

MINUTES, Monday, October 12, 2015

5:30 p.m. Regular School Board Meeting-Williams Administrative Building, Board Room

Regular board meeting called to order at 5:30 p.m.

Board Members Present: Bryce Richter, Joseph Urbaniak, Curt Nupen, Dennis Chowen, Mike Isaacson, Bob Burns, and Charlie Wheeler; Courtney Mack and Corey Johnson were absent.

District Personnel Present: Don Kirkegaard, Kris Hubbard, Brett Burditt, Chantal Ligtenberg, Jeff Ward, Ethan Dschaak, Mike Paris, Chad Hedderman, Pete Wilson, Deb Kerstiens, Ann Nonnast, David Olson and Guyla Ness

Others Present: Deb Holland/Meade County Times and Tribune, SBHS students and community members.

Consent Agenda. MOTION by Burns, seconded by Wheeler, and carried to approve the consent agenda.

- a. Agenda
- b. Minutes: Regular Meeting, September 14, 2015 and Special Meeting, September 15, 2015
- c. Claims for Payment
- d. Open Enrollment
- e. Student Assignment Request
- f. Adult Volunteers
- g. Sturgis Softball Non-School Athletic Agreement

Recognitions. The October Character Trait of the month is "Responsibility," which includes accountability, thinking before taking action, and doing what you are supposed to do.

Program. Guyla Ness presented the South Dakota Accountability Report for the district.

Financial Reports. MOTION by Urbaniak, seconded by Burns, and carried to approve the financial reports, Exhibit A, B, C, and D as presented and Claims for Payment: A&B Weld, Cylinders, 701.45; A&J Supp, Supp., 2028.49; ACTE, Regist, 445.00; Adv Paym, Official, 5280.25; Ainsworth-Benning , Repair, 38446.00; Americinn, Ldging, 230.85; Amick, Alarms, 519.55; Armstrong Exting., Maint., 203.06; Ascd, Book, 16.49; AVI, Smart Board, 159.50; Barnes & Noble, Books, 174.23; Best Buy, Dvd Player, 104.31; Kelly Inn, Ldging, 231.00; Ramkota Hotel, Ldging, 187.98; Bierschbach Equip., Supp., 39.50; BH Chem, Supp., 3092.49; BH Pest, Mosquito, 397.50; BH Pioneer, Advertising, 53.00; BHP, Electricity, 42347.61; BH Prof. Painting; Painting, 5102.06; BH Urgent Care , Physical, 70.00; Border States, Supp., 523.51; Brafford, Marisa ,; Refund, 148.00; Brainpop, Subscriptions, 3325.00; Campbell's, Supp., 2621.01; Carolina Biological, Supp., 456.48; Casey Peterson, Audit, 270.04; CDW-G, Remodel, 2484.43; Cenex, Gas Charges, 2001.48; Centurylink, Phones, 374.26; Cherry Berry, Yogurt, 1470.00; Childrens Home Society, Tuition, 3442.80; Chris Supply, Supp., 240.58; Climate Control, Repair, 433.29; Coca-Cola, Beverages, 1623.14; Comm. Kitchen Prod., Supp., 441.92; Computer Village, Repair, 513.95; Cool Concepts, Airfare, 1311.04; Crescent Elec, Supp., 138.20; Crossroad's Hotel , Ldging, 404.95; D&R Service, Repair, 413.36; Dakota Busin. Center, Lease, 7000.11; Dakota Hardware, Supp., 793.05; Dakota Supply, Filter, 255.89; Dale's Tire, Tires, 575.14; Days Inn, Ldging, 303.00; Dean Foods, Beverages, 7234.39; Dearborn, Premiums, 890.51; Delta Ed, Pellets, 335.83; Dougherty & Co., Services, 1000.00; Dramatists Play Service, Playwright, 538.49; E-Rate Complete, Fee, 3000.00; Educational Testing, Para Pro, 165.00; Educators Publishing, Book, 177.05; Father Flanagan's, Poster, 40.90; Flinn Scientific , Supp., 1129.93; FSA, Food, 3350.73; Genpro , Lights, 79681.20; Golden West Tech , Supp.,

