

MINUTES, Monday, March 14, 2016

5:00 p.m. Executive Session

5:30 p.m. Regular School Board Meeting-Williams Administrative Building, Board Room

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MOTION by Mack, seconded by Isaacson, and carried to enter into executive session to discuss personnel (SDCL-1-25-2.1), employee negotiations (SDCL-1-25-2.4) and marketing/negotiations (SDCL-1-25-2.5).

Executive session ended at 5:25 p.m.

Regular board meeting called to order at 5:32 p.m.

Board Members Present: Bryce Richter, Courtney Mack, Joseph Urbaniak, Corey Johnson, Curt Nupen, Charlie Wheeler, Dr. Michael Isaacson, Dennis Chowen and Bob Burns.

District Personnel Present: Don Kirkegaard, Brett Burditt, Kris Hubbard, Mike Paris, Ann Nonnast, Joe Schaffer, Ethan Dschaak, Jeff Ward, David Olson, Chantal Ligtenberg, Pete Wilson, Chad Hedderman, Chrissy Peterson, Deb Kerstiens, Cody King, and district teachers.

Others Present: FFA students and community members.

Pledge of Allegiance.

Consent Agenda. MOTION by Burns, seconded by Wheeler, and carried to approve the Consent Agenda with the following changes to the agenda to move action item 6i-Teacher Negotiations Committee and item 7b-Negotiations with MEA to be discussed after recognitions:

- a. Agenda
- b. Minutes of Regular Meeting, February 8, 2016
- c. Claims for Payment
- d. In-District Transfer Requests
- e. Central Copying Contract
- f. Volunteers

Recognitions. Danika Gordon received a legislative commemoration, honoring her for being named one of the top two youth volunteers in South Dakota in the twenty-first annual Prudential Spirit of Community Awards.

Students of the Month are listed in each principal's reports. The Character Education word of the month for March is "Cooperation," which involves help, assistance, support, teamwork, and working together.

Teacher Negotiations Committee. MOTION by Mack, seconded by Nupen, and carried to appoint Bryce Richter, Bob Burns and Courtney Mack to the teacher's negotiations committee.

Negotiations with MEA. The district will be discussing negotiations with teacher representatives and MEA to negotiate the terms for the 2016-17 MEA Negotiated Agreement. Bryce Richter, Bob Burns, Brett Burditt, Eric Johnson and Don Kirkegaard will attend a meeting on Thursday, March 17 with area administrators and Chief of Staff Tony Venhuizen, to discuss HB1182.

Programs. Jeff Ward presented information on the new contents standards for Social Studies, K-12 Technology and Fine Arts. Social Studies Department Chair, Kerry Skinner, presented the

recommended Social Studies curriculum materials. All books will be on display at the Sturgis Public Library.

