

MINUTES, Monday, September 10, 2018

3:00 p.m. Executive Session; 5:30 p.m. Regular School Board Meeting
Williams Administrative Building, Board Room

Board Members Present: Joseph Urbaniak, Courtney Mack, Dennis Chowen, Charlie Wheeler, Cody Weber, Tracy Konst, and Curtis Johnson; Bryce Richer arrived at 3:30 p.m..

District Personnel Present: Jeff Simmons, Brett Burditt, Todd Palmer, Jeff Ward, Ann Nonnast, Dave Olson, Bev Rosenboom, Pete Wilson, Todd Battles, Ethan Dschaak, Deb Wilburn, Chad Hedderman, Joe Williams, Rhonda Ramsdell, and Katy Jutting

Others Present: Deb Holland from Black Hills Pioneer and community members.

Executive Session, 3:00 p.m.: MOTION by Chowen, seconded by Chowen, and carried to approve to enter into executive session to discuss personnel (SDCL-1-25-2.1), student related (SDCL-1-25.2.2), legal counsel (SDCL-1-25-2.3), and employment negotiations (SDCL-1-25-2.4)

MOTION by Chowen, seconded by Burns, and carried to appoint Lester Nies as the hearing officer for the public complaint.

Executive session ended at 5:27 p.m. Regular board meeting convened at 5:34 p.m.

Pledge of Allegiance

Consent Agenda: MOTION by Mack, seconded by Chowen, and carried to approve the consent agenda with the addition of Action Item 7h: Public Complaint and the removal of Agenda Item 11: Executive Session.

- a. Agenda
- b. Minutes of Regular Meeting on August 13, 2018
- c. Claims for Payment
- d. Personnel: New Hire (Support Staff): LaNaya Huff, special education paraprofessional, Whitewood Elementary, \$11.25/hour, eff. 8/21/2018; Betty Jo Huff, special education paraprofessional, Sturgis Elementary, \$11.50/hour, eff. 8/21/2018; Sheri Cranmore, lunchroom/playground supervisor, Piedmont Valley Elementary, \$11.25/hour, eff. 8/27/2018; Heather Holly, lunchroom/playground supervisor, Stagebarn Middle School, \$11.25/hour, eff. 8/21/2018; Mica Sulzbach-Bataille, paraprofessional, Sturgis Williams Middle School, \$11.25/hour, eff. 8/27/2018; Jacqi Harlan, food service worker, Stagebarn Middle School, \$10.75/hour, eff. 8/21/2018; Gloria Leeper, food service worker, Sturgis Williams Middle School, \$10.75/hour, eff. 8/21/2018; Rebecca Schuster, food service worker, Stagebarn Middle School, \$10.75/hour, eff. 8/21/2018; Cindy Eddy, food service head cook, Piedmont Valley Elementary, \$11.50/hour, eff. 8/27/2018; Bruce Abrams, custodian, Stagebarn Middle School, \$12.40/hour, eff. 8/15/2018; Todd Randall, lead maintenance technician, Buildings & Grounds, \$22.00/hour, eff. 9/24/2018; Tera Williamson, paraprofessional, Whitewood Elementary, \$11.25/hour, eff. 8/21/2018. New Hire (Extracurricular): Aaron Odegaard, head middle school football coach, \$2,190.00, and assistant middle school boys' basketball, \$1,894.00, Stagebarn Middle School, eff. for the 2018-19 school year; Ian Walton, assistant middle school football, \$1,894.00, and head boys' basketball, \$2,190.00, Stagebarn Middle School, eff. for the 2018-19 school year;