497.36; Grand Electric Coop., Supp., 132.31; Green, Vanessa , Refund, 116.10; Haggart's , Groceries, 54.66; Haggerty's, Supp., 102.26; Harlow's , Bussing, 107510.70; Hd Supply, Signs, 40.28; Heartland Paper, Supp., 3549.67; Hersrud's, Impala, 16499.00; Hubbard, Bruce , Legal Fee, 300.00; Independent Window, Tinting, 2185.21; Iverson's, Repair, 2106.11; Jamf Software, Regist, 2500.00; Johnson Controls, Repair, 7842.72; Junior Library Guild, Subscriptions, 4037.40; Key City Glass, Screens, 16.00; Knecht's, Brackets, 50.25; Knecht's, Supp., 224.97; Laduke-Pelster, Dr. Faye , Wrkshop, 772.00; Learning A-Z, Subscriptions, 3164.90; Lighting Maint., Supp., 60.00; Lynns, Food/Supp., 429.32; Mb Cleaning, Cleaning, 8140.67; Magical Presen., Presentation, 749.99; Make Music, Lessons, 304.95; Maxiads, Supp., 25.39; Mcdirt Excav., Repair, 3380.00; Mcgas Propane, Propane, 28.00; Mcgraw Hill , Workbooks, 1024.53; Mcgraw-Hill, Textbooks, 54700.50; Mcleod's , Supp., 381.93; Meade School, Lunches, 639.80; Menards, Supp., 4506.06; Marc, Supp., 2293.07; Midco. Comm., Internet, 3150.00; Midco. Testing, Water Testing, 18.00; Mobymax, Subscriptions, 99.00; MDU, Natural Gas, 1917.37; Music In Motion, Supp., 76.90; Nat Assoc. Of Ag, Regist, 2500.00; Nat'l Geographic, Subscriptions, 229.50; North Central Supply, Supp., 50.00; Northwest Pipe, Pipe, 252.72; NW Power , Repair, 99.00; Nutrikids, Fee, 2555.00; Owen's, Supp., 300.09; Pan O Gold, Bread, 3039.55; Piedmont City, Water, 3986.00; Quill, Supp., 1004.17; Ramkota, Ldging, 170.00; RC Journal, Advertising, 543.71; Refuse Solutions, Garbage, 558.00; Reinhart, Food, 26193.31; Richters , Repair, 128.08; Ricoh , Lease, 1311.00; Ricoh, Lease, 335.01; Rushmore Office , Supp., 2638.44; Sacrison Paving, Asphalt, 33574.06; Sam's Club, Supp., 808.63; Scholastic Book , Books, 369.00; Scholastic, Magazine, 243.27; School Specialty, Supp., 23822.86; Schuster, Kelly, Refund, 160.95; Sd Speech Assoc, Conf., 260.00; SDAEOP, Dues, 125.00; SDMEA, Fees, 90.00; SDMEA, Fees, 2150.00; Sears, Supp., 1095.19; Servall, Mops, 1383.43; Shopko, Supp., 34.99; Sna , Regist, 40.00; Sole Mate Shoes, Chef Coats, 36.78; SD Overhead Doors, Garage, 383.44; Spearfish School, Tuition, 498.08; Stan Houston Equip., Saw, 799.98; Stumpf, Jacob , Refund, 213.90; Napa, Supp., 81.11; Sturgis Utility, Water, 5022.18; Summit, Playground, 37177.26; Sunburst Digital, Subscriptions, 299.85; Super Duper Publ., Materials, 361.79; Swartz, Bruce, Tuning, 325.00; Taylor Music, Equip., 1149.00; Think! Toner, Toner, 791.94; Tie Office, Online Classes, 2090.00; Tierney Brothers, Equip., 1385.00; Time Management, Upgrade, 783.75; Tom's Ts, Shirts, 1457.50; Training Room, Supp., 54.98; TAHS, Refund, 1960.00; Turbiville Indust., Supp., 368.15; Valley Implement, Belt, 43.37; Vancleave, Summer , Refund, 65.55; Vast, Phones, 2191.46; Verizon, Phones, 287.72; Walmart , Supp., 1504.97; BC/BS, Premiums, 191712.92; BC/BS, Premiums, 310.00; Werlinger Auto, Repair, 201.59; Wex Bank, Fuel, 91.79; Whisler Bearing Co, Supp., 25.69; Whitewood City , Water, 67.98; Woodstock, Supp., 458.75. Total \$ 824,818.80.