Financial Reports. MOTION by Chowen, seconded by Burns, and carried to approve the monthly financial reports as presented. Claims for Payment March 2016, 3e Electric, Repairs, 3251.77; AB Weld, Supplies, 624.96; AJ Supply, Supplies, 778.66; Action Mech, Maint, 357.14; Adoba Eco Hotel, Room, 322.00; Adv Edu, Accr Fees, 150.00; Adv Pymts, Ref fees, 6569.19; Amazon, BP cuff, 47.88; Am Eng Test, Geo Explr, 4150.00; Am Best Val, Lodg, 780.00; Amick Snd, Repairs, 643.61; Anderson, J, Maint, 232.05; Apple, Ipads, 4498.00; Armstrong Exting, Exting, 326.78; Autoinn, Debate, 316.00; BH Photo/Video, Paper, 470.79; BarnesNoble, Books, 443.23; Bennett Transp, Snow Remov, 600.00; Best Buy, Electronics, 558.95; Best Wstrn, Ldging, 111.98; BH Chem, Supplies, 3702.18; BH Pest Cont, Insects, 135.00; BHP, Electric, 38808.49; BH Spec Serv, Tuition, 16460.65; BH Urg Care, Physcls, 140.00; Blick Art, Supplies, 2058.93; Border St Elec Supp, Suppl, 141.16; Campbells Supp, Supp, 94.04; Capstn Press, Lib books, 2038.83; Carrot Top Ind, Flags, 317.51; CBH Coop, Vhcl Maint, 88.59; CDW-G, Bluetooth, 252.45; Cedar Shr Rsrt, Lodgng, 57.00; Cenex Fleet, Fuel, 2164.11; Cntr For Disab, Conf, 560.00; Cntrl Meade Co Comm Cntr, Gym, 3185.00; Cntrylnk, Phone, 384.41; Cherry Berry, Frzn Yog, 1075.00; Chldrn Hm Soc, Tuition, 5164.20; Chris Supp Comp, Supp, 27.75; Climate Control, Maint, 263.96; Clubhouse Hotel, Lodg, 429.00; Coca-Cola, Bevrgs, 2221.54; Commrc'l Door, Batt Packs, 180.00; Cmptr Vill, Repair, 384.95; Concept Sch NFP, Regstr, 140.00; Crossroad Hot, Lodg, 497.94; DR Ser, Thermst, 1257.48; Dak Bus Cntr, Copier, 5328.23; Dak Hrdwr, Supp, 580.71; Dak Supp Grp, Supp, 402.62; Dean Food, Milk, 9169.15; Dearborn National Life, Life Ins, 904.17; Deaver, Pam, Onl Clss, 50.00; Decker Eqpmnt, Supp, 257.89; Delta Edu, Battry, 34.40; Demco, Lib Supp, 3619.96; Dietrichs of Mtchll, Bus, 188.00; Domino's Pzza, Food, 805.50; Drmtc Pub, Plays, 639.47; Enning Prop Rpr, Propane, 3441.25; Ewell Edu Serv, Ag Subscpt, 385.00; Flinn Scntfc, Supp, 835.12; Follett Schl Sol, Lib Books, 513.13; FSA, Food, 2680.44; Fun And Function, Vest, 527.88; Future Horzn, Confnc, 465.00; Gldn Wst Tch, Techn Serv, 3086.65; Gldn Wst Tele, Phone, 326.67; Grand El Coop, Electric, 557.00; Grimms Pump Ind Supp, Supp, 56.28; Grizzly Ind, Weld Supp, 123.56; Grcry Mart, Suppl, 83.13; Gruba, Rachele, Dr Ed Rfnd, 274.00; Hagen Windows, Wndws, 93483.00; Haggtrty Msc, Rprs, 273.11; Harlow Bus, Bus, 105868.46; Hauff Mid-Am Sprts, Actvty Suppl, 475.30; Heartland Ppr Cmpny, Suppl, 1550.80; Herff Jones, Diplomas, 1663.70; Hghtn Mffln Hrct, Forms, 362.56; Hubbard, Bruce, Legal, 300.00; Hymans, Rena, Rfnd Lunch, 231.65; Id Wholesale, Clips, 27.12; Intrst All Bttry Cntr, Battry, 497.20; JAMF Sftwr, Sftwr Licns, 2799.00; JJ Zak, Subsrt, 1199.00; JW Pepper Son, Band Msc, 418.37; Kieffer San, Garb, 190.54; Kirkegaard, D, Travel, 306.00; Laduke-Pelster, Faye, Wrkshp, 772.00; Lakeshore Lrn, Magnets, 21.99; Lrng A-Z, Subscp, 109.95; Library St, Suppl, 222.71; Lighting Maint, Suppl, 68.76; Lowe Roof, Repair, 1391.50; Luger, Deb, Conslt, 850.00; Lynns Dakmrt, Groc, 436.88; MB Clean, Jntrl, 7916.67; McDirt Excvt'n, Snow Rmvl, 1,907.50; McLeod's Print, Envlp, 158.50; Meade Sch Fd Ser, Food, 711.40; Menards, Suppl, 967.09; Mid-Am Res Chem, Suppl, 411.40; Midco Test, Wtr Test, 38.00; MDU, Gas, 20287.07; Mncpl Of Pdmnt, Water, 763.50; Nasco, Suppl, 14.36; NASW, Conf, 150.00; Natl Assoc Music, Dues, 113.00; Natl Wldlf Fed, Mag Sub, 39.90; NCS Prsn, Forms, 251.70; North Cntrl Supp, Suppl, 180.00 Nrthwst Pipe Fit, Parts, 1169.36; Nutrikids, Wrrnty, 137.56; Orntl Tr Co, Suppl, 108.70; Owens, Suppl, 725.96; Pan O Gold Bak, Bread, 2793.79; Permabound, Books, 675.06; City of Pdmnt, Water, 1761.00; Ptny Bowes, Suppl, 39.09; Popplers Mus, Music, 906.32; Porta Phn, Phone, 399.00; Quill, Suppl, 1805.13; Rainbow Symphony St, Suppl, 317.87; Rap Cty Jrnl, Advt, 746.93; Rapid Rooter, Maint, 380.00; Real Good Stff, Suppl, 327.50; Refuse Sol, Garb, 74.00; Reinhart, Food, 57,960.32; Renner & Assoc, Survey, 7122.95; Richters Tire, Repairs, 440.67; Ricoh, Copier Ls, 883.48; Ricoh, Suppl, 180.37; Rigby, Books, 265.20; Rckngtree, Snow Rem, 945.00; Roger Frye Pnt & Supp, Suppl, 21.98; Rsnbaum Signs, Repair, 217.35; Rshmr Offc, Suppl, 888.25; Sam's Club, Food, 648.39; Sani Chem BH, Suppl, 110.27; Schneider, Nancy, Lunch Rfnd, 38.60; Schlstc, Books, 1042.38; Schl Admin Of SD, Regst, 30.00; Schl Spclty, Suppl, 3496.82; Sc Ptrsn Mtrs Strg, Maint,