Samantha Odegaard, head middle school volleyball, \$2,190.00, and assistant girls' basketball, \$1,894.00, Stagebarn Middle School, eff. for the 2018-19 school year; Jennifer Mayer, assistant middle school volleyball, \$1,894.00, Stagebarn Middle School, eff. for the 2018-19 school year; Courtney Pitsor, head cross country, \$2,190.00, Stagebarn Middle School, eff. for the 2018-19 school year; Rex Lyon, head middle school wrestling, \$2,190.00, Stagebarn Middle School, eff. for the 2018-19 school year; Michael Skidmore, assistant wrestling, \$1,894.00, Stagebarn Middle School, eff. for the 2018-19 school year; Amanda Hoffman, middle school Knowledge Bowl, \$1,097.00, Stagebarn Middle School, eff. for the 2018-19 school year; Hillary Hill, middle school vocal music, \$1,097.00, Stagebarn Middle School, eff. for the 2018-19 school year; Gary Nelson, middle school band director, \$2,398.00, Stagebarn Middle School, eff. for the 2018-19 school year; Stacey Ross, middle school yearbook, \$1,097.00, Stagebarn Middle School, eff. for the 2018-19 school year; Trent Doerges, middle school student council, \$2,801.00, Stagebarn Middle School, eff. for the 2018-19 school year. Resignation (Support Staff): Maryann Mason, food service head cook, Piedmont Valley Elementary, eff. 8/13/2018. Contract Amendments (Teachers who advanced on the salary structure): Allison Anvik, BA to MA, \$4,050.00; Matthew Mott, BA to MA, \$4,500.00; Kimberly Petersen, BA to MA, \$4,050.00; DeVee Dietz, MA+12 to MA+24, \$700.00; Danelle Johnson, BA to BA+12, \$500.00; Laura Penticoff, BA to BA+12, \$500.00; Andrea Christensen, MA to MA+12, \$600.00; William Johnson, BA to BA+12 \$550.00; Lanette Bren, BA+12 to BA+24, \$550.00; Twyla Barden, MA+24 to MA+36, \$1,000.00; Peggy Mattke, MA to MA+12, \$600.00; Heidi Kruse, BA to MA, \$4,050.00; Heidi Kraft, MA+12 to MA+24, \$700.00; Samantha Odegaard, MA to MA+12, \$600.00; Dadra Avery, MA+24 to MA+36, \$1,000.00; Joshua Kirchner, BA+24 to MA, \$3,000.00.

- e. Open Enrollment, In-District Transfer, and Student Assignment Requests
- f. Volunteers
- g. Fall 2018 Youth Internship Students
- h. Line of Administrative Authority
- i. Issue Certificated Contracts

Conflict of Interest Waivers: MOTION by Johnson, seconded by Richter, and carried to approve Joseph Urbaniak's waiver request as presented.

Recognitions: The Character Education Word of the Month for August is "Self-Discipline" which includes having patience, being disciplined, and being accountable for your choices.

Presentations: Brett Burditt presented the budget summary for the 2017-18 year. Rhonda Ramsdell reported on the Food Service Department.

Public Complaint: MOTION by Mack, seconded by Chowen, and carried to reaffirm the district's decision on the public complaint.

Financial: MOTION by Johnson, seconded by Richter, and carried to approve the financial reports and claims for payments as presented. AZ Shrdng, Srv 24.60; AB Wld, Supp 45.26; A&J, Supp 25.12; Advc Pay, Offcls 1790.28; AED Str, Supp 3191.43; Alrc, Supp 210.00; Amzn, Supp 1079.21; Amrcn Inn, Ldng 139.89; Amck Snd, Srv 2261.01; Apple, Equip 111795.00; Arch Spec, Rpr 814.26; Arch Inc, Srvs 11670.00; ASBSD Wrk Cmp, Ins 2471.00; ASBSD, Reg 555.00; ASCA, Reg 99.00; Audio Video, Supp 319.00; Bdfrd, Frmn & Wrth, Books 4779.92; Best Buy, Supp 375.37; Big Frog, Rprs 108.00; BH Chmcl, Supp