Expenditures: Gen Fund 379183.45; Cap Outlay 257462.66; Spec Serv 358793.77; Pension 0.00; Food Serv 38933.52; Enterprise 5053.82; Total \$1039427.22. Payroll: Elem 485717.99; MS 127781.86; HS 198350.48; Dist Wide 240911.44; Spec Serv 192245.12; Capital Outlay 0.00; Pension 4169.74; Food Serv 57168.30; Concessions 1725.76; Capable Kids 3048.30; Driver's Ed 0.00; Summer School 0.00; Travel 486.04; Supp 1214.00; Total \$11312819.03.

Cash Recap: September 2015: General Fund: Begin Bal 5723233.64; Petty Cash 100.00; Restricted Cash 101782.46; Cash Change 0.00; Advance Pymt 15000.00; Cash in Bank 356605.85; Investments PSBK 5249745.33; Investments CD over 90 Days 1008509.42; Transfer In 0.00; Revenue: Local Taxes 130600.96; Other Sources 51279.08; State 460774.00; Federal 65910.00; Other Local Sources 37976.98; Total Revenue 746541.02; To Be Acct'd For: 6469774.66; Transfer Out 0.00; Expenditures 1444405.15; Ending Bal September 30, 2015: \$5,025,369.51; Petty Cash 100.00; Restricted Cash 101783.36; Cash Change 1500.00; Adv Pymt 15000.00; Cash in Bank 410875.37; Investments Savings, 4496110.78; Investments CD over 90 Days 1008509.42; Capital Outlay: Begin Bal 2564898.79; Cash in Bank 0.00, Investments PSBK 2564898.79; Transfer In 0.00, Revenue Local Taxes 59251.75; Other Sources 643.45; State 0.00; Federal 0.00; Other Local Sources 30798.97; Total Revenue 90694.17; To Be Acct'd For: 2655592.96; Transfer Out: 0.00; Expenditures 244959.66; Ending Bal 2410633.30; Cash in Bank 36835.22, Investments Savings

2373798.08; Spec Serv: Begin Bal 589770.21; Cash in Bank 32855.98; Investments PSBK 556914.23; Revenue: Local Taxes 26956.60; Other Sources 295.82; State 32525.00; Federal 39924.00; Other Local Sources 1061.71; Total Revenue 100763.13; To Be Acct'd For 690533.34; Expenditures 551090.13; Ending Bal 139443.21; Cash in Bank 10264.85; Investments Savings 129178.36; Pension Levy: Begin Bal 920607.43; Cash in Bank 0.00; Investments PSBK 920607.43; Revenue Local Taxes 5925.32; Other Sources 64.35; State 0.00; Other Local Sources 83.65; Total Revenue 6073.32; To Be Acct'd For 926680.75; Expenditures 4169.74; Ending Bal 922511.01; Cash in Bank 0.00, Investments Savings 922511.00; Food Service: Begin Bal 317478.73; Cash in Bank 44512.41; Investments PSBK 272966.32; Revenue: State 0.00; Federal 8522.01; Other Sources 64970.54; Total Revenue 73492.55; To Be Acct'd For 391971.28; Expenditures 95678.53; Ending Bal 295292.75; Cash in Bank 42303.49; Investments Savings 252989.26; Enterprise: Begin Bal 86865.15; Cash in Bank 7682.26; Investments PSBK 79182.89; Revenue: Federal 0.00; State 0.00; Other Sources 8915.43, Total Revenue 8915.43; To Be Acct'd For 95780.58; Transfer out 0.00, Expenditures 9827.88, Ending Bal 85952.70; Cash in Bank 6762.63, Investments Savings 79190.07; Trust & Agency: Begin Bal 383940.63; Cash in Bank 294131.86; Investments PSBK 37819.32; Investments CD 51989.45; Revenue Other Sources 107960.64; Total Revenue 107960.64; To Be Acct'd For 491901.27; Expenditures 42482.97; Ending Bal 449418.30; Cash in Bank 355179.49; Investments Savings 42267.33; Investments CD 51971.48.