2234.98; SD Bndmstr, Cntst, 25.00; SD Dept Of HS, Non Fed Mtch, 13797.79; SDAEOP, Dues, 25.00; Sechser, Jacquie, Trips, 266.40; Servall, Suppl, 1899.54; Shopko, Suppl, 118.94; Snap On, Suppl, 949.00; Soland, Amy, Lunch Rfnd, 13.90; Someone In The Ktchn, Equip, 78.96; Sprfsh Sch Dist, Tuition, 2365.88; Stan Hstn Eqpmt, Suppl, 50.20; NAPA, Parts, 109.88; Strgs Polc Det, Secrty, 2400.00; Strgs Utilty Dept, Water, 4226.28; Subway, Food, 28.90; Summit, Sand, 456.72; Sunrise Hitek, Ipad Suppl, 192.00; Super 8, Lodg, 672.30; SVI Intntl, Tools, 221.77; Synrgstc Liv, Suppl, 550.00, Temp Tech, Parts, 702.33; Think Tnr Ink, Toner, 917.93; Tie Off, Onl Clss, 1690.00; Trny Brthr, Prjctr Blb, 1152.48; Trescott, Laurie, Lunch Rfnd, 24.00; Trbvll Ind Elctrc, Pumps, 1196.85; Vlly Implmnt, Suppl, 4.50; Vast, Phone, 3169.10; Vrzn, MIFI, 116.61; Vsnmark Nmplt Comp, Plaque, 131.93; Walmart, Suppl, 447.72; Wtrwrk Plumb, Hot Wtr Htr, 3520.41 Wellmark BC/BS, Ins, 186755.47; Wellmark BC/BS, Flx Ins, 325.50; Wells Fargo, Ldg, Suppl, 1595.61; West Rvr Elctrc, Elctrc, 2623.58; Wstrn States, Fire Insp, 570.00; Wex Bank, Fuel, 65.17; Wex Bank, Fuel, 2744.24; WW City Wtr, Water, 66.66; Woodstock Supp, Suppl, 50.69;

Expenditures: Gen Fund 419346.08; Cap Outlay 121536.55; Spec Serv 85248.92; Pension 0.00; Debt Serv 0.00 Food Serv 85637.22; Enterprise 3672.81; Total \$715441.58. Payroll: Elem 492649.53; MS 138837.48; HS 203876.68; Dist Wide 230916.41; Spec Serv 199008.52; Capital Outlay 0.00; Pension 3856.81; Food Serv 63835.38; Concessions 1833.42; Capable Kids 4050.87; Driver's Ed 0.00; Summer School 0.00; Travel 438.52; Supp 149.75; Total \$1339453.37.