2902.59; BH Enrgy, Utlty 47140.89; BHSS, Srv 377588.45; Bmgrs, Sup 1888.12; Brainpop, Sftwr 4790.00; Bldrs Supply, Supp 3020.00; Cmpbl, Supp 121.18; Careersafe, Lic 6250.00; Cash-Wa, Supp 24849.36; Cash, Strtup 4250.00; K. Caspers, Mlg 1167.60; CGW, Supp 5758.13; Cdr Shr, Ldgng 104.00; Cntrl Rstrnt, Equip 2261.86; Cntrylnk, Utlty .88; Chldrn Home, Ttn 4264.40; Cmmcl Ktchn, Equip 1471.72; Clbhs, Ldgng 413.00; Coca Cola, Supp 3959.25; Cmmtch, Srv 28403.23; Cnstrctn Spec, Rpr 573.00; Cool Cncpts, Airfr 1924.00; Dkta Hrdwr, Supp 284.26; Dkta Slnts, Rprs 2400.00; Dean Foods, Milk 3160.28; Dmco, Supp 910.06; Dmno, Supp 67.69; Dnmc Tech, Equip 221.17; Enviro Prod, Supp 154.50; Fstnl, Supp 29.04; Fthr Flngn, Supp 444.30; Food Srvc, Supp 874.24; Gnpr, Rprs 6906.05; Gldn Wst, Equip 21962.50; Gldn Wst, Utl 605.66; Gpnr, Equip 10905.90; Grngr, Supp 1686.63; Grnd Elec, Utl 183.10; Hrbr Frght, Supp 100.48; Hrlw Bus, Srv 111140.89; Hauff, Supp 6247.86; Hrsrd, Rpr 304.31; Hill City Schl, Reg 250.00; Hill Mat, Supp 60.52; Hill Sptc, Rpr 1015.00; Hllyrd, Equip 10846.28; HMH, Books 24191.19; Hrst Acstcl, Rpr 2800.00; Iverson Cons, Rpr 5373.00; Jacob's, Rpr 3278.54; JAMF, Sftwr 29130.00; Jhnsn Cntrl, Rep 48178.41; Kffr San, Utlty 2452.39; Lght Mntnce, Rpr 561.60; Lck & Fxit, Rpr 25.00; Lowes, Equip 1323.30; Lynns, Supp 57.17; MB Cln, Cntrct 12839.62; Marco, Lse 1735.41; McGill, Supp 4054.53; McGraw Hill, Books 296709.93; Mnrds, Supp 1626.47; Midco, Utlty 5298.67; MDU, Utlty 1199.60; MSC, Supp 5760.09; A. Mundt, Lnch Rfnd 77.90; Mrphy Shed, Equip 11655.00; Natl Assoc Music, Reg 240.00; Natnl Cheer, Reg 2250.00; Natl Restrnt, Supp 4031.84; Nies/Karras, Srv 585.00; NW Pipe, Supp 999.44; Odyswr, Sub 9875.00; K. Opstedahl, Mlg 1515.36; Orlly, Supp 37.26; Owen, Supp 15.90; Quill, Supp 264.581; Pan O Gold, Bread 1626.28; Prsn Ed, Books 179023.84; Pfrmnce Auto, Rpr 30.00; Cty Pdmnt, Utlty 225.00; Pnr Bnk, Cert Pay 40000.00; Ptsco, Supp 187.00; Pwr Systms, Supp 1198.76; Prairie Hills Tran, Trans 20.00; Prgrd Srv, Rpr 93.44; Quill, Supp 1301.64; Rasmsn Mech, Rprs 39652.00; Refuse Sol, Utlty 981.50; Rnhrt Food, Foods 17250.41; Rchtrs, Rpr 824.92; Ricoh, Lse 2617.81; Rvrsd, Equip 4809.00; Rckng Tree, Srv 4615.94, Rgr Frye, Supp 132.95; Rshmr Offc, Supp 780.51; Sam, Supp 5476.88; Sand Crk Prnt, Supp 140.00; SASD, Reg 160.00; Schl Spclty, Supp 25477.03; SDASP, Reg 175.00; SD Hmn, Ttn 25813.11; SDHSA, Reg 258.20; SD Trsr, Srv 46.68; Srvl, Supp 984.35; Srvsf, Books 1272.00; Shrtn, Ldgng 792.00; SNA, Mbrshp 241.00; Cty Strgs, Utlty 5919.98; Sun Life, Ins 2173.76; Srvymnky, Supp 288.00; B. Swartz, Srv 420.00; Tylr Msc, Equip 9982.00; Trny Bros, Equip 1467.06; Tm Mgmt, Rpr 405.00; Trmch, Grnt Supp 30445.12; HSTA, Supp 1341.00; VAMC, Utlty 2520.99, Vnwy Trphy, Supp 21.95; Vrzn, Phn 307.88; Wlmrt, Supp 712.30; Wlmrk BCBS, Ins 183004.83; Wngr Corp, Equip 21276.00; WR Elec, Utlty 1030.28, WEX, Supp 3391.26; WW Cty, Water 66.00; Wynhm Mtl, Ldgng 231.00; Xanterra, Trans 10.00; ZOHO, Sub 1795.00

