1/28/2019; Jarrod Vandewater, maintenance-level 1, Building & Grounds, \$14.25/hour, eff. 2/4/2019. Resignation (Certificated): Stephanie Baker, teacher, Piedmont Valley Elementary, eff. at the end of the 2018-19 school year; Jennifer Mayer, teacher, Stagebarn Middle School, eff. at the end of the 2018-19 school year. Resignation (Support Staff): Tiffany Brand, food service worker, Sturgis Williams Middle School, eff. 1/18/2019; Kathleen Rosane-Gunnare, food service worker, Piedmont Valley Elementary, eff. 2/1/2019; Carmin Cooper, custodian, Whitewood Elementary, eff. 2/23/2019.

e. Open Enrollment & In-District Transfer Requests  
f. District Volunteers: Leilani Shattuck

Conflict of Interest Waivers: No waivers presented.

Recognitions: The Character Education trait for the month of February is "Courtesy," which includes graciousness, politeness, consideration, and good manners.

Presentations. Casey Peterson Ltd. presented the audit report for the year ending June 30, 2018.

Brett Burditt presented the preliminary capital outlay budget for the 2019-20 school year. Jeff Ward presented the technology requests for one-to-one for the district. Board members agreed to move forward with the Apple technology agreement.

Financial: MOTION by Johnson, seconded by Chowen, and carried to approve the financial reports as presented.

2020-21 Academic Calendar: MOTION by Mack, seconded by Burns, and carried to approve the 2020-21 academic calendar as presented.

Intent to Renew Administrative Contracts: MOTION by Chowen, seconded by Mack, and carried to notify all administrators of the district's intent to renew contracts for the 2019-20 school year.

New Attendance Center Name: MOTION by Urbaniak, seconded by Richter, and carried to name the new rural attendance center, Central Meade County School.

STEM Labs: Capital Outlay dollars have been allocated for two STEM labs scheduled to be online next year. One lab will be installed at the new Stagebarn Middle School and another lab will be installed at the new attendance center being built at Union Center.

Graduation Requirements: Sturgis Brown High School will be changing graduation requirements for the 2019-20 school year. These changes correlate with the Department of Education changes to the graduation requirements

Strength and Conditioning Coach: Black Hills Orthopedic and Sturgis Regional Health brought proposals to a subcommittee for review. To engage in an agreement with Sturgis Regional Health, the school would have been required to break the existing contract with Black Hills Orthopedic. Both entities proposed quality options for consideration. The subcommittee recommended honoring the current contract that the school has with Black Hills Orthopedic.

ASBSD School Board Recognition. The Meade School District will join districts across the state to thank school board members for their leadership and service to our school district and community

during South Dakota School Board Recognition Week from February 18-22, 2019.

Reports: Chantal Ligtenberg talked about a change in Sturgis Elementary's status to a focus school because of Smarter Balanced test scores in a subset of students. Chrissy Peterson stated that Sturgis Regional Health will be providing staff with a wellness check during in-service.

Charlie Wheeler reported on the BHSSC.

Superintendent Jeff Simmons reminded everyone to keep Serenity Dennard's family in our thoughts during this difficult time.

7:27 p.m. MOTION by Mack, seconded by Chowen, and carried to adjourn.

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Charlie Wheeler, President

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Brett Burditt, Business Manager

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Jill Meirose, Recorder