Cash Recap: February 2016: General Fund: Begin Bal 5090963.43; Petty Cash 100.00; Restricted Cash 100954.89; Cash Change 1500.00; Advance Pymt 15000.00; Cash in Bank 115090.99; Investments PSBK 4858317.55; Investments CD over 90 Days 1011053.02; Transfer In 0.00; Revenue: Local Taxes 100113.52; Other Sources 51250.49; State 690113.58; Federal 65820.33; Other Local Sources 71933.35; Total Revenue 979231.27; To Be Acct'd For: 6070194.70; Transfer Out 0.00; Expenditures 1297499.23; Ending Bal February 29, 2016: 4772695.47; Petty Cash 100.00; Restricted Cash 100955.78; Cash Change 1500.00; Adv Pymt 15000.00; Cash in Bank 395099.65; Investments Savings, 4260040.04; Investments CD over 90 Days 1011094.57; Capital Outlay: Begin Bal 2806360.43; Cash in Bank 29146.84, Investments PSBK 2777213.59; Transfer In 0.00, Revenue Local Taxes 62448.53; Other Sources 252.27; State 0.00; Federal 0.00; Other Local Sources 232.94; Total Revenue 62933.74; To Be Acct'd For: 2869294.17; Transfer Out: 0.00; Expenditures 100699.22; Ending Bal 2768594.95; Cash in Bank 0.00, Investments Savings 2768594.95; Spec Serv: Begin Bal 518164.83; Cash in Bank 60665.65; Investments PSBK 457499.18; Revenue: Local Taxes 28441.54; Other Sources 116.98; State 30226.00; Federal 42181.00; Other Local Sources 8129.46; Total Revenue 109094.98; To Be Acct'd For 627259.81; Expenditures 595025.90; Ending Bal 32233.91; Cash in Bank 3080.11; Investments Savings 29153.80; Pension Levy: Begin Bal 11210047.01; Cash in Bank 0.00; Investments PSBK 1121047.01; Revenue Local Taxes 6245.07; Other Sources 25.20; State 0.00; Other Local Sources 94.53; Total Revenue 6364.80; To Be Acct'd For 1127411.81; Expenditures 3856.81; Ending Bal 1123555.00; Cash in Bank 0.00, Investments Savings 1123555.000; Food Service: Begin Bal 361028.49; Cash in Bank 126255.49; Investments PSBK 234773.00; Revenue: State 0.00; Federal 67044.54; Other Sources 68955.06; Total Revenue 135999.60; To Be Acct'd For 497028.09; Expenditures 118415.53; Ending Bal 378612.56; Cash in Bank 143819.81; Investments Savings 234792.75; Enterprise: Begin Bal 101183.56; Cash in Bank 28112.68; Investments PSBK 73070.88; Revenue: Federal 0.00; State 0.00; Other Sources 12615.83, Total Revenue 12615.83; To Be Acct'd For 113799.39; Transfer out 0.00, Expenditures 10358.49, Ending Bal 103440.90; Cash in Bank 26686.50, Investments Savings 76754.40; Trust & Agency: Begin Bal 432359.65; Cash in Bank 335384.74; Investments PSBK 45537.74; Investments CD 51437.17; Revenue Other Sources 28590.82; Total Revenue 28590.82; To Be Acct'd For 460950.47; Expenditures

39309.61; Ending Bal 421640.86; Cash in Bank 326879.41; Investments Savings 43244.28; Investments CD 51517.17.

Personnel. MOTION by Mack, seconded by Urbaniak, and carried to approve the following personnel items:

New Hire (Certificated): Grace Hoffman, special education teacher, Sturgis Elementary, \$35,425.00, eff. for the 2016-17 school year; Thomas Maki, special education teacher, Sturgis Elementary, \$35,666.00, eff. for the 2016-17 school year.

New Hire (Technology Administrator): Brad Martin, network administrator, Curriculum & Technology, \$57,000.00, eff. 4/4/2016.

New Hire (Support Staff): Helen Hall, food service general worker, \$9.50/hour, Sturgis Elementary, eff. 2/26/2016.

Retirement (Certificated): Jane Karp, teacher, Whitewood Elementary and Rural, eff. at the end of the 2015-16 school year.

Retirement (Professional/Technical): Marcia Potts, nurse, eff. at the end of the 2015-16 school year.

Resignation (Certificated): Melissa Kistler, teacher, Sturgis Elementary, eff. at the end of the 2015-16 school year; Kimberly Smith, special education teacher, Sturgis Elementary, eff. at the end of the 2015-16 school year; Tammy Foley, teacher, Sturgis Williams Middle School, eff. at the end of the 2015-16 school year; Beth Pitsor, teacher, Piedmont Valley Elementary, eff. at the end of the 2015-16 school year.

Resignation (Support Staff): Tyra Austin, library paraprofessional, Whitewood Elementary, eff. 3/11/2016; Adam Lalicker, network administrator, District-wide, eff. 2/29/2016; Nicole Jones, paraprofessional, Sturgis Elementary, eff. 3/8/2016.

Resignation (Extracurricular): June Dill, high school drama director, Sturgis Brown High School; eff. at the end of the 2015-16 school year.

Leave of Absence: Lora Wilson, teacher, Sturgis Williams Middle School, 2016-2017 school year.

Surplus Auction on May 10, 2016. MOTION by Burns, seconded by Wheeler, and carried to authorize the district to participate in a surplus auction with the City of Sturgis on May 10, 2016 at SBHS East Campus.

Central Meade County Community Center Contract. MOTION by Urbaniak, seconded by Isaacson, and carried to approve the Central Meade County Community Center contract as presented.

School Board Policy EJ: Service Animal Policy. MOTION by Burns, seconded by Wheeler, and carried to approve school board policy EJ: Service Animal Policy as presented.