Expenditures: Gen Fund 174045.78; Cap Outlay 120780.15 Spec Serv 6911.05; Pension 0.00; Debt Serv 0.00; Capital Projects Stagebarn 145877.26, Union Center 13509.43; Food Serv 8805.58; Enterprise 23509.62; Total \$493438.87. Payroll: Elem 492666.63; MS 155747.80; HS 204075.66; Dist Wide 243857.01; Spec Serv 179924.53; Capital Outlay 0.00; Pension 0.00; Food Serv 12151.75; Concessions 0.00; Capable Kids 3.3; Driver's Ed 0.00; Summer School 0.00; Travel 545.72; Supp 0.00; Total \$1288972.40.

Cash Recap: August 2018: General Fund: Begin Bal 4518027.97; Petty Cash 100.00; Advance Pymt 15000.00; Cash in Bank 719459.15; Investments PSBK 3783468.82; Investments CD 0.00; Investments CD over 90 Days 1018596.06; Transfer In 0.00; Revenue: Local Taxes 48162.55; Other Sources 29351.02; State 922932.00; Federal 58907.00; Other Local Sources 134283.24; Total Revenue 1193635.81; To Be Acct'd For: 5711663.78; Transfer Out 00.00; Expenditures 1313507.84; Ending Bal August 31, 2018:

4398155.94; Petty Cash 100.00; Cash Change 1500.00; Adv Pymt 15000.00; Cash in Bank 1119118.09; Investments Savings 3262437.85; Investments CD 0.00; Investments CD over 90 Days 1018596.06; Capital Outlay: Begin Bal 3634191.64; Cash in Bank 144799.21; Investments PSBK 3489392.43; Transfer In 00.00, Revenue Local Taxes 29056.60; Other Sources 834.05; State 0.00; Federal 0.00; Other 1557.75, Total Revenue 31448.40; To Be Acct'd For: 3665640.04; Transfer Out:0.00; Expenditures 120780.15; Ending Balance: 3544859.89; Cash in Bank: 24019.06; Invest, Savings: 3520840.83; Spec Serv: Begin Bal 939143.61; Cash in Bank 924995.63; Investments PSBK 0.00; Revenue Local Taxes 14561.14; Other Sources 410.67; State 68139.00; Federal 44737.00; Other Sources 412.13; Total Revenue 128259.94; To Be Acct'd For 1067403.55; Expenditures: 186884.30; Ending Bal: 880519.25; Cash in Bank: 68812.49; Investment, Savings 811721.77; Pension Levy: Begin Bal 723552.11; Cash in Bank 0.00; Investments, PSBK 723552.11; Revenue: Other Sources 331.70; Other Sources 323.09; Total Revenue 654.79; To Be Acct's For 724206.90; Expenditures 0.00; End Bal August 31: 724206.90; Investment, Savings 724206.90; Food Service: Beg Bal 345113.10; Cash in Bank 31924.43; Investments, PSBK 313188.67; Revenue: State 0.00; Federal 8484.37; Other Sources 63669.91; Total Revenue 72154.28; To Be Acct'd For 417267.38; Expenditures 22079.33; End Bal August 31: 395188.05; Cash In Bank 81859.60; Investments, Savings 313328.45; Enterprise: Beg Bal 99347.98; Cash in Bank 24762.62; Investments, PSBK 74585.36; Revenue; Other Sources 2624.62; Total Revenue 2624.62; To Be Acct'd For 101972.60; Expenditures 23512.92; End Bal August 31: 78459.68; Cash in Bank 11046.35; Investment, Savings 67413.33; Unemployment: Beg Bal 17836.75; Cash Change: 0.00; Cash In Bank 17836.75; Revenue: Other Sources 5.30; Total Revenue 5.30 To Be Acct'd For 17842.05; Expenditures 0.00; End Bal 17842.05; Cash in Bank 17842.05; Trust & Agency: Beg Bal 309714.12; Cash in Bank 262947.87; Investments, PSBK 46766.25; Investments, CD 47476.82; Revenue: Other Sources 120272.38; Total Revenue 120272.38; To Be Acct's For 429986.50; Expenditures 84171.65; End Bal August 31: 345814.85; Cash In Bank 302356.36; Investments, Savings 45849.24; Investments, CD 45086.07

Legal Counsel Contract: MOTION by Burns seconded by Richter, and carried to approve the terms for contracting legal counsel with Nies & Karras, P.C.

Union Center Attendance Center Bid Package Proposals: MOTION by Urbaniak, seconded by Mack, and carried to approve the bid package with alternatives for \$1,726,800.00 from RCS Construction.

Central Meade County Community Center MOU: MOTION by Urbaniak, seconded by Johnson, and carried to approve the Central Meade County Community Center MOU as presented.

Cooperative Sub-Varsity MOUs with Faith School District & Wall School District: MOTION by Richter, seconded by Chowen, and carried to approve the cooperative sub-varsity MOUs with Faith School District and Wall School District as presented.

Piedmont Valley Elementary Security Resource Officer MOU: MOTION by Weber, seconded by Burns, and carried to approve the Piedmont Valley Elementary Security Resource officer MOU as presented.

Special Education Comprehensive Plan: MOTION by Mack, seconded by Urbaniak, and carried to approve the Special Education Comprehensive Plan as presented.

School Board Policy JGB: Restraint and Seclusion: Second reading of new Board Policy JGB: Restraint and Seclusion.

School Board Policy JGA: Physical Force: This policy is no longer needed with the adoption of Board Policy JGB: Restraint and Seclusion. This will be removed from the district's policy manual.

School Board Strategic Planning: The district will invite ASBSD representatives to the October strategic planning retreat. The date and time will be set at October's board meeting.

Board Meeting Date Change for October 2018: The date of the October 2018 board meeting is Tuesday, October 9, 2018.

Reports: Brett Burditt the Union Center attendance center timeline.

Jeff Ward discussed the district's online safety and firewall.

Dennis Chowen reported on Hereford's first day and the tradition for those families to ride their horses to school.

Bryce Richter invited everyone to attend parent night at Woodle Field for the boys & girls soccer teams.

Charlie Wheeler reported on the BHSSC meeting.

Superintendent Jeff Simmons talked about the administrative team and meeting.

6:29 p.m. MOTION by Chowen, seconded by Mack, and carried to adjourn.

Charlie Wheeler, President

Brett Burditt, Business Manager

Jill Meirose, Recorder