Flexible Spending Agreement. MOTION by Nupen, seconded by Chowen, and carried to approve the Flexible Spending Agreement as presented and the amendment to change the month service fee from \$5.00 to \$5.25.

Personnel. MOTION by Burns, and seconded by Urbaniak, and carried to approve the personnel item as presented:

New Hire (Support Staff): Michelle Dimatteo, general food service worker, Sturgis Elementary, \$9.50/hour

Special October Board Meeting. MOTION by Chowen, seconded by Urbaniak, and carried to set the date and time for the special October board meeting for Monday, October 26, 2015. Board members will leave Williams Administrative Building at 7:15 a.m. and will visit Hereford at 8:15 a.m.; Elm Springs at 9:15 a.m.; Enning at 10:15 a.m.; Union Center at 11:00 a.m.; Atall at 12:30 p.m.; and Opal at 1:45 p.m.

Amend Pension Fund Budget. MOTION by Burns, seconded by Wheeler, and carried to amend the 2015-16 Pension Fund budget to reflect a \$500,000 increase in pension fund revenue from unobligated pension fund revenue and increase pension fund expenditure of \$500,000 to SDRS Contributions.

Official Fall Enrollment. Official count was taken on September 25, 2015 for the 2015-16 school year. Meade School District enrollment numbers have increased approximately 44 students from the prior school year.

ASBSD Regional Meeting. School board members and administrators are invited to the ASBSD regional meeting on Tuesday, October 27th, 2015 in Rapid City.

ASBSD Delegate Assembly. The ASBSD Delegate Assembly is Friday, November 20, 2015 at 1:00 p.m. at Ramkota River Centre in Pierre, SD.

ASBSD School Law Seminar. ASBSD School Law Seminar is Wednesday, October 21, 2015 in Rapid City. Bruce Hubbard, Pete Wilson, David Olson, and Bryce Richter are attending the seminar.

November Legislative Round Table. The board will invite area legislators for a dinner/meeting on November 9, 2015 with our regular board meeting to follow. Dinner will be served at 5:30 p.m. with legislative round table to follow. The regular school board meeting will start at 6:45 p.m.

Projected Rural Attendance. Bev Rosenboom, Whitewood Elementary & rural principal, provided projected enrollments for the rural schools through 2017.

Architecture Incorporated Meeting. Architecture Incorporated will be contacted to arrange a date and time for a November special board meeting. This will be an opportunity to meet with Architecture Incorporated to discuss possible middle school plans for the Stagebarn property.

Annual Audit. Casey Peterson and Associates will be conducting the district's annual audit, October 26-30, 2015.

Insurance Meeting. The School Board Insurance Committee will meet with Wellmark insurance agents to review self-insured policies on Tuesday, October 20, 2015 at 10:00 a.m.

City of Sturgis Proposal for High School Property. The district hasn't had any formal discussions since December 2014 with the City of Sturgis regarding the city's proposal for purchasing the high school property. The board is requesting a proposal by the November board meeting from the City of Sturgis stating whether or not the city would like to continue discussions on the district high school property.

School Board Policies: JB, JC, JEB, JECB/JECC, and JHCE. First board reading of School Board Policies JB: Equal Educational Opportunities, JC: School Attendance Areas, JEB: Entrance Age, JECB/JECC: Admission of Nonresident Students/Assignment of Resident Students, and JHCE: District Wellness Policy.

2014-15 Annual Report. The Annual Report for 2014-15 is available on the district website.

Reports. Jeff Ward reported that the district will be doing a security and bandwidth audit. Report for the board expected in January or February.

Chantal Ligtenberg reported all schools will be having lockdown drills at all facilities in October.

Superintendent Kirkegaard commented on the Harrisburg shooting, the October 9th staff in-service and the outstanding staff at Meade School District.

6:53 p.m. Adjournment. MOTION by Chowen, seconded by Wheeler, and carried to adjourn.

Bryce Richter, President

Brett Burditt, Business Manager

Jill Meirose, Recorder