Woodle Field MOU and Little League Fields MOU. MOTION by Mack, seconded by Burns, and carried to approve the Woodle Field MOU and the Little League Fields MOU with the City of Sturgis as presented.

Sports Trainer Contract. MOTION by Mack, seconded by Burns, and carried to approve, with Wheeler voting nay, to accept the sports trainer contract with Black Hills Orthopedic and Spine Center as presented.

Special Board Meeting Date and Time. MOTION by Wheeler, seconded by Chowen, and carried to set the special board meeting for March 29, 2016 at 5:30 p.m. The board will be considering bids for the remodel project at SBHS, discussing the preliminary capital outlay budget, and teacher negotiations.

Soccer Cooperative Agreement. MOTION by Chowen, seconded by Nupen, and carried to approve the Soccer Cooperative agreement with Newell School District as presented.

Authorize to Call for Bids for Asphalt and Metal Roof Project. MOTION by Mack, seconded by Wheeler, and carried to authorize Brett Burditt to call for bids for the asphalt project at SBHS and metal roofing projects at the maintenance building.

Authorize to Call for Bids for Custodial Services at SBHS and Piedmont Valley Elementary. MOTION by Isaacson, seconded by Urbaniak, and carried to authorize Brett Burditt to call for bids for custodial services at SBHS and Piedmont Valley Elementary. Bids will be opened on Thursday, April 7, 2015 at 10:00 a.m.

Board of Equalization. The third Monday of March is the time of year when local communities review with the Board of Equalization any contested property assessments. The following board members represent the school district: Dennis Chowen, Sturgis Board of Equalization; Bob Burns, Summerset Board of Equalization; Charlie Wheeler, Piedmont Board of Equalization; and Corey Johnson, Whitewood Board of Equalization.

Legislative Action and Impact on Meade School District. Mr. Kirkegaard discussed legislative action and the effects it will have on the school district and teacher pay.

SBHS East Campus Use Agreement. Courtney Mack, Charlie Wheeler, and Bob Burns volunteered to form a committee to look at a variety of use agreements for the SBHS East Campus for metal detection and the removal of items from the property.

Kindergarten/Preschool Screening. Deb Kerstiens said that school registration for kindergarten and screening for birth to six-year-old children are being held this month at four locations throughout Meade School District. These screenings are a great indicator of the number of kindergarten students who will be enrolling in the district next fall.

Staffing. Administrators will be sending employment recommendations and notification of assignment to staff for the 2016-17 school year.

April Culinary Arts Dinner. The Sturgis Brown High School Culinary Arts class will be providing a dinner for the board and administration on April 11, 2016. Dinner will be served at 5:15 p.m. in the Sturgis Williams Middle School library with school board meeting to follow at 6:30 p.m. in the Williams Administrative Building board room.

Fair Board. The district is anticipating a formal proposal from the Meade County Fair Association to replat and deed the five acre parcel that is currently leased by the Meade County Fair Association. The fair association has future plans for additional improvements to the fairgrounds and a possible new building.

2017-18 Calendar. Mike Paris requested feedback on the proposed 2017-18 school calendar from staff and administration. The 2017-18 calendar will be approved at the April 11, 2016 board meeting.

Reports. Jeff Ward discussed the current and future bandwidth at the rural school.

Principal Pete Wilson, SBHS principal, commended Mike Paris, Holly Kopplin, Steve Keszler, Pam Gies, Sage Robinson-Miller, and Marcia Potts on their knowledge and CPR training which saved a student's life. The district is planning staff training to educate all staff on life saving measures.

Pete Wilson discussed the change in scheduling. The high school is looking at offering more 50 minute classes verses 90 minute blocks for certain classes. The schedule is a work in progress but he says change is necessary to meet the students' educational needs.

Board member Courtney Mack told board members that she will be sending the Black Hills Special Services Co-op report by email.

Mike Isaacson reiterated the importance of the upcoming negotiations and the need for competitive teacher salaries.

Superintendent Don Kirkegaard reported that Associated School Board of South Dakota will be having a New Collective Bargaining seminar in Rapid City on Monday, March 21, 2016.

7:25 p.m. MOTION by Mack, seconded by Chowen, and carried to enter into executive session to discuss employee negotiations (SDCL-1-25-2.4) and marketing/negotiations (SDCL-1-25-2.5).

7:55 p.m. Adjournment. MOTION by Urbaniak, seconded by Wheeler, and carried to adjourn.

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Bryce Richter, President

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Jill Meirose, Recorder